

**CITY OF MENASHA
SUSTAINABILITY BOARD
Common Council Chambers
140 Main Street, Menasha
Tuesday, May 19, 2009**

Minutes

A. CALL TO ORDER

Meeting called to order by Sadie Schroeder at 6:35 p.m.

B. ROLL CALL/EXCUSED ABSENCES

Present: Mike Dillon, Roger Kanitz, Sadie Schroeder, Becky Bauer

Excused: Linda Stoll, Trevor Frank

Also present: CDD Greg Keil, Catherine Neiswender, Kevin Abernathy

C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD

No one spoke

D. MINUTES TO APPROVE

1. Sustainability Board Minutes, 5/19/09

Motion made by Mike Dillon, seconded by Becky Bauer to approve the minutes of the February 17, 2009 meeting.

The motion carried

E. COMMUNICATIONS

1. Farm Fresh Market Update

Kristin Sewall sent a memo to the board describing vendor contacts and marketing initiatives. Fifteen vendors are expected this year.

2. 2009 Conservation Expo

Mike Dillon distributed information on the 3rd Annual Conservation Expo to be held on Saturday, May 30 at the Sunnyview Expo Center.

3. Creation of Local Environmental Talk Show

Sadie Schroeder reported on a conversation she had with representatives of 91.1 The Avenue regarding possibilities for an environmental talk show. Commissioners discussed the format of the show and possibilities for other venues including UTube and cumus Broadcasting as well as potential sponsors of the show.

F. DISCUSSION ITEMS

1. Green Scene Art Show

Mike Dillon reported that the program has evolved away from the art show concept and is now focusing on several events at Heckrodt Wetland Reserve. SCA Tissue will also be holding water quality related events.

2. Report on City Department TNS Presentations/Sustainability Policy

CDD Keil reported that not much progress had been made on putting this together, largely due to departmental work priorities. Several suggestions were made, including looking at processes that were used by other communities to engage staff in sustainability training.

3. Status Report on Pool Baseline Study

CDD Keil reported this is on hold pending the hiring of a new park superintendent.

4. Status Report on Demonstration Projects

A meeting was held on May 11 to evaluate the preliminary design for the rain garden at the ECWRPC office site. Final plans are to be prepared over the next several weeks.

5. Sustainability Board Volunteer Form

About a dozen people responded to the solicitation in the city newsletter. Commissioners discussed placing volunteer forms at various locations, including the farmer's market and to mail to participants in TNS study circles. It was also suggested that the Sustainability Board Chair write a letter to the respondents acknowledging their statement of interest and possibly inviting them to some sort of kick-off meeting.

6. Status report on Valley Transit Meeting

Roger Kanitz reported that a meeting was held with city staff and representatives of Valley Transit and the East Central Wisconsin Regional Planning Commission. Discussion focused on meeting community needs and expanding the system. Valley Transit expressed a willingness to consider changes in the current system/services to better serve the community.

7. Beloit City Center Vision Template:

Roger Kanitz suggested that a vision for central Menasha be established somewhat along the lines of what was done in the City of Beloit. CDD Keil is to prepare information on previous planning /visioning carried out in the City of Menasha and distribute that information to board members.

8. Status report on Walking & Bike Audit

CDD Keil reported that he had received the walking and bike audit from Linda Stoll and that an intern in the Community Development Department will begin working on the project when her current assignment related to the Menasha Stormwater Utility is complete. Becky Bauer is to coordinate assistance from students with inputting data.

9. Status report on Neighborhood Electric Vehicle Ordinance

CDD Keil reported that Information was provided to the East Central Wisconsin Regional Planning Commission. They will be compiling a map showing where the use of NEV's is permissible in the Fox Cities area.

G. ACTION ITEMS

1. Set next meeting date

Next meeting set for June 16, 2009

H. REPORT OF COMMISSIONERS

None

I. ADJOURNMENT

Motion made by Sadie Schroeder, seconded by Mike Dillon to adjourn at 8:35 p.m.

The motion carried.

*Respectfully Submitted by
Community Development Director Greg Keil*