

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
April 4, 2011
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Wisneski at 7:49 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Zelinski, Englebert, Benner, Roush, Taylor, Wisneski, Langdon, Hendricks

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, FC Auxier, Lt. Brunn, DPW Radtke, CDD Keil, C/T Stoffel, PRD Tungate, Ashley Boelter, Clerk Galeazzi, and the Press.

C. MINUTES TO APPROVE

1. [Administration Committee, 3/21/11](#)

Moved by Ald. Taylor, seconded by Ald. Roush to approve minutes.

Motion carried on voice vote.

D. ACTION ITEMS

1. [Appeal of Denial of Operator's License – Ashley Boelter](#)

Ashley Boelter explained she did not include all citations she received on the Operator's License application she submitted to the Police Dept. She thought because certain citations she received did not show up on a check of Wisconsin Circuit Court records, she did not have to disclose them on the application.

Lt. Brunn explained the procedure they use to complete a background check on Operator's License applications. He referenced the Policy Guidelines for Operator Licenses that the Police Dept. follow when approving or denying an application. In addition to Ms. Boelter not disclosing all citations received, she was considered a habitual law offender from the background check completed. These are reasons for denial.

Moved by Ald. Zelinski, seconded by Ald. Englebert to deny the appeal of Ashley Boelter.
Motion carried on voice vote.

2. [R-15-11 Resolution Transferring/Appropriating Funds
\(Introduced by Alderman Wisneski\)](#)

C/T Stoffel explained this resolution transferred funds to cover accounts that exceeded Their 2010 budgeted amounts.

Moved by Ald. Hendricks, seconded by Ald. Benner to recommend approval to Common Council.

Motion carried on voice vote.

3. [R-16-11 Resolution Continuing Appropriations \(Introduced by Alderman Wisneski\)](#)

C/T Stoffel explained this resolution authorizes the use of 2010 budgeted funds in 2011 for ongoing projects.

CDD Keil explained the carryover of 2010 budgeted funds for the hiring of an Economic Development Specialist.

Chairman Wisneski stated she wants to go on the record that she does not support the hiring of an Economic Development Specialist.

Moved by Ald. Hendricks, seconded by Ald. Englebert to recommend approval to Common Council.

Motion carried on voice vote.

E. ADJOURNMENT

Moved by Ald. Hendricks, seconded by Ald. Englebert to adjourn at 8:18 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk