CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
June 6, 2011
MINUTES

A. CALL TO ORDER
Meeting called to order by Chairman Klein at 7:15 p.m.

B. ROLL CALL/EXCUSED ABSENCES
PRESENT: Aldermen Krueger, Zelinski, Englebert, Benner, Klein, Taylor, Sevenich, Langdon
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, Lt. Bouchard, DPW Radtke, CDD Keil, C/T Stoffel, Clerk Galeazzi and the Press.

C. MINUTES TO APPROVE
1. Administration Committee, 5/16/11
Moved by Ald. Sevenich, seconded by Ald. Krueger to approve minutes.
Motion carried on voice vote.

D. ACTION ITEMS
1. O-7-11 – An Ordinance Amending Chapter 2, Mayor and Common Council (Introduced by Ald. Sevenich)

CA/HRD Captain explained this ordinance is to make the necessary changes to Title 2, Chapter 2 of the Code of Ordinances to reflect the current practice. Over the years changes occurred, but the Code of Ordinances was not updated. She pointed out some necessary changes.

Moved by Ald. Taylor, seconded by Ald. Englebert to change language in Sec. 2-2-5(a)(2) to "All recommendations of this Board must be approved by the Common Council before going into effect."
Discussion ensued on which types of motions and recommendations need Council approval.
Motion carried on roll call 8-0.

General discussion ensued on different sections of the ordinance. It was suggested any amendments to the ordinance be forwarded to the City Clerk, City Attorney or Mayor for discussion by the Common Council.

Moved by Ald. Sevenich, seconded by Ald. Englebert to recommend approval to Common Council with any amendments be given to the City Clerk, City Attorney or Mayor before it goes to Common Council.
Motion carried on voice vote.

E. ADJOURNMENT
Moved by Ald. Sevenich, seconded by Ald. Langdon to adjourn at 8:10 p.m.
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk