

**CITY OF MENASHA
SUSTAINABILITY BOARD
Common Council Chambers
140 Main Street, Menasha**

Tuesday, January 20, 2009

Minutes

A. CALL TO ORDER

Meeting called to order at 6:35 p.m. by Linda Stoll

B. ROLL CALL/EXCUSED ABSENCES

Members Present: Roger Kanitz, Becky Bauer, Linda Stoll, Mike Dillon

Excused: Trevor Frank

Also Present: Sadie Schroeder

C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD

(five (5) minute time limit for each person)

D. MINUTES TO APPROVE

Moved by Becky Bauer, seconded by Roger Kanitz to approve Sustainability Board Minutes, 12/16/08 with changes to E. 7.

Motion Carried

E. COMMUNICATIONS

1. A brochure listing UW-Extension, 2009 Local land Use Planning and Zoning WisLine Teleconferences was distributed. The teleconferences are held at the Martenson and Eisele offices on Midway Road.

2. Energy Independent Communities Newsletter

Linda Stoll discussed OEI 2525 grant application. The joint application submitted by the City of Menasha, City of Neenah and Town of Menasha was not funded. Linda Stoll will follow up on grant criteria and selection process. CDD Keil was asked to send the 2525 resolution to Ingrid Kelly.

F. DISCUSSION ITEMS

1. Report on Lt. Governor's Climate Change conference

Linda Stoll reported that the conference presentations are available on-line at

www.wi.climatechangesummit.com. The conference was attended by 77 communities and over 275 people. The Lt. Governor will be sponsoring sessions at various professional associations in 2009.

CDD Keil was asked to send the 2525 resolution to Ingrid Kelly.

2. City Department TNS Presentations/Sustainability Policy

Mike Dillon reported on the January Department Head Meeting. The 4 step process was discussed. He is currently waiting for direction and leadership. CDD Keil suggested developing a monthly program for Department Heads. Linda Stoll recommended using the booklet "Towards a Sustainable Community" as a template. Becky Bauer suggested using the city budget as the endpoint for discussion. Linda Stoll commented that successful communities put together a "Green Team" to propel sustainability efforts. Responsibility for implementing "Green Team" concept is to be determined. Focus should be on the first four categories (energy, buildings, transportation/mobility and procurement) before budgeting begins. Mike Dillon suggested a project list be revisited at each meeting of the Sustainability Board as well and a report should then be made to the Common Council.

Moved by Mike Dillon, seconded by Becky Bauer to recommend that the city implement a monthly sustainability training session using the "Towards a Sustainable Community" publication as a template.

Motion carried.

3. Pool Baseline Study- Key Sustainability Principles and Sustainability Assessment
Roger Kanitz reviewed the pool assessment and discussed key sustainability principles.

CDD Keil will follow-up with Brian Tungate to explore the next steps and potential involvement of the Sustainability Board.

4. Demonstration projects - Stormwater/Water quality, natural landscaping
No Report.
5. Walking & Bike Audit
Linda Stoll proposed conduction a bike/pedestrian audit using ASHTO standards. Recommended changes to outcome safety hazards, etc. Linda Stoll will email the criteria to CDD Keil to begin mapping the process. The relationship to Activate Fox Cities should be explored. Roger Kanitz mentioned the existence of the Kimberly Clark bike to work group.
6. Neighborhood Electric Vehicle Ordinance Status Report
CDD Keil reported that connectivity between communities was being explored with the East Central Regional Planning Commission.
7. Sub-committee formation
Possible focus areas include community gardens, Green Scene theme, water resources and management, education/outreach and local foods. CDD Keil will prepare a newsletter article requesting persons interested in sustainability to contact City Hall. Mike Dillon will ask if people are interested in becoming involved with the Sustainability Board at his Natural Step book study at the library on Jan. 29th at 6:30. This book study is scheduled for the next 8 weeks.
8. Roger Kanitz- Roger stated that Valley Transit is interested in meeting with city representatives concerning potential route changes, etc.
9. 2025 Grant Application Status Report
CDD Keil reported that there were 43 applicants representing over 70 communities and 10 communities were funded. The City of Menasha, City of Neenah, Town of Menasha application was not selected.

G. ACTION ITEMS

1. Set next meeting date
The next meeting will be held on February 17, 2009 at 6:30 p.m. in the Council Chambers.
2. Agenda items for the next meeting should include: Green Scene Art Show, Wild Ones conference, WADA Conference, Menasha Farm Fresh Market, C2055 cultural – Hmong, Hispanic.

H. REPORT OF COMMISSIONERS

1. Report on ECOS-FV meeting (Roger Kanitz)

I. ADJOURNMENT

Moved by Becky Bauer, seconded by Roger Kanitz to adjourn at 8:40 p.m.

Motion carried.

Respectfully submitted,
CDD Greg Keil