CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
October 17, 2011
MINUTES

A. CALL TO ORDER
Meeting called to order by Chairman Klein at 8:08 p.m.

B. ROLL CALL/EXCUSED ABSENCES
PRESENT: Ald. Taylor, Sevenich, Langdon, Krueger, Zelinski, Englebert, Benner, Klein
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, Acting PC Brunn, CDD Keil, C/T Stoffel, PHD Nett, Clerk Galeazzi and the Press.

C. MINUTES TO APPROVE
1. Administration Committee, 10/3/2011
Moved by Ald. Krueger, seconded by Ald. Zelinski to approve minutes
Motion carried on voice vote

2. Special Administration Committee, 10/5/2011
Moved by Ald. Zelinski, seconded by Ald. Krueger to approve minutes.
Motion carried on voice vote.

D. ACTION ITEMS
1. Second Amendment to the Lease Agreement between Morton Martin I LLC, Dumke and Associates, LLC and the City of Menasha, January 1, 2012 to December 31, 2012, and authorize signature.

CA/HRD Captain commented the date of the contract is January 1, 2012 to December 31, 2013.

Moved by Ald. Sevenich, seconded by Ald. Langdon to recommend to Common Council.
Moved by Ald. Sevenich, seconded by Ald. Benner to add to lease agreement wording from Substitute Amendment #1 to Ordinance O-15-11 for the carrying of concealed weapons into or within any building owned or occupied by the City.
Motion on amendment carried on roll call 8-0.
Motion as amended carried on roll call 8-0.

2. Acquisition of 221 Washington Street, Menasha
Moved by Chairman Klein, seconded by Ald. Langdon to hold this item.
Item is held.

3. O-20-11 An Ordinance Amending Section 2-1-3 of Municipal Code (Polling Places)
Moved by Ald. Sevenich, seconded by Ald. Krueger to recommend to Common Council
Motion carried on voice vote.

E. ADJOURNMENT
Moved by Ald. Zelinski, seconded by Ald. Benner to adjourn at 8:15 p.m.
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk