

It is expected that a Quorum of the Personnel Committee, Board of Public Works, Plan Commission and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, May 4, 2009
6:00 PM
AGENDA**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
- F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
 - 1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. [Administration Committee, 4/21/09](#)
- b. [Board of Public Works, 4/21/09](#)
- c. [Board of Health, 3/11/09](#)
- d. [IT Steering Committee, 3/18/09](#)
- e. [Landmarks Commission, 4/15/09](#)
- f. [N-M Sewerage Commission, 3/24/09](#)
- g. [NM Fire Rescue, Joint Fire Commission, 4/22/09](#)
- h. [NM Fire Rescue, Finance & Personnel Committee, 4/28/09](#)
- i. [Parking Committee, 4/1/09](#)
- j. [Parks & Recreation Board, 4/13/09](#)
- k. [Personnel Committee, 4/21/09](#)
- l. [Police Commission, 3/19/09](#)
- m. [Safety Committee, 4/4/09; City Hall](#)
- n. [Safety Committee, 3/31/09; Public Works and Parks](#)
- o. [Water & Light Commission, 4/23/09](#)

Communications:

- p. [Calumet County, 4/29/09; Resolution for development of a multipurpose recreational trail from Oneida Street/US Hwy 10 to High Cliff State Park \(Friendship Trail\)](#)
- q. [Clerk Galeazzi, 4/30/09; League of Wisconsin Municipalities upcoming events](#)
- r. [Engineering Supv. Tim Montour, 4/21/09; Town of Menasha Utility District Water Main Reconstruction](#)
- s. [Menasha Historical Society, 4/20/09; Thank you for support](#)

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

- t. [Menasha Utilities, 4/20/09; Steam Detail for the month ending 3/31/09](#)
- u. [Public Service Commission of WI, 4/17/09; Notice of Investigation \(Waverly Sanitary\)](#)
- v. [Rose Bohmke \(resident\) to Brian Tungate, 4/28/09; Jefferson Park compliment](#)
- w. [PWD Radtke, 4/28/09; SSES Phase No. 4, Segment 1 Foundation Drain and sump Pump Inspections](#)
- x. [PWD Radtke, 4/28/09; Business meeting scheduled for 3rd Street project](#)
- y. [Waverly Sanitary District minutes, 3/24/09](#)
- z. [WiDNR, 4/20/09; Notice of pollution permit application \(320 Appleton St.\)](#)
- aa. [Jeffrey Riedl \(resident\), 4/27/09; objection to pollution permit application\(320 Appleton St.\)](#)

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

- 1. [Common Council, 4/21/09](#)
- 2. [New Common Council, 4/21/09](#)
- 3. [Special Joint Common Council and Menasha Utility Commission, 4/22/09](#)
- 4. [Special Common Council, 4/27/09](#)

Board of Public Works, 4/21/09 – Recommends Approval of:

- 5. [Change Order – Insituform Technologies USA, Inc.; City of Menasha Wastewater Collection System Rehabilitation Improvements Project – Phase 3; Contract No. E145-07-01A; Sanitary Sewer Lining; DEDUCT: \\$2,000.00 \(Change Order No. 2\)](#)

NM Fire Rescue Finance & Personnel Committee, 4/28/09 – Recommends Approval of:

- 6. Keep the Recreational Fires Permit Fee at \$15.00

H. ITEMS REMOVED FROM CONSENT AGENDA

I. ORDINANCES AND RESOLUTIONS

- 1. [O-10-09 Ordinance Relating to Recreational Fires \(recommended by the NM Fire Rescue Finance & Personnel Comm, introduced by Ald. Pack and Wisneski\)](#)
- 2. [R-11-09 Resolution Declaring Intent to Exercise Special Assessment Powers under Section 66.07, Wisconsin Statutes – 2” Temporary Asphalt Pavement in Southfield West Subdivision \(recommended by the Board of Public Works and introduced by Ald. Pack\)](#)

J. ACTION ITEMS

- 1. [License \(6-month\): Class “B” application of Mensha Athletic Association \(MACs\) to sell fermented malt beverages, Koslo Park Concession, May 5, 2009-Oct. 31, 2009, Paul S. Johnson, agent](#)
- 2. [License \(6-month\): Class “B” application of Menasha Twins Baseball \(Legion Team\) to sell fermented malt beverages, Koslo Park Concession, May 5, 2009-Oct. 31, 2009, Debbie Chew, Agent](#)
- 3. [Accounts Payable and Payroll for the term 4/23/09-4/30/09 in the amount of \\$1,762,509.60](#)

K. APPOINTMENTS

L. CLAIMS AGAINST THE CITY

M. HELD OVER BUSINESS

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

O. ADJOURNMENT

MEETING NOTICE

**Monday, May 18, 2009 - Council Chambers
Common Council – 6:00 p.m.
Administration Committee – to be determined
Board of Public Works – to be determined**

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
April 21, 2009
MINUTES

A. CALL TO ORDER

Meeting called to order by Clerk Galeazzi at 6:50 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Pamenter, Taylor, Wisneski, Pack, Hendricks, Zelinski, Englebert,
Benner

ALSO PRESENT: Mayor Merkes, CA/HRD Brandt, PC Stanke, DPW Radtke, CDD Keil,
Dpty Treasurer Sassman, Clerk Galeazzi and the Press

C. MINUTES TO APPROVE

1. [Administration Committee, 4-6-09](#)

Moved by Ald. Wisneski, seconded by Ald. Taylor to approve minutes
Motion carried on voice vote

D. ACTION ITEMS

1. Election of Chairman

Moved by Ald. Taylor, seconded by Ald. Pack to nominate Ald. Wisneski as Chairman.

Hearing no other nominations, the Clerk was instructed to close the nominations and cast a unanimous ballot for Ald. Wisneski as Chairman.

Ald. Wisneski took over as Chairman.

2. Election of Vice-Chairman

Moved by Ald. Hendricks, seconded by Ald. Wisneski to nominate Ald. Pack as
Vice-Chairman

Hearing no other nominations, the Clerk was instructed to close the nominations and cast a unanimous ballot for Ald. Pack as Vice-Chairman.

E. ADJOURNMENT

Moved by Ald. Pamenter, seconded by Ald. Taylor to adjourn at 6:55 p.m.
Motion carried on voice vote.

Respectfully submitted by
Deborah A. Galeazzi, WCMC
City Clerk

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
April 21, 2009
MINUTES

A. CALL TO ORDER

Meeting called to order by DPW Radtke at 6:55 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Pamenter, Taylor, Wisneski, Pack, Hendricks, Zelinski, Englebert,
Benner

ALSO PRESENT: Mayor Merkes, CA/HRD Brandt, PC Stanke, DPW Radtke, CDD Keil,
Dpty Treasurer Sassman, Clerk Galeazzi, and the Press.

C. MINUTES TO APPROVE

1. [April 6, 2009](#)

Moved by Ald. Wisneski, seconded by Ald. Hendricks to approve minutes.
Motion carried on voice vote

D. ACTION ITEMS

1. Election of Chairman

Moved by Ald. Hendricks, seconded by Ald. Benner to nominate Ald. Taylor as Chairman
Hearing no other nominations, the Clerk was instructed to close the nominations and cast
a unanimous ballot for Ald. Taylor as Chairman.

Ald. Taylor took over as Chairman.

2. Election of Vice-Chairman

Moved by Ald. Hendricks, seconded by Ald. Wisneski to nominate Ald. Zelinski as Vice-
Chairman

Hearing no other nominations, the Clerk was instructed to close the nominations and cast
a unanimous ballot for Ald. Zelinski as Vice-Chairman.

3. [Change Order – Insituform Technologies USA, Inc.; City of Menasha Wastewater
Collection System Rehabilitation Improvements Project – Phase 3; Contract No.
E145-07-01A; Sanitary Sewer Lining; DEDUCT: \\$2,000.00 \(Change Order No. 2\)](#)

DPW Radtke explained the change is a credit due to damage to PVC sanitary sewer
during the lining of the sanitary sewer segment on Warsaw Street.

Moved by Ald. Zelinski, seconded by Ald. Hendricks to recommend approval to Common
Council

Motion carried on voice vote.

4. [Preliminary Resolution R-11-09 Declaring Intent to Exercise Special Assessment Powers under Section 66.07, Wisconsin Statutes – 2” Temporary Asphalt Pavement in Southfield West Subdivision](#)

DPW Radtke explained this preliminary resolution is to set the special assessment for the temporary asphalt pavement in the Southfield West subdivision and on the west end of Tana Lane. A public hearing will be scheduled after the Common Council approves this resolution.

Moved by Ald. Zelinski, seconded by Ald. Pack to recommend approval to Common Council

Motion carried on voice vote.

E. ADJOURNMENT

Moved by Ald. Pack, seconded by Ald. Wisneski to adjourn at 7:02 p.m.

Motion carried on voice vote

Respectfully submitted by
Deborah A. Galeazzi, WCMC
City Clerk

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
BOARD OF HEALTH
Menasha Health Department
316 Racine Street, Menasha**

03-11-2009

MINUTES

- A. Meeting called to order at 8:23 AM by Chairman Candyce Rusin.
- B. Present: Candyce Rusin, Lori Asmus, Susan Nett. Excused: Dr. Teresa Shoberg, Dorothy Jankowski
- C. MINUTES TO APPROVE
1. Motion to approve February 11, 2009 minutes by L. Asmus, and seconded by C. Rusin. Motion carried.
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
1. February 2009 Communicable Disease Report distributed and discussed. The main communicable disease continues to be Chlamydia Trachomatis.
 2. TB Dispensary Site Update—The necessary paperwork and signed MOU has been submitted to the state. We are now awaiting for the state signature on the MOU and then the program is official.
 3. Staff Development Report—The three new public health nurses have been attending many orientation activities. The most recent was a presentation by the state nursing consultant on the role of the state in public health activities. Later this month, the three nurses will receive the Red Cross Instructor training.
 4. PNCC Policy Development—S. Nett updated board members that she will be working on developing the PNCC program so the department can begin billing Medicaid for prenatal services to eligible clients. This was approved at a BOH meeting last year but then the department was advised to hold applying because the state was trying to determine if a local health department would continue to bill for the PNCC services. The state has decided that local health departments can bill so the program will be developed and submitted to the state for approval. S. Nett has met with the regional nurse consultant for guidance on the application process.
 5. Preparedness Planning/Faith Based Communities—S. Nett presented the background on this initiative. Several NE region health departments have been meeting and developing guidelines for emergency preparedness in the faith community. S. Nett has been part of this planning committee. Once the policy is finalized, the state will help in the distribution on a statewide level as there has been nothing developed statewide.
 6. S. Nett distributed a copy of the Mayor's directive on spending.

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

7. School Based Clinics – Spring 2009. The health department will be providing immunizations to meet the requirements of the new state law at school based clinics in April to Grades 5, 8, and 11. This year staff are able to offer TDaP to school staff members as well when they are on site doing the student immunizations.
8. Safe Kids Car Seat Program—S. Nett reported that Linda Palmbach, PHN recently completed the certification to become a car seat technician. Board members requested additional information on this program to be presented at the next board meeting.
9. Emergency Preparedness Mass Clinic Exercise – August 5, 2009. The department plans to exercise its ability to set up for a mass clinic at UW-FV and to accept supplies from the state stockpile program. This is a morning event with the consortia providing lunch when the exercise is finished.
10. Safety Program Update—S. Nett and Todd Drew completed building safety inspections with CVMIC a few weeks ago. T. Drew has been working on a Lock-out Tag-out program which will be submitted to CVMIC for an annual award.
11. Living in the 2010's Planning--Years ago Winnebago County held an annual conference for senior citizens. Many senior citizens have been asking to have this conference reconvene. A group of senior citizen providers met last week and will look at planning for this 1 day conference in 2010. The health screening component is a large part of the day and the Menasha Health Department has volunteered to help coordinate that part of the conference. S. Nett will update the board as new information emerges.

E. ACTION ITEMS

1. None

F. HELD OVER BUSINESS

1. None

- G. Motion to adjourn at 9:05 AM made by L. Asmus and seconded by S. Nett. Motion carried.

**CITY OF MENASHA
IT STEERING COMMITTEE
Gegan Room, Menasha Public Library
440 First Street, Menasha**

March 18, 2009

8:15 AM

MINUTES

A. CALL TO ORDER

Meeting called to order at 8:21 AM by CHAIRMAN Wisneski.

B. ROLL CALL/EXCUSED ABSENCES

Present: CHAIRMAN Wisneski, HR Specialist Taubel, ITMgr Lacey, PL Brunn and PWS Jacobson

Excused: COMP Stoffel

Also Present: ITSupv James

C. MINUTES TO APPROVE

1. [January 28, 2009](#)

Motion by ITMgr Lacey, seconded PL Brunn by to approve the minutes of the January 28, 2009 IT Steering Committee meeting. (No meeting held in February, 2009) Motion carried.

**D. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THIS AGENDA.
(Five (5) minute time limit for each person)**

NONE

E. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Committee monthly update on status of projects/operations/costs

ITMgr Lacey distributed and reviewed the IT Department report for the year to date through February 2009. The financials to date are complete with all payroll and benefits factored in and, although it indicates 21% of the budget has been used, it must be remembered that a great deal of the purchasing for this department takes place right after the first of the year for immediate implementation.

There were comments that no status ledgers for 2008 year end or any for 2009 have been received yet. It is believed the conversion or switchover to HTE is responsible for the delay as Finance struggles to reconcile the accounts. ITMgr Lacey said he received word from J. Sassman that all Department Heads and certain supervisory personnel will need access to the new HTE financials so they can monitor their budgets. He anticipated doing this in May but will do it sooner rather than later and that may help with the garage knowing their pricing charges for other departments.

Further update: The new 10MB internet pipe is up and revealed that the web filter we had was causing a bottleneck. Due to the amount of traffic going through the filter, everything was slowing down so IT took it offline and is seeking a more robust filter, and intends to get credit for this one in trade. There is no falloff of protection with this filter offline as the firewalls are still in place.

The SAN has been implemented at City hall, mirroring the one in place at the PD, so if there is any problem with one, the other is there for backup. The new PCs purchased for payroll are going in this week and the wide screens have been set up in Finance.

The transfer of material off the Heartland system is set for 4/14.

The Fuel/Fleet system at the city garage has been completed. Tim advised it is working great and everyone there likes it a lot. It makes fueling up easier and more accurate; reports are compiled quicker and it allows for better time and record management on fleet servicing. He further advised that the system has potential for more growth and usage.

Finally, Patrick and Jeff will be on vacation from 3/31 through 4/7/09. Greg Nickasch of GMN Consulting will be covering network assistance calls and Kristin Sewall will handle minutes/agenda entry help.

F. ACTION ITEMS

1. Committee discussion on developing an employee intranet site on the City's Network

There was considerable discussion about the potential for an employee intranet site on the City Network. Visits to Appleton and Neenah studying their sites revealed a lot of employee usage and possible adaptations we can consider in the future. Both entities suggested that we start small and build on it, not try to do it all at once. It is a "green" suggestion as it reduces the need for printing off paperwork that has to be updated (mileage reimbursements) and the employee can print off what is needed when it is needed.

ITMgr Lacey, HR Specialist Taubel, and ITSupv James will be going to a Microsoft Share Point presentation on Thursday, March 26. The software is free to the City of Menasha under state licensing. This item will continue on the agenda; they will have more information next month.

2. Committee discussion on entering into an agreement with Accent Business Solutions for printer management

ITSupv James reported that last year they had been looking at "Printcare" through MBM for toner and printer repair and maintenance, but there were contract limitations and difficulties that CA Brandt had pointed out, so it had not been implemented and the idea was dropped. He has been purchasing toner online from a supplier in California as it offered the best price he could get. This close scrutiny has resulted in a \$5000 a year savings but is time-consuming.

Now they have been approached by a company that last year did not offer a similar plan but have developed Print Services. Accent Business Solutions developed the plan for their Kyocera product line (which is the copy machine in use in most of the City departments now). It is more flexible, more thorough and less expensive than what was proposed by MBM.

He will work up a comparison of the proposals for the recommendation by this committee. He was also advised to have the CA check the contract for potential limitations or difficulties as the last proposal was.

3. Committee discussion on next IT Steering Committee Meeting Date – April 15, 2009

After discussion, by consensus of the Committee members present, the next Information Technology Steering Committee meeting will be held on Wednesday, April 15th, at 8:15 AM in the Gegan Room of the Menasha Public Library.

G. ADJOURNMENT

Motion by ITMgr Lacey, seconded by PWS Jacobson to adjourn. Motion carried. Meeting adjourned at 9:40 AM.

Respectfully submitted,

Susan Wisneski
Committee Secretary

	Budget \$	YTD \$	% used YTD
Total Budget	\$348,510	\$73,912	21%

January 2009 through February 2009

**I.T. Department
Projects
January 21, 2009 through March 17, 2009**

Open Requests/Projects

- **Hardware**
 - Research Hardware for Budget 2009
 - Research Hardware for future City IT projects.
- **Software**
 - Research Software for City Applications
 - Website updates
 - Health Charting Application development

Current Requests/Projects

- **Software**
 - Tax file updates
 - Assist Assessor Dept with reporting.
- **Hardware**
 - Implement Storage Area Network Mirror at City Hall.
 - Deploy new PCs.
- **Application**
 - Troubleshoot Fuel/Fleet project issues at PWF

Completed Requests/Projects

- **Application**
 - Train users on Meetings and Agendas posting to Website process.
 - Work with Senior Center on Newsletter.
- **Hardware**
 - Deploy wide screen displays in finance for “HTE_” viewing.
 - Distribute new Payroll PCs.
- **Software**
 - New Finance/HR software deployment.

CITY OF MENASHA
Landmarks Commission
Council Chambers, City Hall – 140 Main Street
April 15, 2009
MINUTES

A. CALL TO ORDER

Meeting called to order by Joe Weidert at 4:37 PM.

B. ROLL CALL/EXCUSED ABSENCES

LANDMARKS MEMBERS PRESENT: Alderman Jason Pamenter, Joe Weidert, Mary Nebel, Patti Rudolph and Kristi Lynch

LANDMARKS MEMBERS EXCUSED: Charlie Cross and Bernie Zimmerman

OTHERS PRESENT: Nancy Barker

C. MINTUES TO APPROVE-MINUTES

1. **Minutes of the March 18, 2009 Landmarks Commission Meeting to Approve**

Moved by Mary Nebel, seconded by Alderman Pamenter to approve the minutes of the meeting.
Motion carried 5-0.

D. PUBLIC COMMET ON ANY ITEM OF CONCERN ON THIS AGENDA

1. Nancy Barker – Preservation Month Updates – went through poster and brochure. Joe working on poster. Brochure – Commissioners are to submit changes to CDD Keil by the end of next week.

E. CORRESPONDENCE

1. None

F. DISCUSSION

1. **Status Report – Certified Local Government Designation**

Per Joe DeRose at the State Historical Society, all that's required is that we add the State Historical Society to the Landmarks Commission agenda distribution list and that we submit a report on Commission activities at the end of the calendar year.

2. **Status Report – Façade Improvement Grant/Loan Capacity**

There is \$15,869.49 in the account. Questions about advertising, where is the money coming from for brochures, posters? Does the money for a banner come out of the \$15,869.49 façade grant money?

3. **Tayco Street Bridge Tower Museum – Potential Landmarks Commission Involvement**

- 400-500 people per year come through the museum
- Would like to preserve museum if possible
- Recommend Historical Society do a fundraiser. Possible donation of television. Historical Society brings forth what it would take to update. Fundraiser – school project?
- Recommend tape not to exceed 10 minutes
- Hardware costs?
- Update video
- Update display
- Security /winter – vandalism, theft

4. **Meeting Protocol – Set Regular Monthly Meeting Date/Time**

Mary – amend agenda to open up gallery questions? Will do research
Meeting will be 2nd Wednesday of the month – 4:30 PM.

5. **Preservation Month Activities**

Poster, banner, Historical Walking Tour Brochure – describe any other activities and whose responsible for carrying them out.

Recommend Committee take brochures home and e-mail CDD Keil any changes in next week.

Business owners call Historical Society for information on their buildings. (Nancy)

Mary – update map on brochure – list local businesses

6. **Landmarks Commission Work Plan**

Joe will bring all the recommendations in to the next meeting and will e-mail it out prior to the next meeting.

This item was held.

Moved by Mary Nebel, seconded by Joe Weidert to hold this item to the next meeting. The motion carried.

7. **Wisconsin Historical Society Commissioner Training Workshop**

To be held on May 29 & 30, Wisconsin Historical Society will pay transportation and lodging; does anyone want to participate? Those interested in attending should contact CDD Keil.

G. ACTION ITEMS

1. None

H. ADJOURNMENT

Moved by Ald. Pamerter, seconded by Kristi Lynch to adjourn at approximately 6:00 PM.
Motion carried 5-0.

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday March 24, 2009

Meeting was called to order by Commission President W. Zelinski at 8:00 a.m.

Present: Commissioners R. Zielinski, D. Youngquist, T. Hamblin, K. Bauer, W. Helein, G. Falck, W. Zelinski; Manager Much, Attorney Gunz, Accountant Voigt.

Also Present: Paul Much, Jim Peichl, Rob Franck (MCO); Chad Olsen (McMAHON).

February 24, 2009 minutes. Commissioner G. Falck requested the minutes of the February 24, 2009 meeting should be amended to include his request for additional health insurance information during the discussion of approving the MCO invoice. Motion made by Commissioner R. Zielinski, seconded by Commissioner T. Hamblin to approve the minutes of the Regular Meeting of February 24, 2009 as amended. Motion carried unanimously.

Correspondence

The following correspondence was discussed:

- A. March 19, 2009 letter from Randall Much, NMSC to Mr. Robert Potratz, Gizmo Farms.
RE: NMSC actions due to overloading sludge spreading on sites.

Manager Much reported a verbal response was received from Bob Potratz on Gizmo Farms. The Commission discussed the issues; we may need to have a meeting with Gizmo Farms, the DNR, and the Commission Attorney. Attorney Gunz will review the sludge hauling and disposal contract with Gizmo Farms. The Commissioners were informed that land spreading of sludge is currently the most cost effective solution in dealing with the sludge disposal.

Budget, Finance, Personnel

Accountant Voigt distributed a Draft Copy of the 2008 Financial Audit to the Commissioners. The audit will be presented and discussed at the April meeting.

Accountant Voigt presented the preliminary financial statements for the month of February 2009. Commissioner D. Youngquist requested that the bills received from Davis & Kuelthau for the Fox River cleanup, which are reimbursed to the Commission by the Cities of Neenah and Menasha should be classified as a prepaid expense to eliminate the effects of having these bills impacting the income statement on a monthly basis. After discussion, motion made by Commission D. Youngquist, seconded by Commissioner K. Bauer to accept the financial statements for the month of February and place it on file. Motion carried unanimously.

Accountant Voigt presented MCO Invoice #13405 in the amount of \$118,252.31 for the month of April 2009. Commissioner G. Falck reported he has received the additional information on the MCO health insurance plan and the dollar amount of claims paid and amount paid by the NMSC to MCO for the health insurance plan during the last 2 – 3 years. After discussion, motion by

Commissioner D. Youngquist, seconded by Commissioner R. Zielinski to approve MCO Invoice #13405 in the amount of \$118,252.31 for the month of April 2009 and to pay the invoice after April 1. Motion carried unanimously.

Accountant Voigt presented the Accountants Report for the month of February. The money market rates have continued to decrease. Income generated for the Commission by MCO in January totaled \$2,314. Accountant Voigt reported on TIPS investments and also the availability of CEDARS which allow the investment of dollar amounts greater than FDIC insurance levels at a financial institution and still maintain FDIC insurance coverage on the funds. After discussion, motion by Commissioner D. Youngquist, seconded by Commissioner R. Zielinski to accept the Accountants Report for the month of February 2009. Motion carried unanimously.

McMAHON invoices #45095 and #45096 were presented for payment. After discussion, motion by Commissioner D. Youngquist, seconded by Commissioner T. Hamblin to approve for payment McMAHON invoices #45095 and #45096. Motion carried unanimously.

Operations, Engineering, Planning

Manager Much presented and discussed the operating report for the month of February 2009. The plant is running well; the plant is being watched closely with the current wet weather being experienced. The final WPDES permit from the DNR has been received; it will be discussed at the April meeting. After discussion, motion by Commissioner R. Zielinski, seconded by Commissioner K. Bauer to accept the operating report for the month of February 2009. Motion carried unanimously.

Manager Much reported to the Commission on the 230kW Biogas engine. The purchase price for the engine has been agreed upon. We are tracking the costs for parts for the engine and components that may be needed on the engine for our application. The engine will be available in April; we are looking at a May or June installation.

Old Business

Interceptor ownership. Attorney Gunz reported he met with Town of Menasha representatives; they have an interest in owning the interceptor located in the Town of Menasha.

Biosolids Management. No new information to report.

Heat Exchanger. The full scale heat exchanger unit has been ordered.

Lab Office – HVAC Study. The report will be available at the April meeting.

Motion to Convene Into Closed Session

Commissioner R. Zielinski made a motion to convene into closed session under Section 19.85(1)(g) and 19.85(1)(e) of the Wisconsin Statutes to confer with legal counsel concerning strategy to be adopted by the NMSC with respect to their joint defense with the Cities of Neenah and Menasha in connection with potential liability arising from the Lower Fox River/Green Bay

Natural Resource Damage Assessment, Lower Fox River and Green Bay remediation issues, and related potential litigation and to discuss strategies for negotiations with representatives of the United States of America and the State of Wisconsin on compromise settlement of potential CERCLA liability, indemnification, contribution protection and municipal entities infrastructure concerns with respect to the Lower Fox River/Green Bay AND under Section 19.85(1)(e) of the Wisconsin Statutes to confer with legal counsel for the purpose of deliberating or negotiating the purchase of property regarding sludge land spreading; motion seconded by Commissioner D. Youngquist. Motion carried unanimously. The Commission convened into closed session at 8:55 am.

Commissioner T. Hamblin made a motion to adjourn the closed session and reconvene into Regular open session; motion seconded by Commissioner R. Zielinski. Motion carried unanimously. The Commission returned to Regular open session at 9:47 am.

Vouchers

Motion made by Commissioner R. Zielinski, seconded by Commissioner D. Youngquist to approve operating and payroll fund vouchers #130847 through #130885 in the amount of \$227,896.60 for the month of February. Motion carried unanimously.

Motion made by Commissioner R. Zielinski, seconded by Commissioner D. Youngquist to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 9:48 a.m.

President

Secretary

THE NEXT REGULAR MEETING IS ON TUESDAY April 28th 2009.

Neenah-Menasha Fire-Rescue
Joint Fire Commission Meeting Minutes
Wednesday, April 22, 2009 – 12:00 p.m.
3rd Floor Council Chambers – City of Menasha

Commissioner Nevitt called the meeting to order at 12:00 p.m.

Present: Commissioners Jim Liebhauser, Dave Brotski, Elizabeth Nevitt, Bill Mattes and Chris Wales-Magners.

Excused: Jason Dionne

Also Present: Fire Chief Len Vander Wyst.

Approval of Minutes: The Commission reviewed the meeting minutes from January 28, 2009. **MSC Mattes/Brotski to approve the minutes from January 28, 2009, all voting aye.**

Activity Reports: The Commission reviewed the activity report from March 2009. This is informational only and no action is required.

Department Budget Report: The Commission reviewed the March 2009 budget report. This is informational only and no action is required.

NMFR Joint Finance & Personnel Committee Meeting: The Commission reviewed the Joint Finance & Personnel of March 24, 2009. This is informational only and no action is required.

Town of Menasha and Town of Clayton Discussions: Chief Vander Wyst updated the group with his recent presentation to the Town of Menasha Board. At this time, there is nothing new to report and he will keep the Commission updated.

Grant Updates: Chief Vander Wyst noted that the department is close to making a purchasing decision on the Driver's Simulator grant. It has been narrowed down to two vendors.

Other: Chief Vander Wyst thanked Commission Brotski for his years of service and wished him well on his future endeavors.

MSC Mattes/Liebhauser to adjourn at 12:45 p.m., all voting aye.

Respectfully Submitted,

Len Vander Wyst
Chief

LV/tt

Neenah-Menasha Fire Rescue
Finance & Personnel Committee Meeting
Tuesday, April 28, 2009
3rd Floor Council Chambers – City of Menasha

Ald. Stevenson called the meeting to order at 5:30 p.m.

Present: Ald. Wisneski, Stevenson, Hendricks, Benner, Lange and Ahles.

Also Present: Chief Vander Wyst, Director Easker and Administrative Assistant Theisen.

The Committee welcomed Ald. Benner to the Committee.

Approval of Minutes: The Committee reviewed the minutes from March 24, 2009. **MSC Lange/Wisneski, Stevenson, Hendricks, Lange and Ahles, voting aye and Benner abstain to approve the minutes from March 24, 2009.**

Month End Budget Report: The Committee reviewed the March 2009 month end budget report. **MSC Wisneski/Hendricks to accept and place on file the March 2009 month end budget report, all voting aye.**

Monthly End Activity Report: The Committee reviewed the March 2009 month end activity report. Chief Vander Wyst noted in March training continued with AC Sipin, the busy season for inspections has started and staff is currently working on grant applications. He also noted that we would have an ISO audit on May 4, 2009. This does affect the insurance ratings for the Cities of Neenah and Menasha. We are currently a rating of “3”. We have not had an audit since the merger of NMFR. **MSC Lange/Wisneski to accept the March 2009 activity report and place on file, all voting aye.**

City of Neenah Open Burning Ordinance #1387 and City of Menasha Sec.5-2-7: Both ordinances were reviewed by the Committee. Chief Vander Wyst explained the changes are to make the ordinance more clear and consistent. This will help our Fire Officers with enforcement of the ordinance. Ald. Wisneski said a letter or recommendation needs to be done for Menasha Common Council that states the fee should remain at \$15.00 for the Council to review. **MSC Wisneski/Hendricks to recommend both City Councils make the recommended changes to Ordinance #1387 and Menasha Sec.5.2.7 and recommend that both City Council’s keep the fee at \$15.00, all voting aye.**

MSC Benner/Hendricks to reconsider Ordinance #1387 and Menasha Sec. 5.2.7 burning ordinances and the recommended fee structure for further discussion, all voting aye.

Ald. Benner said he reviewed the ordinances and had questions. He asked in 1C of both ordinances why this is limited to multi-family dwellings and not multi-family and single-family. Chief Vander Wyst said Wisconsin Administrative Code, Department of

Commerce, Comm 14, sets this and we do not have jurisdiction of single-family residences.

Ald. Benner asked about the definition of an in-ground fire pit (#4 – Menasha and 2B – Neenah) and definition of non-combustible and asked if there should be a width definition added to the ordinance. Chief Vander Wyst said as long as it is non-combustible and there is enough of a width in the border the Fire Officer's would use common sense for enforcement of the ordinance. The Committee decided they felt comfortable with the Fire Officer's making the judgment call. The Committee did note there was some duplication in the language. **MSC Hendricks/Lange to amend both ordinances #2E in Neenah and #7 in Menasha and deleting the duplication of the sentence of the definition, all voting aye.**

Ald. Benner asked about item #10 (Menasha) and #H (Neenah) and the intent of LP gas. Ald. Wisneski noted this was original language from both ordinances. Chief Vander Wyst said the intent is to define that they cannot use LP as an accelerant. Ald. Benner said his thought is that people may use the new LP fire pits or grills for burning other materials that are not appropriate. Ald. Hendricks asked how this would be enforced if we were called. Chief Vander Wyst said if someone is using LP accelerant to burn flammable materials then they are not following the ordinance and will be told to extinguish the fire. Ald. Ahles said the intent of the ordinance is to make sure someone is not using a gas grill type of device and throwing wood onto it to burn so they think they don't need a permit. We would enforce it as saying the gas grill is for cooking and not to burn wood and then a permit would be needed. **MSC Benner/Hendricks change the wording be to "LP gas devices shall only be used per the manufacturers listing instructions and the LP gas as an accelerant for other flammable materials would be removed from the ordinance for both City Ordinances, all voting aye.**

Ald. Benner asked if item #11 (Menasha) and 2I (Neenah) should have a better definition of a "large bucket" and maybe we should set the expectation of what we want to see, such as the number of gallons of water in a bucket. Ald. Ahles said the information in the ordinance consists of language "but not limited to". He said the intent is to have adequate fire suppression. He also said there is language that the person who has the fire is also liable for any damages their fire causes. If they do not have adequate fire suppression for their fire then they are liable for this. Chief Vander Wyst said the Officer who responds to the complaint would make the determination of adequate fire suppression. The intent was to give the person examples of fire suppression where there was no previous language.

Discussion was held about #14 (Menasha) and 2L (Neenah) and if there is a fee structure for NMFR's costs. Chief Vander Wyst said this will be determined by the resources that are used to extinguish the fire and would be determined on a case-by-case basis. The person involved would be billed for actual NMFR costs.

Ald. Benner said #15 (Menasha) and 2M (Neenah) and asked if the applicant signs that they will comply and is it appropriate for the Clerk to be responsible for this task. Chief

Vander Wyst said the person signs the application and they are given a copy of the ordinance. The Clerk's have them review the ordinance before the application is signed and completed. Ald. Stevenson said if the person does not sign and agree to the terms of the ordinance then they will not be issued the permit.

Discussion was held on the intent of #17 (Menasha) and 2O (Neenah). Chief Vander Wyst said the intent is that they can show this on demand.

Discussion was held about #18 (Menasha) and 2P (Neenah) and who can demand that a fire be put out. Chief Vander Wyst said only NMFR or the Police Department could make the demand that a fire be put out.

Ald. Benner said item #20 (Menasha) and 2R (Neenah) said this should be defined as "First Class Mail" instead of regular mail. **MSC Benner/Lange to remove the word "regular" to "First Class", all voting aye.**

Ald. Benner felt #2 (Menasha) and 2C (Neenah) should have permits and questioned if a fee should be applied. He felt there should be documentation provided that a permit was issued.. Ald. Wisneski asked if we received any requests. Chief Vander Wyst said there have been some requests for burning grass and we do turn them down. He also noted that these requests are very rare. There have been some requests for burning of ditches and this cannot be approved by us. It has to be approved by the DNR. Ald. Ahles said the intent of it is that we have a tool to enforce and clarification. Chief Vander Wyst asked that this be left in and this is a way for us to enforce burning.

Discussion was held on ceremonial fires #3 (Menasha). Ald. Ahles feels this should be left in because if there are conditions where no one should burn (dry season) then the decision is left up to the Chief to make. Ald. Benner said he agrees with this but said there should be a permit that is issued. Ald. Ahles said the ordinance states there has to be written approval. Chief Vander Wyst said we do have an internal document that is used for approval and there is no need for a permit.

MSC Lange/Wisneski to recommend both Common Council's approve Ordinance #1387 and Menasha Sec.5-2-7 with the amendments and recommend that both City Council's keep the fee at \$15.00, all voting aye.

6:35 p.m. Ald Lange had to leave the meeting.

Update on Staff Car Purchase: Chief Vander Wyst updated the Committee that he purchased a 2008 Chevy Impala for \$14,900 and it has 13,000 miles.

Grant Updates: Chief Vander Wyst handed out a memo that summarizes the grants that we have and/or are applying for. Ald. Wisneski asked about stimulus money for new stations. Chief Vander Wyst said there is no information available at this time and we expect this information to be released in July of 2009.

Ald. Benner asked about the status of the Driver's Simulator. Chief Vander Wyst said we are close to purchasing a simulator and we were able to work with two manufacturers for a simulator. We have worked with one and were able to get the price reduced for a simulator to \$169,000. This would reduce the match for everyone. Ald. Benner asked about start up costs and if this is included in the costs. Chief Vander Wyst said the start up costs and the one-year warranty is all included in the costs. Ald. Benner asked for written confirmation on the training and start up costs before the purchase.

Ald. Stevenson asked for more information on the platform truck. Chief Vander Wyst said we have budgeted for a new platform truck in the 2013 capital equipment budget and we are trying to save money by applying for this grant. Ald. Hendricks asked for the costs savings by buying it early. Director Easker said we have budgeted \$1.1 million for the replacement of the vehicle in 2013.

Ald. Benner asked the intent for the smoke detector and fire inspection grant program. This would be done by the Department and would not have a cost for the homeowners. This would not be available for landlords. Ald. Benner asked about the interconnected smoke detectors and thought it should be part of the program.

Update on Discussions with Surrounding Communities on Fire Protection: Chief Vander Wyst said the City of Appleton is interviewing for an interim Chief. He also said the Town of Clayton sent back a 2nd version of a draft agreement. He said he did make changes to this and sent back another draft agreement for their review. He will continue to keep everyone updated.

MSC Ahles/Wisneski to adjourn at 6:50 p.m., all voting aye.

Respectfully Submitted,

Len Vander Wyst
Chief

LV/tt

CITY OF MENASHA
Park Board
Council Chambers, City Hall – 140 Main Street
April 13, 2009
DRAFT MINUTES

A. CALL TO ORDER

Meeting called to order by Vice-Chairman T. Konetzke at 6:06 PM.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Ald. Michael Taylor, Ron Suttner, Mary Francis, George Korth, Tom Konetzke and Nancy Barker

MEMBERS EXCUSED: Chr. Dick Sturm

OTHERS PRESENT: PRD Tungate, Acting Park Superintendent Adam Alix, Mary Ann Mulvey, Mary Nebel, Sue Pawlowski, Kristin Marsarik, Leonard Zwiars, Kerry Perry, Jeff Jorgenson, Menasha Police Department and Pete Saanlon

C. MINTUES TO APPROVE-MINUTES

1. Minutes to Approve

Moved by N. Barker, seconded by Ald. M. Taylor to approve the revised minutes of the March 9, 2009 Park Board meeting with the following changes: one misspelling was noted. Also G. Korth, not Ald. M. Taylor, commented on the ice shove at Municipal Beach. Motion carried 6-0.

D. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Park Project Update – Asst. Park Superintendent Alix

A. Alix gave a park project update which included: Arbor Day plans, tree removals, opening park facilities, pool repairs and planning for the repair of a section of shorewall at Jefferson Park.

2. Park Superintendent Hiring Update – PRD Tungate

PRD Tungate stated that several interviews have taken place. The field of candidates has been reduced. He anticipates a new person beginning sometime in May. 65 people applied for the position.

E. DISCUSSION ITEMS

1. Friendship Trail – Oneida Street to Lake Park Road – Ald. M. Taylor

The City will continue its efforts to contact the DNR Trail Coordinator about getting involved with the Friendship Trail from Oneida Street to Lake Park Road. DNR involvement is important in terms of land acquisition and funding.

2. New Electric Upgrade at East Diamond Shelter – Ald. M. Taylor

A. Alix presented a plan to upgrade the electrical outlets at the East Diamond to accommodate tournament users. The work will be done soon.

3. Regional Park – PRD Tungate

City staff will soon be meeting with Appleton and Harrison officials to discuss the next step in pursuing a regional park. A plan for land acquisition will be a major topic of the discussions.

4. Open Meetings Law

PRD Tungate presented an article about the Open Meetings Law. The League of Municipality article stated that members of the Board, even as a member of the public, can not bring up items not designated on the agenda. Some members asked if they could still temporarily step down from the Board to make a comment as a member of the public. PRD Tungate will follow-up on this question with CA Brandt.

5. Future Student Involvement on Park Board – G. Korth

PRD Tungate will check with Menasha High School on the possibility of having a high school student become an ad-hoc member of the Board during the school year. This was suggested by

G. Korth.

6. **Army Reserve Building – N. Barker**

City staff is not actively pursuing trying to find out any more information about the Army Reserve building.

7. **Activities at Hart Park – PRD Tungate, PD Rep.**

Jeff Jorgenson from the Police Department and several police volunteers were on hand to discuss recent park user behavior at Hart Park. A summary of some of comments are as follows: Neighborhood watch program not very successful, Family Dollar has not been willing to call the Police Department, Police Department volunteers were watching the park in early April, group of 13-15 year old girls were seen harassing younger park users, volunteers felt that problems were related to people who come to observe users of the park and that problems seemed to be tied to a little bit more towards the basketball court as opposed to the skatepark. Foul language has been a problem at the skatepark. J. Jorgenson stated that removing the basketball hoops for a period of time would split the users and disrupt the recent pattern of misbehavior. Skatepark Attendants have begun duty and will begin communications with the Police Department. The Board agreed that temporarily removing the hoops at Hart Park was worth trying.

F. ACTION ITEMS

1. **Request by St. Mary's to Place a Sign at 441/Calder Stadium Location**

Sue Pawlowski, representing St. Mary's High School, presented three concepts of a sign to be placed at the Calder/441 location. Board Members gave their opinions on the three designs. Motion by N. Barker, seconded by R. Suttner to approve the final sign design of St. Mary's desecration. Motion carried 6-0.

2. **Approval of Jazz Corner Society – September 5-6, 2009 – Jefferson Park**

Kristin Masarik, representing Jazz Corner Society, was present to describe this year's event and to seek Board approval. Much of the discussion focused on cars parking on the grass. Placement of No Parking signs and an overall event parking plan will be coordinated between Ms. Masarik and Parks staff. Artists will be parking on Third Street, behind the stage. The ending time was moved to 10:00 PM each day. Motion by Ald. M. Taylor, seconded by T. Konetzke to approve Jazz Corner Society in Jefferson Park on September 4-6, 2009. Motion carried 6-0.

3. **Recommend Temporary Removal of Basketball Hoops at Hart Park**

Motion by N. Barker, seconded by G. Korth to recommend the removal of both hoops at Hart Park from April 15 to May 15, 2009. The Board also asked to receive an update on this matter at the next meeting. The motion carried 6-0.

G. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

Five (5) minute time limit for each person

1. Mary Nebel commented on the Public Comment section on the Board agenda, Jazzfest creating ruts and possible liability for the City, the condition of the walls at Winz Park and that Board Members may step down to make comments at a meeting.
2. Ald. M. Taylor would like an update on the Oneida to LP Friendship Trail and a proposed revision allowing disabled veterans to apply for reduced season boat launch passes next month.
3. N. Barker would like an update on future parking lot repairs near the Jefferson Park boat landing.

H. ADJOURNMENT

Moved by N. Barker, seconded by R. Suttner to adjourn at 8:06 PM. Motion carried 6-0.

CITY OF MENASHA
Parking Committee
Third Floor Council Chambers, City Hall – 140 Main Street
April 1, 2009
DRAFT MINUTES

I. CALL TO ORDER

- A. Meeting called to order by PWD Radtke at 11:04 a.m.

II. ROLL CALL/EXCUSED ABSENCES

- A. MEMBERS PRESENT: Ald. Wisneski; PWD Radtke; CA Brandt; CDD Keil; PC Stanke
MEMBERS ABSENT: None
OTHERS PRESENT: Jefferson School Principal Bridget Kilmer; Carol Schmidt, Public Works and Engineering Department

III. MINTUES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

- A. **Minutes to approve:**
Motion by Ald. Wisneski, seconded by CDD Keil to approve the minutes of the June 24, 2008 meeting. Motion carried.

VI. DISCUSSION ITEMS

- A. **Request for Short Term Parking on the North Side of Garfield Avenue West of Washington Street (Graphic Packaging)**
Motion by CA Brandt, seconded by PC Stanke to table item as no one from Graphic Packaging was in attendance. Motion carried on voice vote.

- B. **Request to Install “No Left Turn” Signs for Traffic Exiting Jefferson School Parking Lot**
Bridget Kilmer has many concerns for Jefferson School with regard to where teachers are parking, where parents are parking and how the children are running through parked cars to get to parents in their cars at pick up time. The parking lot east of Jefferson School has become a circle drive at drop off and pick up times with cars backed up as much as 3 blocks to turn left into the school. The high snow piles and aggressive drivers are another concern. Much discussion ensued regarding parking, children walking to school and children being dropped off and picked up and which entrance to use. Also discussed busses dropping off and picking up and the Nicolet After School Care Program held at Jefferson. Committee discussed suggestions such as backing the busses in to block the parking lot; have teachers park in that lot and then cone it off; consider staggering dismissal time (kindergarten and first grade out first) and other side of street parking. Principal Kilmer is receiving many complaints from parents regarding this situation.

After much discussion, Principal Kilmer will consider the suggestions of the committee and will bring back a revised proposal.

CA Brandt feels the School Board should be contacted regarding these concerns as it is a universal problem for all schools. CA Brandt stated a 90 day trial period for transition of changes should begin in the Fall. Committee will notify residents of next Parking Committee meeting which is scheduled for June 24, 2009 at 11:00 am.

Motion made by Ald. Wisneski, seconded by CA Brandt to move this item to the next Parking Committee meeting scheduled for June 24, 2009 at 11:00 am. Motion carried on voice vote.

C. **Parking Concerns on East Side of Tayco Street Adjacent to Butte Des Morts Elementary School**

Brief discussion regarding the signage; no one from Butte Des Morts Elementary School was in attendance at this meeting.

Motion made by PC Stanke, seconded by Ald. Wisneski to place signs stating "No Stopping, Standing or Parking." Motion carried on voice vote.

D. **Request to Allow Parking on the South Side of Second Street east of Ice Street**

Items B and D were combined; see Item B for discussion.

E. **Overnight Parking Issues in Broad Street Parking Lot**

Discussion ensued regarding snow removal issues and permit parking in the Broad Street Parking Lot. Conditions are already in place designating the north end of the parking lot for overnight permit parking. No action taken.

VIII. ADJOURNMENT

A. Motion made by CA Brandt, seconded by Ald. Wisneski to adjourn at 12:17 p.m. Motion carried.

Respectfully submitted by Carol A. Schmidt, Public Works and Engineering Department

CITY OF MENASHA
PERSONNEL COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
April 21, 2009
MINUTES

A. CALL TO ORDER

Meeting called to order by CA/HRD Brandt at 7:03 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Pamerter, Taylor, Wisneski, Pack, Hendricks, Zelinski, Englebert, Benner,
Mayor Merkes

ALSO PRESENT: CA/HRD Brandt, PC Stanke, DPW Radtke, CDD Keil,
Dpty Treasurer Sassman, Clerk Galeazzi and the Press

C. MINUTES TO APPROVE

1. [Personnel Committee, 4/6/09](#)

Moved by Ald. Hendricks, seconded by Ald. Zelinski to approve minutes
Motion carried on voice vote

D. ACTION ITEMS

1. Election of Chairman

Moved by Mayor Merkes, seconded by Ald. Hendricks to nominate Ald. Englebert as Chairman

Hearing no other nominations, the Clerk was instructed to close the nominations and cast a
unanimous ballot for Ald. Englebert as Chairman.

Ald. Englebert took over as Chairman.

2. Election of Vice-Chairman

Moved by Ald. Pack, seconded by Ald. Wisneski to nominate Ald. Hendricks as Vice-Chairman

Moved by Mayor Merkes, seconded by Ald. Hendricks to nominate Ald. Pamerter as
Vice-Chairman

Having no other nominations, Ald. Englebert closed the nominations.

Motion carried on roll call 9-0 for Ald. Pamerter

Ald. Pamerter was declared the winner as Vice-Chairman of Personnel Committee

CA/HRD Brandt explained the Personnel Committee Chairman and Vice-Chairman are on the
AD-Hoc City Attorney Search Committee. Should the new Personnel Committee Chairman and
Vice-Chairman take over or keep the previous Chairman and Vice-Chairman.

Moved by Ald. Pack, seconded by Ald. Wisneski to keep Ald. Hendricks and Taylor on
The AD-Hoc City Attorney Search Committee.

Motion carried on voice vote.

E. ADJOURNMENT

Moved by Ald. Hendricks, seconded by Ald. Wisneski to adjoun at 7:10 p.m.
Motion carried on voice vote

Respectfully submitted by
Deborah A. Galeazzi, WCMC
City Clerk



...a new horizon

MENASHA POLICE COMMISSION MEETING MINUTES

DATE: March 19, 2009

Commissioner Liebhauser called the regular bimonthly meeting to order at 5:00pm at the Menasha Safety Building, 430 First Street, Menasha, WI.

Present: Barb Ballard, Ron Duuck, Jim Liebhauser, Lt. Mike Brunn.

Absent: Terri Reuss, Craig Wussow, Chief Stanke.

I. Minutes of the last meeting: M/S/C Duuck/Liebhauser to accept the 1-15-2009 Meeting Minutes.

II. Police Report – Lt. Mike Brunn.

1. Training Certificates:

- Legal Update, Fox Valley Technical College, (FVTC) – Aaron Zemlock , Roger Picard, Jim Verkuilen, Chris Groeschel, Dave Jagla, Ron Bouchard, Peter Sawyer, Mike Hopfensperger, Mark Mauthe, Ann Gollner.
- First Line Supervisor State Patrol Academy – Angie Hanchek.
- Wisconsin Chiefs of Police Conference – Mike Brunn.
- Wisconsin Juvenile Officers Conference – Ann Gollner.
- Severe Weather Spotter Training Winnebago Co. Emergency Government – Joe Polzien.
- CPR/AED Recertification – Jamal Kavar, Auxiliary Police Department.
- Internal Affairs FVTC - Brett Halderson.
- Drug Interdiction MEG Unit State of Wisconsin – Peter Sawyer, Nicholas Thorn, Matthew Spiegel.
- Wisconsin Traffic Officer Conference – Matt Albrecht, Timothy Styka.
- Firearms Instructor Course, FVTC – Jamal Kavar.
- TIME System Recertification, Department of Transportation – Debbie Borchert.
- Wisconsin School Resource Officer Conference – Ann Gollner.
- Youth and Violence Conference – Sara Swenson, Stephanie Gruss, Ginger Tralongo.
- Wisconsin Association for Identification – Ann Gollner, Jim Verkuilen, Dave Jagla, Mark Mauthe.
- Law Enforcement Response to Mental Illness – Chris Groeschel, Mike Hopfensperger.
- Online Legal Update, FVTC – All sworn officers.
- Counterfeit Currency Detection – Dave Jagla, Ron Bouchard.
- Drug Endangered Children – Ann Gollner.
- Body Farm Presentation – Dave Jagla, Jim Verkuilen.

2. Grant Information:

- Cops Hiring Recovery Program, Department of Justice – The Federal Stimulus Plan has designated one billion dollars for rehiring laid off and hiring new officers. The three year grant covers wages and most fringe benefits. The city must assume funding for the position the fourth year. Details are forthcoming.
- Federal Justice Assistance Grant – The Menasha Police Department, (MPD), is in the process of applying for a joint grant with Winnebago County, Cities of Oshkosh and Neenah and the Town of Menasha. It will fund the position of Regional Crime Analyst with the hope of targeting the reduction of Index 1 crimes such as aggravated assault and robbery. The Oshkosh Police Department would be the fiscal agent for this position.
- Ballistic Vest Program – This grant pays for half the cost of ballistic vests.
- Homeland Security/Winnebago County Emergency Government – The MPD, Town of Menasha and Winnebago Co. will conduct simulated “active shooter” training at Maplewood

Middle School on Saturday, 5-2-2009. The grant will cover wages and over-time. Volunteers and actors will be involved.

- Sexual Assault Response Team – Officer Jim Verkuilen received a scholarship to attend the SART Conference in Seattle Washington which includes registration, hotel, airfare and some meals.
- 3. Officer applicant testing: The MPD received 110 applications with 87 individuals taking the written entry level exam on February 7 and 11, 2009. The 22 top scorers will be interviewed on March 27 and 28.
- 4. Intern: John McGuire, a criminal justice student from Mid State Technical College, has been working with the MPD during the spring semester. John served in Iraq and is in the Army Reserve.
- III. Old Business: None.
- IV. New Business: None.
- V. Correspondence: None.
- VI. Next Meeting: May 21, 2009, **ELECTIONS.**
- VII. Adjourn: M/S/C Ballard/ Duuck at 5:37pm.

Respectfully submitted,

Barb Ballard
Commissioner, Secretary



**City Hall Safety Committee
Minutes
March 4, 2009**

Meeting called to order at 1:25 PM

Present: Adam Alix, Sylvia Bull, Todd Drew, Sue Nett, Tom Stoffel, Tasha Saecker.

Absent: Jeff Brandt, Brian Tungate. Kristi Heim

A. Motion to approve minutes made by S. Nett and seconded by T. Saecker.

B. Old Business

1. **EOEP Plan Review –Memorial Building** S.Nett has attempted to make contact with S. Scrovonski regarding EOEP for the Memorial Building. Target date for completion is late April 2009.
2. **CVMIC Building Walk Thru conducted Feb. 25, 2009** – City Hall and Library walk thru went very well. Only minor issues were noted including unmarked stairs which had not previously been identified. Senior Center will have a follow-up walk thru conducted – date to be set at the April 2009 Safety Meeting.

C. New Business

1. **Monthly Safety Topic** – *Before you do it ... Take time to think through it* was distributed and discussed. Topic covered making safe choices and following safety practices.
2. **Injury Review** – No injuries reported.
3. **Workers Comp Review (injuries and causes past 5 years)** – Based on this information it was determined that a hands on lifting training should be conducted with Library and Senior Center Staff based on their specific lifting tasks. T. Drew will coordinate training stations and training dates with T. Saecker and S. Bull.
4. **Space Heaters** – CVMIC suggested developing a policy regarding space heaters. Numerous space heaters were noted throughout the buildings including the Library and City Hall. T. Drew will contact Ben Rank CVMIC for sample policies and coordinate development with the N-M Fire Department.

D. Training

- 1. EOEP Training Drill** – April is the target to conduct EOEP Training Drills in the buildings. This will coincide with Tornado Awareness Month. Specifics to be discussed at the April 2009 Safety Meeting.
- 2. Asbestos Awareness Training-** T. Drew to supply A. Alix with a flash drive containing training to be completed by Building Maintenance Staff. IT Department has completed training.
- 3. Lockout/Tagout Policy Revisions-** T. Drew currently revising the current policy to specifically include vehicles and motorized equipment such as lawnmowers. Flash drive provided to A. Alix will also contain this training for Building Maintenance Staff. T. Drew will also provide A. Alix additional tags to be placed in all Lockout/Tagout boxes.
- 4. CPR/First Aid** – Training to be conducted on May 5, 2009 for Building Teams. Anyone unable to attend this training will have to schedule themselves for one of Menasha Health Department's summer training dates.

E. Meeting adjourned at 2:05PM

Next meeting Wednesday April 1, 2009 @ 1:15 PM.



Public Works and Parks Safety Committee
March 31, 2009
9:00 AM
Menasha Library – Gegan Room

Minutes

Meeting called to order at 9:05 AM

Present: Bill Basler, Mark Radtke, Jeff Nieland, Sue Nett, Todd Drew,
Cory Gordon, Tim Jacobson, Jim Julius

Absent: Brian Tungate, Jeff Brandt, Ken Popelka, Adam Alix

- A. Motion to approve minutes from January 20, 2009 meeting made by C. Gordon second M. Radtke.

B. Old Business

1. Maintenance Shop Oil Tanks / Tires – T. Jacobson requested Building Inspection Department do an inspection regarding opening a section of the east wall to allow direct access to the tire storage trailer. A header is already in place in this area which could be used to support an access door. Work to progress on removing/relocating tires and moving oil bulk tanks. T. Jacobson requested the minutes reflect his statement that *"The building is dead and very difficult to address necessary changes and any progress toward safety and improvements is only due to the professionalism of his staff."*
2. Safety Glasses- Discussion regarding prescription safety glasses and a suggestion made to have safety glasses be mandatory in the Wood Shop, Parks Shop Area and possibly the vehicle garage. Prescription safety glasses are not covered by Vision Insurance Plan. T. Drew researched the issue and found average cost (per Shopko Optical) is approximately \$115.00. Issue will have to be addressed during the bargaining process. Collectively the committee agreed that the wood shop should be mandatory. The other two areas would be left to the discretion of employees to wear safety glasses based on task. Safety Glasses Required signage will be posted at all access points to the wood shop.
3. EOEP Plan/Signage – Currently plans from the two additions to the Public Works Garage are being put together in order to produce signage.
4. Vehicle Lockout/Tagout – T. Drew stated that all equipment including lock box, tags, locks and procedures have been put in place. B. Basler

suggested cut off plug wires to act as lockout for spark plugs on smaller equipment (i.e. lawnmowers) which do not have keys. B. Basler will obtain approximately 12 old plug wire connection ends for this purpose. Plug wire connections will be used to affectively prevent contact between the plug lead and the spark plug during service.

c. New Business

1. Monthly Safety Topic – *Before you do it – Take time to think through it* was distributed and discussed.
2. Injury Review – 2 injuries were reported. 1) Employee had a 96 gallon automated cart which he was moving roll over his foot which resulted in a loss time foot injury. Accident could have possibly been avoided by pushing the dumpster instead of pulling it per Body Mechanics Training. 2) Employee slipped on the ice while trying to repair a damaged stop sign. Accident could have possibly been avoided by wearing available ice cleats and/or clearing snow from the work area before attempting to make the repairs. Body Mechanics / Lifting and safe winter practices will be reinforced in upcoming training.
3. Daily vehicle safety checks – T. Jacobson provided the current daily safety check slips which cover lights, equipment, fluids etc. Employees are to add a statement to their daily mileage report for each vehicle that a safety check was preformed. T. Jacobson and J. Neiland will reinforce this requirement with staff during morning meeting.
4. Safety Hammers – S. Nett discussed the availability of 7 safety hammers and options to place them in pool vehicles or to add to raffle during EOEP Drills. T. Drew suggested that vehicles used for travel outside of the City be supplied with hammers(Health, IT, Engineering car). 3 remaining hammers will be available for drawing during EOEP.
5. Safety Manuals – Update on the return of safety manuals. T. Drew stated that draft updated Safety Manual will be available for review prior to the next scheduled safety meeting.
6. Duct Cleaning – T. Drew discussed concern raised regarding cleaning the ducts leading into the equipment room and Parks Shop. Duct interiors were inspected – determined with heating system to be shut down that reassessment and cleaning if necessary would be done in the fall prior to the next heating season.
7. Construction Zone Traffic- C. Gordon raised the issue of worker safety related to general traffic going through construction areas marked with Road Closed signage. C. Gordon stated that the Menasha Police Department has not been responsive to requests to help enforce this issue. M. Radtke will address the issue with B. Stanke. T. Jacobson suggested parking squad cars around the work zone access points as a deterrent to drivers entering work zone areas.

D. Training

1. Driver Training- Scheduled for May 12, 2009 with B. Rank CVMIC. T. Drew requested suggestions for training content. T. Jacobson suggested

backing, slack adjusted inspection, visibility (sanitation trucks), evasive driving. T. Drew will forward suggestions to B. Rank

2. Hearing Screening – Screenings to be conducted April 2, 9, 16 at the Affinity Occupation Health Building on Appleton Road. T. Drew stated that some of the times had to be adjusted and suggested supervisors review the sign up sheet and post for employees to check for their time.
3. Asbestos Awareness and Lockout/Tagout Refresher – Computer based training completed. Presentation on vehicle and equipment lockout/tagout revisions will be conducted by T. Drew.
4. Sexual Harassment Training will be conducted on November 18, 2009 @ 8:30 AM, 10:15 AM and 1:15 PM.
5. Respirator Fit Testing – T. Drew will begin respirator fit testing for DPW/Parks staff in April. Fit testing will be conducted at 7:00 AM on multiple days. T. Drew will provide dates to J. Nieland.

- | E. Motion to adjourn made by J. Julius second C. Gordon. Meeting adjourned 10:20 AM. Next meeting April 21, 2009 @ 9:15 AM.

April 23, 2009

Draft

Commission President Allwardt called the Regular Meeting of the Water and Light Commission to order at 7:30 A.M., with Commissioners Bob Fahrbach, Joe Guidote, and Don Merkes present on roll call. Also present were Carl Verhagen, Interim General Manager; Melanie Krause, Manager of Business Operations; and Dick Sturm, Manager of Steam Production.

In the absence of Commission Secretary Watson, Commission President Allwardt appointed Comm. Guidote as Acting Secretary for this meeting.

Item II. The motion by Comm. Fahrbach, seconded by Comm. Merkes was unanimously approved on roll call at 7:30 a.m. to convene into Closed Session pursuant to Section 19.85 (1) (g) of the Wisconsin Statutes for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, and (e) of the Wisconsin Statutes for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. RE: Potential Litigation and Steam Customer Contracts

At the conclusion of the discussion, the Commission adjourned from Closed Session and reconvened into Open Session of the Regular Meeting of the Water and Light Commission at 8:35 a.m.

Lonnie Pichler, Electric Distribution Supervisor; Dave Rodriguez, Customer and Utility Services Manager; Kristin Schalinski, Business Operations Accountant; Jerry Sturm, Water Plant Supervisor; John Teale, Technical Services Engineer; Chris Voigtlander, Energy Services Representative, and the Press joined the meeting.

Item III. People from the Gallery to be heard on any topic of public concern to the Utility.

Joanne Roush, 409 Cleveland, spoke regarding the timing of the recommendation from the strategic group, a breakdown of outside legal services, arbitration issues affecting utility financial statements.

Mary Nebel, 713 First Street, commented on the lack of a workout plan in the packet, and requested an update on repairs at Winz Park and painting of the water tower.

Mayor Merkes reported the agenda for Monday night's special Common Council meeting will recommend release of the Stern Brothers & Company Menasha Steam Utility Strategy Analysis Report.

Item IV. Motion made by Comm. Fahrbach, seconded by Comm. Guidote, was unanimous on roll call to approve the following:

- A. Minutes of the Regular Meeting of March 25, 2009.
- B. Minutes of the Closed Session (Personnel) of March 25, 2009.

- C. Approve and warrant payments summarized by checks dated April 2 - 23, 2009, which includes Net Payroll Voucher Checks, and Operation and Maintenance Voucher Checks for a total of \$1,090,804.17, and Operation and Maintenance Vouchers and Rebates to be paid prior to the next Regular Meeting. Motion approved unanimously on roll call.
- D. Correspondence, as listed.
 - Copy of draft minutes from March 20 MEUW Board of Directors meeting
 - Copy of News Release dated April 1, from WPPI Energy, re: Economic Impacts of Climate Change Legislation
 - Copy of letter dated April 14 from Interim GM Verhagen to Sandra Paske, Secretary to PSC, re: WE Boundary Agreement
 - Copy of letter to Menasha Residents from Mayor Merkes, re: Stormwater Utility
 - Copy of March/April 2009 Menasha Utilities Benefits Bulletin
 - Copy of Material Event Notice from Moody's Investors Service

Item V. March Financial and Operations Statement – Manager of Business Krause reviewed the electric income statement. The CP3 customers were down approximately 10% kilowatt hour wise overall from the prior year. One of the CP4 customers was down about 5%.

On the water statement, industrial consumption was lower, and chemical costs increased slightly from the budget.

The steam statement shows customers took less than in the past so consumption was less than budget, and reflect the arbitrator's pricing for Whiting Paper. We were not in the MISO market for the month of March because of unfavorable pricing.

After discussion, the Commission accepted the March Financial and Operations Statement as presented.

Item VI. Claims Against The Utility – Mrs. Krause stated a motion for a hearing regarding the Whiting arbitration was received.

The motion by Comm. Guidote, seconded by Comm. Fahrbach, was unanimously approved on roll call to recommend the Common Council oppose the motion of Whiting Paper to confirm the arbitration award.

Item VII. Purchase Orders over \$10,000.00 issued since the last Commission meeting were presented for informational purposes.

Discussion was held regarding P.O. 6583 to Valley Pump for the repair or replacement of the desuperheater pump at the Steam Plant. Manager of Steam Production reported on the difficulties experienced with this essential piece of equipment needed to maintain the steam delivery system, and requested latitude as to whether the pump would be repaired or replaced.

The motion by Comm. Fahrbach, seconded by Comm. Guidote, was unanimously approved on roll call to authorize a maximum of \$22,803 to be used for either the repair or the replacement of the desuperheater pump.

Item VIII. Unfinished Business, Telco Rate Recommendation – Technical Services Engineer Teale reported on the request to increase the existing internet and dark fiber rates which have not been adjusted since 2002. An increase would allow the Telecommunication Utility to still remain competitive, meet budget, and make debt payments to the Electric Utility. There are only three customers under contract for dark fiber, and the other customers are Menasha Utilities and the City of Menasha.

Interim General Manager Verhagen added with the current rates there will again be a deficit in 2009, and this clearly suggests there is a need to adjust the rates.

A discussion ensued regarding the length of the current contracts. Comm. Guidote suggested developing a form contract to use in the future, and that they are reviewed by legal counsel.

Comm. Allwardt added initially the Telco Utility was developed to provide internet for ourselves and the City; other customers were added to provide some additional revenue. It needs to be determined if the real benefit is the service it provides the Utility and City, or should it be a self-sustaining utility. The new proposed rates appear to be close to making it a self-sustaining utility.

Comm. Merkes asked about marketing this service and developing a strategic plan for the telecommunications business. Electric and Water Distribution Supervisor Pichler stated internet and dark fiber is offered to all new commercial customers when their services are installed.

It was the consensus of the Commission that no action be taken on the rate increases at this time, the contracts need to be reviewed and a strategic plan for the telecommunication utility developed.

Storm Water Update – Manager of Customer and Utility Services Rodriguez reported the listing from the City was received the end of March. Cycle 1 bills went out on April 15 and the stormwater utility billing went out at the same time. In response to the calls received, it was discovered the software used by the City was different than Utility software which resulted in some incorrect information. A letter from Mayor Merkes is being included with the stormwater billings.

Report of Water Plant UV Certification – Mr. Verhagen stated in order to complete the Water Plant project, the DNR needs to certify the UV system. The City of Neenah just recently completed their certification at a cost of approximately \$30,000 for engineering assistance to provide the data to the DNR in the proper format, and it was a two year process.

Even though there is not a structured format from the DNR, we are hoping our timing will be much shorter in order to free up the balance of the Safe Drinking Water Loan which is crucial to our current budget operation.

McMahon Associates has given an estimate of less than \$30,000 to provide the data to the DNR. They also assisted the City of Neenah with their certification. There is a current contract with McMahon to provide post-engineering services and this will be used to start the process.

Item IX. New Business, Depository Trust Agreements – Mrs. Krause reviewed the collateral agreement with Anchor Bank that would secure the money on deposit with them that exceeds the FDIC insurance. There is no additional cost to us, and the agreement would allow us to protect our assets.

The motion by Comm. Merkes, seconded by Comm. Guidote, was unanimously approved on roll call to authorize Mrs. Krause to sign the Depository Trust Agreements.

Water Plant Budget Item to Repair West Wall of High Lift Pump Clear Well – Mr. Verhagen stated a proposal had been received from a concrete masonry restoration company in the amount of \$30,000 to \$40,000. Our consultant was asked to look at this project from an engineering point of view, and a report has not been received yet. \$20,000 had been included in the Water budget for this project, but at this point in time the budget will not support it. When funds are available, and if the analysis of the process supports it, we can proceed with the project.

Water Plant Supervisor Jerry Sturm added another issue at Winz Park is that there is only one entrance/exit into the park. There is a 3' section of fence along the existing pump building that could be removed and a step put there to give a reasonable cost second entrance/exit.

Comm. Allwardt added the painting of the water tower is also deferred at this point in time. Mr. Sturm stated maintenance crews will be doing cleaning in the water tower this spring and will attempt to do a temporary touch-up in the blistered areas. Comm. Allwardt asked for a report back once the maintenance has been completed.

Item X. Project Reports, Third Street Water Main Project – Mr. Pichler reported the project is going well, and the contractor is ahead of schedule. The 100 year old cast iron main was in bad shape, and when uncovered caused 7 main breaks. All of the new water main has been installed, and there about 30 services left to finish.

Item X. Staff Reports, Interim General Manager – Mr. Verhagen stated the majority of his time has been spent with the Steam Team and the evaluation of the Steam Plant.

Electric and Water Distribution/Safety Report – Mr. Pichler commented on the poles purchased after last month's meeting. Bell Pole has a new program where they purchase used utility poles and refurbish them. The entire order of poles was changed to refurbished poles, resulting in a savings of \$8,000 on the purchase order, and it also saved about 45 trees. The refurbished poles are expected to have the same life expectancy as the new poles. There is another additional cost savings if we are able to supply used poles to Bell Pole.

The placement of induction lighting along Third Street was also discussed.

Steam Utility – In response to Comm. Allwardt's question about the coal purchase, Manager of Steam Production Dick Sturm stated the lake vessel had not left.

Comm. Fahrbach asked about discussions with Dresser Rand concerning the long-term warranty; Mr. Sturm stated there were none at this time. The new oil filter vessels have not been received at this time. Governor and steam map adjustments will be made at a later date when the Dresser Rand engineer is available.

Comm. Fahrbach also questioned the failing splices on the coal conveying system. Mr. Sturm reported one splice has been repaired, one is in the process of being repaired, and one additional Super Screw mechanical splice will be ordered to repair a third splice that is showing cracks. The splices and coal conveyor continue to be problematic.

Water Plant – Mr. Jerry Sturm stated staff is being diligent with chemicals at the plant, but they need to start adding carbon last month. They needed to start using potassium permanganate in April due to the water temperature and the zebra mussel population. Chemical costs will continue to increase, but they are feeding the minimal possible amounts.

Comm. Fahrbach asked about the status of a meeting with the PSC regarding a chemical cost adjustment; Mrs. Krause reported data had been submitted to the PSC and they recognized there is an impact on chemical costs for Lake Winnebago water users and are willing to have a discussion. We are looking to schedule a date for some time in May.

Telecommunications & Substations– there were no additional questions to the report presented.

Business Operations – Mrs. Krause added the loan was closed for the Third Street Water Main project.

Customer and Utility Services –Mr. Rodriguez reported there has been a 50% decrease in web credit payments. Customers were not pleased with the fee being charged and many have switched to using other online banking services for paying their bill.

Energy Services Representative/Key Accounts – there were no additional questions to the report presented.

Item XI. People from the Gallery to be heard on any items discussed at this Meeting.

Mary Nebel, 713 First Street, spoke about the repairs at Winz Park and the source of the problem. She commented the workout plan was not addressed.

Joanne Roush, 409 Cleveland, spoke about having a coherent communication plan related to the steam plant in the time going forward.

Item XII. The motion by Comm. Fahrbach, seconded by Comm. Guidote, was unanimously approved to adjourn at 10:30 a.m.

By: MARK L. ALLWARDT
President

JOSEPH P. GUIDOTE
Acting Secretary

NOTE: THESE MINUTES ARE NOT TO BE CONSIDERED OFFICIAL UNTIL ACTED UPON AT THE NEXT REGULAR MEETING, THEREFORE, ARE SUBJECT TO REVISION.

\\comm\minute April 23.doc



Calumet County Clerk

206 Court Street
Chilton, WI 53014

Beth A. Hauser, Clerk

Jayette Marsicek, Deputy Clerk • Mary Schwartz, SVRS Clerk

E-MAIL: HAUSER.BETH@CO.CALUMET.WI.US
COUNTY WEBSITE: WWW.CO.CALUMET.WI.US

Chilton Phone Number:
(920) 849-1458

**Appleton Area
Phone Number:**
(920) 989-2700 EXT 458

Fax Number:
(920) 849-1469

April 29, 2009

State of Wisconsin)
) ss
County of Calumet)

This is to certify that the attached document is a true and correct copy of Resolution 2009-06, Resolution for development of a multipurpose recreational trail from Oneida Street/US Hwy. 10 to High Cliff State Park (Friendship Trail), as adopted by the Calumet County Board of Supervisors on April 21, 2009.

Beth A. Hauser

Beth A. Hauser
Calumet County Clerk

PROPOSED RESOLUTION 2009-06

RESOLUTION FOR DEVELOPMENT OF A MULTIPURPOSE RECREATIONAL TRAIL FROM ONEIDA STREET/US HWY 10 TO HIGH CLIFF STATE PARK (FRIENDSHIP TRAIL)

Motion:	Adopted: <input checked="" type="checkbox"/>
1 st <u>Connors</u>	Lost: <input type="checkbox"/>
2 nd <u>Taylor</u>	Tabled: <input type="checkbox"/>
Yes: <u>18</u> No: <u>2</u>	Absent: <u>1</u>
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Date rec'd by County Clerk: 4/15/09	
Reviewed by: Pamela Captain Corp Counsel	

To the Honorable Chairman and Board of Supervisors of Calumet County, Wisconsin:

WHEREAS, County Board Resolution 2006-22, dated, October 30, 2006, supports the development of a multipurpose recreational trail to be located in northern Calumet County, starting at County Highway LP and continuing east, connecting to High Cliff State Park, and

WHEREAS, The Town of Harrison, the City of Menasha and the Village of Sherwood have agreed to act cooperatively to operate and maintain this trail that falls within the respective municipality's boundaries, and

WHEREAS, Fox Cities Greenways, a non-profit trail advocacy organization, has pledged to match the Earmark grant from the United States Congress, received through the efforts of Congressman Petri in February 2005 to cover the costs of construction between Firelane 12 and Northshore Drive;

NOW THEREFORE BE IT RESOLVED By the Board of Supervisors herein assembled, that Calumet County continues to support this project with the following changes and additions:

- Proceed with the construction of the trail between Firelane 12 and Northshore Drive, using the Earmark and pledged Fox Cities Greenways funds,
- To continue the planning of approximately 6.5 miles of trail to be located in northern Calumet County, starting at US Hwy 10/Oneida Street, through the City of Menasha, the Town of Harrison and the Village of Sherwood connecting to High Cliff State Park. This trail segment will be at no development, operation and maintenance cost to Calumet County.

Dated this 21st day of April 2009.

	YES	NO	A
1 BARRIBEAU	X		
2 BROCK	X		
3 CONNORS	X		
4 DRAHEIM	X		
5 DIETZEN	X		
6 GREEN			X
7 HOPFENSPERGER	X		
8 KOENIG	X		
9 LAUGHRIN, P.	X		
10 LAUGHRIN, T.	X		
11 LEHRER		X	
12 LEONHARDT	X		
13 PRESCOTT	X		
14 QUICK-LAUGHLIN	X		
15 SCHWOBE	X		
16 SCHUH	X		
17 SOMMERS	X		
18 STECKER	X		
19 STENKLYFT		X	
20 STILLMAN	X		
21 TAYLOR	X		

INTRODUCED BY THE PARKS COMMISSION

Alice Connors

Alice Connors, Chair

Kenneth E. Draheim

Kenneth Draheim

Jerry Koenig

Jerry Koenig

Ralph Prescott

Ralph Prescott

COUNTERSIGNED BY

William Barribeau

William Barribeau, County Board Chair



MEMO

TO: Common Council

FROM: ^{Deb}Debbie Galeazzi, City Clerk

SUBJECT: League of Wisconsin Municipalities Upcoming Events

DATE: April 30, 2009

Attached to this memo are registration forms for the New Municipal Officials Workshop and the Regional Dinner Meeting. If you are interested in attending either event, please let me know by May 18 so I can get you registered. There are funds in the Council budget for training.

The League of Wisconsin Municipalities Annual Conference will be held in Appleton on October 14-16, 2009. You may want to consider attending this conference. The cost of the annual conference is approximately \$135.

2009 New Municipal Officials Workshops

The League of Wisconsin Municipalities, in cooperation with the Department of Professional Development and Applied Studies, Local Government Center, UW-Extension and the Department of Engineering Professional Development, UW-Madison, is sponsoring a one-day workshop for new city and village officials.

This Workshop provides a basic course on local government for officials who assumed office this spring. Other city and village officials who wish to brush up on their knowledge of local government or missed the previous annual workshops may also find the meetings beneficial.

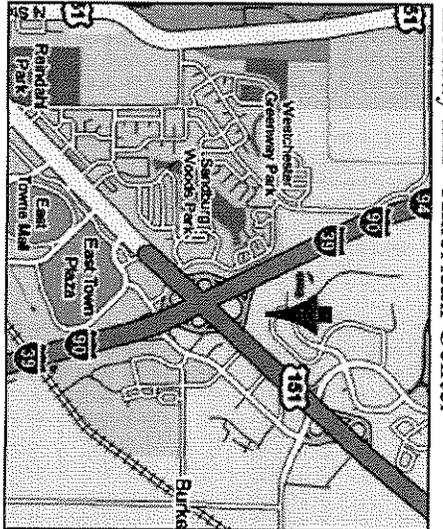
Workshop Locations

Madison
Holiday Inn — American Center
5109 W. Terrace Dr.
May 8, 2009

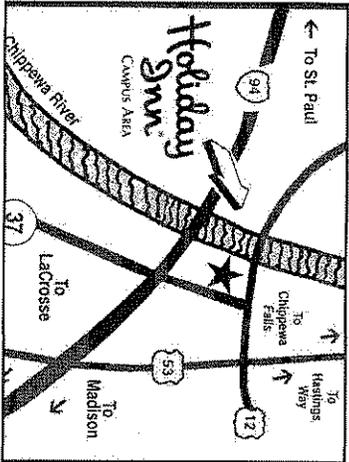
Eau Claire
Holiday Inn Campus
2703 Craig Rd.
May 15, 2009

Kimberly
Liberty Hall/Hilton Garden
800 Eisenhower Dr.
June 5, 2008

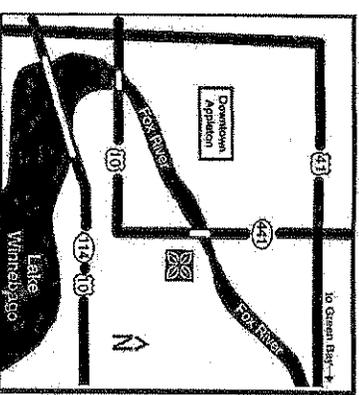
Holiday Inn - American Center



Holiday Inn - Campus



Liberty Hall/Hilton Garden

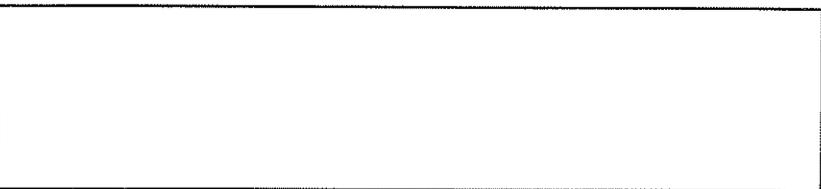



2009

**New Municipal
Officials Workshops**

Featuring Three Locations

- ◆ Madison
Holiday Inn -
American Center
- ◆ Eau Claire
Holiday Inn
Campus
- ◆ Kimberly
Liberty Hall/
Hilton Garden



Agenda

- 8:30 Registration - Coffee
- 9:00 Welcome
Dan Thompson, Executive Director, League of Wisconsin Municipalities
- Framework of Wisconsin Local Government - Dan Thompson
- Powers of City Councils and Village Boards - Claire Silverman, Legal Counsel, or Daniel Olson, Assistant Legal Counsel, League of Wisconsin Municipalities
- Recognizing and Avoiding Conflicts of Interest - Claire Silverman, Legal Counsel, or Daniel Olson, Assistant Legal Counsel, League of Wisconsin Municipalities
- 10:45 Break
- 11:00 Budgeting & Financial Oversight - Russ Van Gompel, Village Manager; Brown Deer
- Noon Lunch
- 1:00 Procedures for Local Government Meetings - Larry Larmer, Professor Emeritus, Local Government Center, UW-Madison
- 2:15 Break
- 2:30 Managing Public Works Activities - Ben Jordan, Department of Engineering Professional Development, UW-Madison
- Open Discussion
- 3:30 Adjournment

2009 New Municipal Officials Workshops Registration

Please make the following reservation for the New Municipal Officials Workshop at

- Madison, Holiday Inn - American Center, May 8, 2009
- Eau Claire, Holiday Inn Campus, 2703 Craig Rd., May 15, 2009
- Kimberly, Liberty Hall/Hilton Garden, June 5, 2009

Name (please type or print) _____ Position _____

Signed _____ Payment Method _____

Title _____ Credit Card or Check # _____

Address _____ Card type _____
 (Master Card, Visa)

Municipality _____ Number _____

Fax Number _____ zip _____ Exp _____ Vcode _____

E-mail _____ Signature _____

Please enclose registration fee of \$60 (member) or \$85 (non-member) per day per reservation. Only employees of- ficially affiliated with cities and villages that are current members of the League of Wisconsin Municipalities may register as "members." Make checks payable to the League of Wisconsin Municipalities. Return this form no later than five days prior to your chosen seminar. Registration by phone cannot be accepted.

Mail to: League of Wisconsin Municipalities, 122 W. Washington Ave., Suite 300, Madison, WI 53703
 Fax: (608) 267-0645; On-Line: www.lwmn-info.org

Registration fees, less the \$5 processing fee, are refundable if the League receives the cancellation not later than three days before the institute. Refunds are not available for cancellations made within three days of the institute.



Please place an "X" through the box if you need an accommodation regarding a disability. We will contact you to make the necessary arrangements.

2009

REGIONAL DINNER MEETINGS

Mark your calendar for a Regional Dinner Meeting! Each Regional Dinner Meeting provides the opportunity to improve contact with neighboring officials and get the latest information on municipal topics. Don't miss this chance to network with your fellow local officials!

At each of the six regional meetings, Dan Thompson, Executive Director of the League, will present updates on the proposed state budget, the federal stimulus program, and the Wisconsin Way project.

Fennimore
April 30, 2009

Lake Delton
May 7, 2009

Rothschild
May 13, 2009

Eau Claire
May 14, 2009

Milwaukee
May 21, 2009

Howard
June 4, 2009

Cash bar at 5:30 p.m.
Dinner at 6:30 p.m.

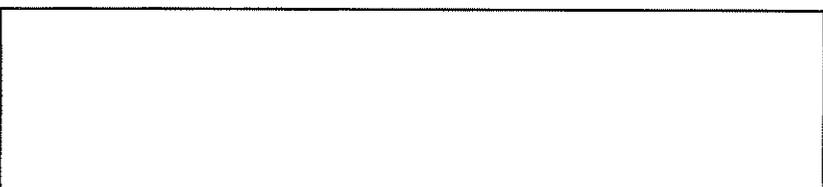


2009

REGIONAL DINNER MEETINGS

Featuring Six Locations

- ◆ Fennimore
- ◆ Lake Delton
- ◆ Rothschild
- ◆ Eau Claire
- ◆ Milwaukee
- ◆ Howard



LOCATIONS

Fennimore
 April 30, 2009
 Eagle Creek Inn
 1094 Lincoln Ave.

Lake Delton
 May 7, 2009
 Wintergreen Resort/Conf. Center
 60 Gasser Rd.

Rothschild
 May 13, 2009
 Lodge at Cedar Creek
 805 Creske Ave.

Eau Claire
 May 14, 2009
 Holiday Inn Camppus
 2703 Craig Rd.

Milwaukee
 May 21, 2009
 Wyndham Airport Hotel
 4747 S. Howell Ave.

Howard
 June 4, 2009
 Rock Garden
 1951 Bond St.

2009 Regional Dinner Meeting Registration

Please make the following reservation for the Regional Dinner Meetings

- | | | | |
|--------------------------|---------------------|--------------------------|--------------------|
| <input type="checkbox"/> | Fennimore, April 30 | <input type="checkbox"/> | Eau Claire, May 14 |
| <input type="checkbox"/> | Lake Delton, May 7 | <input type="checkbox"/> | Milwaukee, May 21 |
| <input type="checkbox"/> | Rothschild, May 13 | <input type="checkbox"/> | Howard, June 4 |

Name (please type or print)

Position

Signed _____

Payment Method

Title _____

Credit Card or Check # _____

Address _____

Card type

Municipality _____

Number (Master Card, Visa)

Fax Number _____

zip

Exp _____

Vcode _____

E-mail _____

Signature _____

Please enclose dinner fee of \$20 per reservation. Make checks payable to the League of Wisconsin Municipalities. Return this form no later than five days prior to your chosen dinner. Registration by phone cannot be accepted.

Mail to: League of Wisconsin Municipalities, 122 W. Washington Ave., Suite 300, Madison, WI 53703
 Fax: (608) 267-0645
 On-Line: www.lwmi-info.org

Registration fees, less the \$5 processing fee, are refundable if the League receives the cancellation not later than three days before the dinner. Refunds are not available to cancellations made within three days of the dinner.



Please place an "X" through the box if you need an accommodation regarding a disability. We will contact you to make the necessary arrangements.



Memorandum

Date: April 21, 2009

To: Menasha Common Council

From: Tim Montour, Engineering Supervisor *TM*

RE: Town of Menasha Utility District Water Main Reconstruction

The Town of Menasha Utility District 2009 Water Main Reconstruction project involves facilities in a number of City streets. The streets, within the corporate limits but not necessarily maintained by the City of Menasha, are Racine Road (between Midway Road and Valley Road), Valley Road (between Racine Road and east of Barbara Avenue) and Valley Road (between Chain Drive and Alcan Drive). The intersecting streets along these routes will be affected with the tie-in to existing water main along the route.

The Pre-Construction Meeting was held on April 7, 2009 at the Town of Menasha Utility District office. Don Hietpas and Sons, Inc. of Little Chute is the General Contractor for the project. See attached contact phone numbers for Hietpas. McMahon Associates (920-751-4200) are the Project Engineers for the Town Utility District. Traffic Control for the project will be provided by Warning Lites of Appleton (920-725-0757).

I gave a copy of the City of Menasha Safety Manual (regarding excavation, etc.) and a Contact List (see attached) for work within the public right of way to Hietpas Construction. The Town Utility District will notify all affected property owners of project timing, etc. Any project related questions should be directed to Jeff Roth – Town of Menasha Utility District (920-720-7100).

Please see attached the tentative work schedule from Don Hietpas and Sons, Inc.

EMERGENCY PHONE NUMBERS

OFFICE	788-2568
SHOP	788-9012
STU HIETPAS	450-0700
STEVE HIETPAS	450-0705
SCOTT HIETPAS	450-0708
JAY HIETPAS	858-0726
BRAD HIETPAS	450-0704
PATRICK HIETPAS	450-8242
CHARLIE HIETPAS	450-0709
SAM HIETPAS	450-0702

E-MAIL

STU @ D.H.S. CONST.COM
SCOTT @ D.H.S. CONST. COM
STEVE @ D.H.S. CONST . COM

TRAFFIC CONTROL WARNING LITES OF APPLETON

OFFICE	725-0757
LANCE MAHL	378-0048
ERNI SHOP FOREMAN	378-0049



December 5, 2007

Contact List for Work Within Public Road or Street Right of Way in City of Menasha

City of Menasha - Department of Public Works/Engineering	(920) 967-3610
City of Menasha – Public Works Facility (Municipal Garage)	(920) 967-3620
City of Menasha Police Department (Non-emergency)	(920) 967-3500
Neenah-Menasha Fire Rescue (Non-emergency)	(920) 886-6200
Menasha Utilities	(920) 967-3400
Gold Cross Ambulance Service	(920) 727-3020
U.S. Post Office	(800) 275-8777
Lamers Bus Lines, Inc.	(920) 832-8800
Valley Transit	(920) 832-5800



MENASHA CITY SQUARE 1888

MENASHA HISTORICAL SOCIETY

April 20, 2009

Dear Mayor Merkes and Menasha City Council Members,

The Menasha Historical Society wishes to thank you for your continued support of our Society. At this time we would especially like to thank you for the replastering and painting of our resource rooms in the Memorial Building. The city workers have assisted us in many ways throughout the years and their labors are appreciated.

Presently, we have been reorganizing and preparing exhibits for display during Preservation Month. Our open house will take place on Sunday, May 17th from 1 to 4 p.m. at the Memorial Building. We are extending an invitation to all of you to attend and view our Center as well as our caboose, Smith Park, Indian Mounds, and the Isle of Valor.

Sincerely,

Dolores Gear, Secretary
Menasha Historical Society

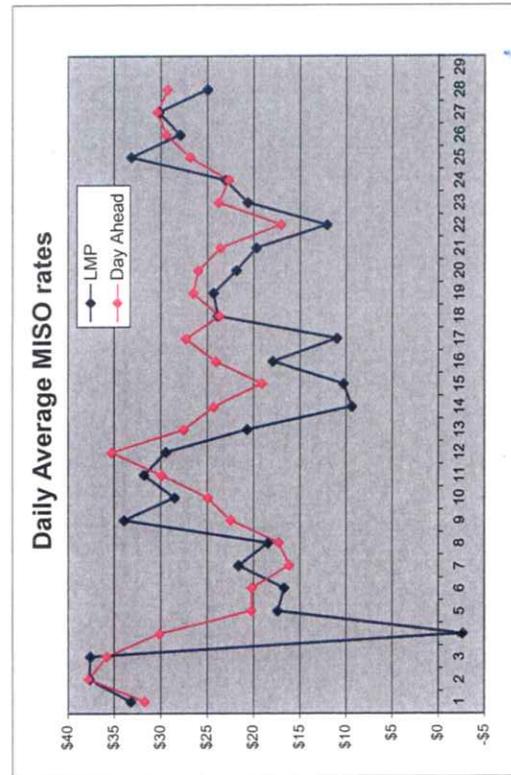
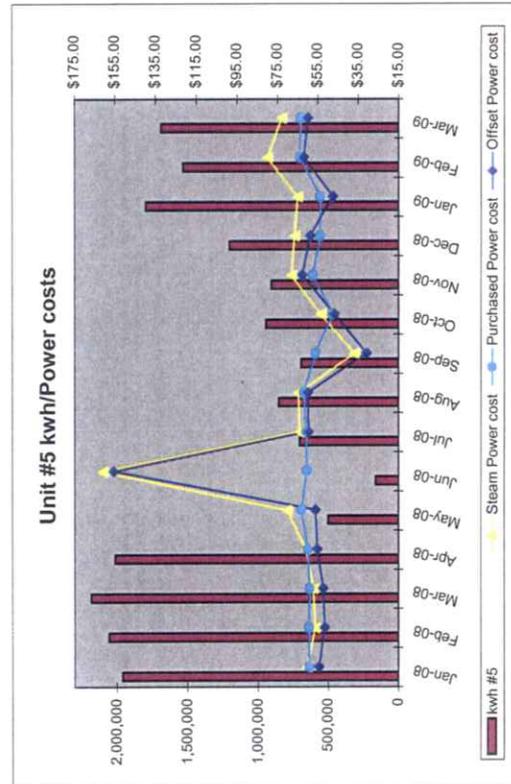
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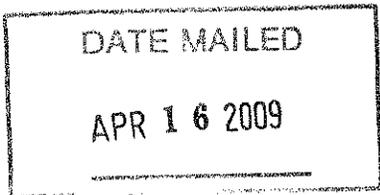
Menasha Utilities
Steam Detail
For the Three Months Ending March 31, 2009

	Current Month		Actual	Year-to-Date		Annual Budget
	Actual	Budget		Variance	Actual	
Operating Revenues						
Steam Sales - Sonoco	\$641,840.17	\$792,285.36	\$1,994,450.82	\$2,362,560.48	\$8,543,839.45	(\$368,109.66)
Steam Sales - Alcan	37,018.09	50,896.01	120,186.05	142,141.18	417,042.35	(21,955.13)
Steam Sales - Whiting	32,096.13	50,269.18	109,959.93	146,999.56	464,176.92	(37,039.63)
Electric Sales	122,859.70	147,490.84	365,504.78	429,397.85	1,224,408.33	(63,893.07)
MISO Sales	13,734.02	188,706.12	3,279.54	578,555.15	2,750,992.54	(575,275.61)
Capacity Payment		14,134.04	41,202.06	42,002.10	172,685.26	(800.04)
Forfeited Discounts-Late Charges			357.43			357.43
Total Operating Revenues	847,548.11	1,243,781.55	2,634,940.61	3,701,656.32	13,573,144.85	(1,066,715.71)
Operation and Maintenance Expenses						
Steam Power Generation						
Labor	116,468.89	129,164.99	312,840.68	387,494.97	1,553,979.85	(74,654.29)
Coal	281,049.77	455,037.00	894,875.21	1,392,628.00	6,104,100.00	(497,752.79)
Ash Disposal	7,193.30	14,388.00	26,046.35	44,034.00	166,056.00	(17,987.65)
Other Fuel Expenses	5,286.90	5,310.00	9,261.17	15,930.00	63,720.00	(6,668.83)
Steam Expenses	387.22	1,500.00	3,020.80	4,500.00	97,600.00	(1,479.20)
City Water and Sewer	18,909.52	25,195.93	53,919.17	75,426.90	258,173.40	(21,507.73)
Electric Expenses	261.50	750.00	1,162.38	2,250.00	12,100.00	(1,087.62)
Miscellaneous Steam Power Expenses	2,134.01	3,500.73	9,742.55	13,874.86	69,943.40	(4,132.31)
Auxiliary Power	67,614.74	90,092.96	203,493.62	278,887.07	1,068,598.04	(75,393.45)
Maintenance of Structures	11.16	833.33	157.15	2,499.99	10,000.00	(2,342.84)
Maintenance of Boiler Plant	10,216.56	10,080.00	36,368.40	20,240.00	320,960.00	16,128.40
Maintenance of Electric Plant	182.51	1,500.00	2,407.45	4,500.00	50,000.00	(2,092.55)
Maintenance of Miscellaneous Steam Plant		1,200.00	604.14	3,600.00	36,800.00	(2,995.86)
Total Steam Power Generation	509,716.08	738,552.94	1,553,899.07	2,245,865.79	9,812,030.69	(691,966.72)
Distribution Expenses						
Chemical Expense	6,665.25	10,601.72	20,392.59	34,294.82	145,000.00	(13,902.23)
Steam Line Expense	425.64	625.00	483.15	1,875.00	10,000.00	(1,391.85)
Customer Installation	645.42	600.00	1,820.60	1,400.00	10,000.00	420.60
Maintenance of Mains	2,863.00	500.00	4,035.09	1,500.00	25,000.00	2,535.09
Maintenance of Services		400.00		1,200.00	4,800.00	(1,200.00)
Maintenance of Meters		200.00		600.00	2,400.00	(600.00)
Total Distribution Expenses	10,599.31	12,926.72	26,731.43	40,869.82	197,200.00	(14,138.39)
Administrative and General Expenses						
Administrative and General Salaries	3,636.51	3,117.86	9,645.89	9,353.58	37,414.37	292.31
Office Supplies and Expenses	47.04	325.00	198.49	975.00	6,235.00	(776.51)
Outside Services Employed	210,905.38	4,505.00	352,963.75	14,032.00	51,363.00	338,931.75
Property Insurance	4,151.16	4,665.81	12,453.48	13,997.43	55,989.75	(1,543.95)
Injuries and Damages	2,989.12	3,785.42	8,732.07	11,356.26	45,425.07	(2,624.19)
Employee Pensions and Benefits	30,356.87	35,425.37	107,577.49	127,171.61	445,352.38	(19,594.12)
Miscellaneous General Expenses	421.47	1,598.87	1,479.93	5,193.61	17,533.69	(3,713.68)
Vehicle Clearing	162.44		233.31			233.31
Power Operated Clearing	759.90	50.00	2,302.96	150.00	600.00	2,302.96
Rents	50.00		150.00			
Maintenance of General Plant			60.00			60.00
Total Administrative and General Expenses	253,479.89	53,473.33	495,797.37	182,229.49	659,913.26	313,567.88
Total Operation and Maintenance Expenses	773,795.28	804,952.99	2,076,427.87	2,468,965.10	10,669,143.95	(392,537.23)
Other Operating Expenses						

STEAM DISTRIBUTION FOR MARCH 2009

	Monthly Total	Budget	YTD	YTD Budget
Total Steam purchased				
Sonoco	64,702	70,425	201,054	210,005
Alcan	3,832	4,827	12,442	12,922
Whiting	4,068	4,570	12,162	13,364
Steam Total	72,602	79,822	225,657	236,291
Total Generation kwh	On-Peak	Off-Peak	Monthly Total	YTD
MISO Market	0	0	0	0
Unit #3	0	0	0	0
Unit #4	0	0	0	0
Real-Time - MISO				
Average MISO Price	42.68	27.32	34.72	165,743
Day-Ahead - MISO				
Average MISO Price	0	0	0	0
Total MISO Market	46.36	27.90	37.19	165,743
Behind the Meter				
Unit #5	673,582	1,011,888	1,685,470	5,009,035
Average Price			72.89	72.22
MW Total	673,582	1,011,888	1,685,470	5,174,778
				17,610,000





BEFORE THE
PUBLIC SERVICE COMMISSION OF WISCONSIN

Application of Waverly Sanitary District, Calumet County, Wisconsin, to Construct a Second Water Main Connection to Appleton's Water System and a Metering Station to Receive Wholesale Water from Appleton

6335-CW-100

NOTICE OF INVESTIGATION

THIS IS AN INVESTIGATION to consider the March 19, 2009, application of the Waverly Sanitary District (Waverly) for authority under Wis. Stat. § 196.49 and Wis. Admin. Code ch. PSC 184 to construct a second water main connection to Appleton's water system and a metering station to receive wholesale water from Appleton, at a total estimated cost of \$100,000. Waverly is a water public utility as defined in Wis. Stat. § 196.01(5)(a). Budgeted funds by Waverly will be used for this project without any outside funds.

NOTICE IS GIVEN that the Commission considers it necessary, in order to carry out its duties, to investigate all books, accounts, practices, and activities of the applicant. The expenses incurred or to be incurred by the Commission which are reasonably attributable to such an investigation will be assessed against and collected from the applicant in accordance with the provisions of Wis. Stat. § 196.85 and Wis. Admin. Code ch. PSC 5.

This is a Type III action under Wis. Admin. Code § PSC 4.10(3). The Commission will review the potential environmental effects of the project. Type III actions normally do not require the preparation of an environmental impact statement under Wis. Stat. § 1.11 or an environmental assessment.

The Commission does not discriminate on the basis of disability in the provision of programs, services, or employment. Any person with a disability who needs accommodations to participate in this proceeding or who needs to obtain this document in a different format should contact the docket coordinator listed below.

Questions regarding this matter may be directed to docket coordinator Peter Feneht at (608) 266-5614.

Dated at Madison, Wisconsin, April 16, 2009

By the Commission:

Sandra J. Paske
Sandra J. Paske
Secretary to the Commission

SJP:PKF:pc:g\notice\pending\6335-CW-100 Notice.doc

RECEIVED

APR 17 2009

CITY OF MENASHA
BY dg

Hi Brian
your Jefferson Park
looks beautiful. I noticed
you cut down some of the
dead trees - Good! The grass
looks good and no ~~goat~~
geese - Good job!!!

Rose Bohmke
To: Common Council
Fr: PRD Tungate
4-22-09



April 28, 2009

Daniel J. Roberts
Francoise M. Falise
324 Willow Lane
Menasha, WI 54952

**City of Menasha Sewer System Evaluation Survey (SSES), Phase No. 4, Segment 1
Foundation Drain and Sump Pump Inspections**

To Whom It May Concern:

In January and February of 2009 you were sent a letter requesting that you contact our office and set up a Foundation Drain/Sump Pump Inspection. A registered letter was sent to you on March 30, 2009 and that registered letter went unclaimed.

Your property needs to be checked for correct storm and drain water disposal. The purpose of this inspection program is to identify any buildings that may have sump pumps, foundation drains or other types of drainage systems improperly connected to the sanitary sewer system. Such connections are improper under both the state codes and City Sewer Use Ordinance. It is imperative that your property be inspected as part of the overall inspection program.

All properties with improvements need to be inspected; including those with or without sump pumps and basements

It is extremely important to the City of Menasha to inspect all buildings to identify clear water sources. The City Council passed Ordinance 0-7-04 on June 7, 2004 (see attached) which allows the City to inspect your property. **If you do not contact our office and set up an appointment, the City will bill you the appropriate sewer surcharge as explained in the attached ordinance (\$50.00 per month for residential properties) beginning June 1, 2009, and continuing until such time you contact us for an appointment.**

Please contact this office immediately at 967-3610 to schedule an inspection. Inspections may be scheduled for Monday through Friday, with the first appointment starting at 7:20 AM and the last appointment at 5:40 PM. We will try to accommodate inspections outside of these time slots if necessary. Inspections will take approximately fifteen minutes.

This will be your last opportunity to have your property inspected before being billed the appropriate sewer surcharge beginning June 1, 2009. Please contact me or Tim Montour at 967-3610 if you have any questions.

Sincerely,

Mark Radtke
Public Works Director

Enclosure

C: Mayor Merkes
Common Council (Communication) ✓



Division of Transportation
System Development
Northeast Regional Office
944 Vanderperren Way
PO Box 28080
Green Bay, WI 54324-0080

RECEIVED

APR 28 2009

Jim Doyle, Governor
Frank J. Busalacchi, Secretary
Internet web site: www.dot.wisconsin.gov

Telephone: (920)492-5643
Facsimile (FAX): (920)492-5640
E-mail: greenbay.dtd@dot.state.wi.us

April 28, 2009

Mark Radtke
City of Menasha DPW
140 Main St
Menasha WI 54952

Project ID 4065-12-71
3rd Street, City of Menasha
Tayco St – Racine St
STH 114
Winnebago County

Project ID 4065-13-71
3rd Street, City of Menasha
Racine St – Manitowoc St
STH 114
Winnebago County

This letter is to notify you that a business meeting for the above construction projects on WIS 114 has been scheduled for **Tuesday, May 5, 2009 at 1:00 p.m.** The meeting will be held in the Company E conference room at the Menasha Public Library located at 440 First Street. The conference room is in the lower level of the library.

Vinton Construction Company will be the prime contractor on this project. At the meeting, Vinton will discuss their proposed work schedule, details of business access, and be available to answer questions. Work is currently scheduled to begin on May 18th with completion scheduled for fall 2009.

Work limits along WIS 114 will span from Tayco Street to Manitowoc Street. WIS 114 will be closed to traffic during construction although vehicular access to businesses within the project limits will be maintained. The planned detour route will follow US 41 north to US 10/WIS 441, then east on US 10/WIS 441 to US 10 (Oneida Street), then south on US 10 (Oneida Street) to WIS 114 (and vice-versa).

The Wisconsin Department of Transportation is responsible for oversight of the project and has hired KL Engineering to provide on-site field supervision of the project. The on-site field office will be located in the parking lot of Coonen's Brake & Alignment located at 812 Plank Road. A local phone number for the field office will be available at the business meeting. If you have general questions in the meantime, feel free to contact me at 920-492-5708 or via e-mail at William.Bertrand@dot.wi.gov.

Sincerely,

Bill Bertrand
WisDOT Project Manager

- PROPOSED MINUTES -**WAVERLY SANITARY DISTRICT****March 10, 2009****District Office - N8722 County Rd. LP**

The meeting was called to order at 8:30 a.m. by Commissioner Helein.

Present: Commissioner Helein (WCH)	System Operator Krueger (RWK)
Commissioner Fulcer (LJF)	System Operator VanZeeckland (TGV)
Commissioner Sambs (MLS)	System Operator Dornfeld (DWD)
Engineer Martenson (SCM)	Office Mgr. Girdley (CMG)
Resident Jerry Lopas	Admin. Asst. Hallock (SAH)

Approval/acceptance of the 2/10/09 Meeting Minutes was accomplished through LJF's motion and MLS' second. Motion carried 3-0.

Receipt acknowledgement and approval of the February 2009 Preliminary Financial and Budget Comparison Reports was accomplished through MLS' motion and LJF's second. Motion carried 3-0.

Invoices were approved for payment and checks were signed prior to the meeting.

COMMUNITIES/CUSTOMERS/SERVICE CONCERNS**Purchased Water Adjustment Clause (PWAC) – CMG to report status and PSC approval –
Rate increase effective March 27, 2009**

CMG reported WSD received PSC authorization on 2/18/09 to raise the water volume charge \$.18 from \$4.44 per 1000 gallons to \$4.62 per thousand gallons effective 3/27/09. The base service charges remain the same.

Rock II LLC (Waverly Beach Sports Bar) Road Reservation – Amended easement receipt status
SCM reported he recently provided the easement information to Steve Frassetto, the attorney representing Rock II LLC. Frassetto has not responded to SCM's contact. The easement was written to extend all the way across the Waverly Beach Bar property to South Oneida St. (FL #1) to reflect the 1983/1984 field decision during the original systems' installation.

KC Service Inquiry – Waiver of Assessment status // General discussion

SCM stated he provided the Waiver of Assessment form to Dan Pociask for signature. If K-C proceeds with the project, Pociask will return the signed Waiver of Assessment form to WSD.

OLD BUSINESS**- Water Sample Tests' Results**

RWK reported all five tests, two taken on 2/3/09 and three taken on 2/17/09, were determined as safe by the State of Wisconsin. (Attachment #1, pp. 1-5)

WAVERLY SANITARY DISTRICT

March 10, 2009

Page 2

OLD BUSINESS - CONTINUED**- Lift Station #4 – Meter station's current flow meter data discussion**

RWK reported he contacted Jim Peichl at MCO on 3/9/09 and was informed the flow meters have not yet been rewired. Peichl requested RWK provide WSD's pumping records to allow for recalculation for billing purposes until the flow meters' repair is complete.

- Future Water Supply Connection (2nd) to Appleton – Future station's site acquisition/cost status

SCM reported he recently met with the Town Planner/Chairman/Administrator to discuss WSD's proposed connection site and the best way of accessing the road. On 2/26/09 TOH provided written correspondence to WSD stating the Town Board approved WSD's request to cross Town property for placement of the water lines under future Midway Rd. The TOH plans to release the road right-of-way to WSI once the access issues are resolved. SCM requested TOH written approval to allow for water main construction before the access issues are resolved.

Per SCM's recent contact with WSI Engineer Duane Fox, Fox requested WSD submit a formal Purchase Proposal to VHE II-5. SCM recommended WSD submit a Purchase Proposal that states WSD will pay \$30,000 for the 10,000 sq. ft. parcel located on the north east corner of VHE II-5's property for WSD's water metering station as a separate parcel or a perpetual easement that has TOH/County approval with temporary access from VHE II-5's internal road system until permanent access becomes available from a future TOH road coming from Midway Rd. WSD will pay up to \$10,000 for the water main over sizing from 8" diameter to 12" diameter, as well as all meter station on-site development costs, record drawing costs, and construction observation costs. SCM will prepare the Purchase Proposal to be submitted on WSD's letterhead. VHE II-5 received bids from Dorner, Inc. and Don E. Parker Exc., Inc. for the water main upsizing. Parker submitted the lower bid which calculated WSD's contribution for main upsizing to be \$9765.25. Note: Record drawings/observation costs are anticipated to total \$12,000 - \$13,000.

MLS motioned/LJF seconded SCM prepare the Purchase Proposal for submittal to VHE II-5 as stated above. Motion carried 3-0.

**- Water Main Construction--Midway Road – Contract Award action by District Commission
Bid Opening: Monday – 3/9/09 (10:00 a.m.)**

Location: Martenson & Eisele, Inc.

SCM reported Roger Bowers Const. submitted the lowest bid of \$23,900 to install 370' of 12" water main with a short stub on Kaster's property and will include relocating WSD's fire hydrant approximately 200' east onto a 12' terrace area away from the intersection. A total of 11 bids were received, ranging from \$23,900 - \$49,795. SCM recommended WSD accept Roger Bowers' low bid of \$23,900.

MLS motioned/LJF seconded WSD accept Roger Bowers' \$23,900 bid for the Midway Rd. water main construction and hydrant relocation. Motion carried 3-0. (Attachment #2, pp. 1-4)

WAVERLY SANITARY DISTRICT

March 10, 2009

Page 3

OLD BUSINESS - CONTINUED

- **VHE II-5 (Warehouse Specialists) – Water main easement to be received after installation – prior to project acceptance**

SCM/CMG stated this Agenda item refers to the 12" water main discussed above and serves as a reminder that the easement will be received after installation/before project acceptance.

- **Clear Water Inspection Procedure – Completion prior to property ownership transfers (Tabled at 10/14/08 meeting) versus meter change out period – every ten (10) years**
CMG reported TOH (Tracy Fluke) contacted WSD to question whether WSD has established a Clear Water Inspection procedure. The TOH received 50 Inspection reports from the Darboy Sanitary District for 2008. Fluke suggested WSD contact Darboy for assistance with establishing WSD's Clear Water Inspection procedure. The Commission agreed and instructed RWK to contact Darboy to invite a Darboy representative to WSD's 4/14/09 meeting.

Note: Clear water/storm water inspections policies, related Ordinances and forms received from Jerry Lopas regarding Ashwaubenon and from JoAnn Ashauer regarding Darboy Sanitary District were distributed 7/11/08 and 9/09/08 to WSD Commission and personnel for review and retention for future discussion.

GENERAL CONSTRUCTION STATUS (INDIVIDUAL PROJECTS)

- **2nd Addition to Woodland Hills – Project status report/Waiver of Assessment receipt status**
CMG noted/SCM confirmed that 2nd Addition to Woodland Hills' name has been changed to Woodland Hills Heights. CMG stated the signed Waiver of Assessment from Hagens was received at WSD's 2/10/09 meeting. SCM stated the 800' water/sewer main extension plan has been submitted for DNR approval.
- **Birling Court Extension (Andrysczyk) – Project status report**
SCM/WSD have not received contact/information regarding this project since WSD's 2/10/09 meeting.
- **Lake Park Condominiums – Project status report**
SCM reported Kaster/Mahn continue to communicate with Reimes in an attempt to purchase the corner lot owned by Reimes. Kaster/Mahn are reconsidering condo development and will wait for market conditions to improve before progressing with this project.
- **Outagamie LLC Future Development – Project status report (18 acres)**
Location: North of Woodland Terrace and south of Manitowoc Rd.
SCM/WSD have not received contact/information regarding this project since WSD's 2/10/09 Meeting.

WAVERLY SANITARY DISTRICT

March 10, 2009

Page 4

GENERAL CONSTRUCTION STATUS (INDIVIDUAL PROJECTS) - CONTINUED

- **1st Addition – Lake Park Heights – Project status report**
SCM/WSD have not received contact/information regarding this project since WSD's 2/10/09 Meeting.

- **Crestwood Subdivision – Location: Southside of Midway Road – Off Cottonwood Drive – Between Eternal Love Lutheran Church and Barker Farm Estates**
SCM/WSD have not received contact/information regarding this project since WSD's 2/10/09 Meeting.

NEW BUSINESS

- **Establish the April Meeting Date – Tuesday, April 14, 2009 (8:30 a.m.) District Office**
Tuesday, April 14, 2009 at 8:30 a.m. was established as the April meeting date/time. The meeting will be held at the District's office.

OFFICE REPORT (Attachment #3, pp. 1-10)

CMG briefly reviewed the Office Report for those in attendance. All items reviewed are included in the attached Office Report.

FIELD REPORT (Attachment #4A, pp. 1-5 & Attachment #4B)

A Field Report was not submitted for meeting minutes' attachment.

RWK reported Waterous is recalling hydrants manufactured between 1999 and 2004 because screws have been seizing up over time. Davies Water is in the process of pulling apart the affected hydrants to change the top threaded rod and to grease them at no charge to WSD because the hydrants are under warranty.

When WSD's DNR representative met with RWK recently, she requested WSD's fire flow information. WSD has never done fire flow testing on a system-wide basis. In the past, only random testing was done. SCM/RWK will identify the hydrants from which fire flow testing will be done.

Field personnel have rerouted the hydraulic lines on WSD's truck to eliminate hoses hanging along the sides of the truck. The truck box has also been painted.

The 2009 water meter exchange is nearing completion.

OTHER BUSINESS TO LEGALLY COME BEFORE THE COMMISSION

Secured Mail Box for District – Receipt status/Installation scheduled for spring 2009

CMG report the secure mail box was received from U.S. Mail Supply and will be installed after the frost leaves the ground. The total cost was \$283.00.

WAVERLY SANITARY DISTRICT

March 10, 2009

Page 5

OTHER BUSINESS TO LEGALLY COME BEFORE THE COMMISSION - CONTINUED**District Payment Drop Box – Drop Box rental service agreement versus buy-out discussion**

CMG reviewed the information provided to the Commission for review prior to the 3/10/09 meeting. WSD currently pays \$33.00 per month rental fee which includes maintenance and insurance. The drop box buyout amount is \$1355.00. The payment box was replaced 2/24/09 due to weathering. WSD can terminate its service agreement with a 90 day written notification to American Payment Centers. WSD could also purchase a second secure mailbox for \$283.00 to be utilized as a payment drop box as another option.

MLS motioned/LJF seconded WSD issue the 90 day contract termination written notification at this time. Within the 90 day notification period, the secure mailbox will be installed for mail delivery and determination can be made if a second secure mailbox could serve as a payment drop box. If not, WSD will purchase the newly installed drop box for \$1355.00. Motion carried 3-0.

After Hours “On-Call” Status/Restitution – General discussion

RWK provided his suggested Employee Emergency Response plan to the Commission for review prior to the 3/10/09 meeting. The Commission will review the plan submitted by RWK and discuss the plan further at a future meeting, possibly during the closed session to be scheduled to determine WSD’s employees’ 2009 wage increase.

Bi-Annual Contractor Pre-Qualifications (2009/2010) – Commission review/approvals

CMG reported the following Bi-Annual Contractor Pre-Qualifications have been submitted to WSD and were provided to the Commission for review prior to the 3/10/09 meeting. The 16 contractors listed below appear on WSD’s 2007/2008 Pre-Qualification list. *One new contractor, Peters Concrete Co., also submitted the Bidders Proof of Responsibility information.

Advance Const., Inc.	Jossart Bros. Inc.
Carl Bowers & Sons Const.	Kruczek Const., Inc.
Roger Bowers Const.	PTS Contractors, Inc.
De Groot, Inc.	Robert Immel Exc., Inc.
Dorner, Inc.	Ronet Const. Corp.
Don E. Parker Exc., Inc.	Tom Van Handel Corp.
Don Hietpas & Sons, Inc.	Van Straten Const. Co.
Feaker & Sons Co., Inc.	Vinton Const.
*Peters Concrete Co. (Green Bay)	

LJF motioned/MLS seconded WSD pre-qualify the 17 contractors listed above. Motion carried 3-0.

Since there wasn’t any other business to legally come before the Commission, LJF motioned/MLS seconded meeting adjournment.

Meeting adjourned at 9:10 a.m.

Submitted by Susan A. Hallock

Public Notice of an Air Pollution Permit Application Review

Facility Description.

Alliance Industries, Inc., 320 Appleton Street, Menasha, Winnebago County, Wisconsin, FID 471166300, submitted to the Department of Natural Resources (DNR) a permit application, including plans and specifications for the construction of a dip paint line (including dip tank and spray booth) and a stand-alone spray paint booth and the issuance of operation permit 471166300-F01. Air Pollution construction permit no. 09-JJW-067, and permit 471166300-F01, issuance of a synthetic minor source, non-Part 70 permit.

Application Review.

DNR has made a preliminary determination that the application meets state and Federal air pollution control requirements and that the permit should be approved. You can review the permit application, the DNR's analysis and draft permit prepared by the DNR at the Department of Natural Resources Bureau of Air Management Headquarters, Seventh Floor, 101 South Webster Street, Madison, Wisconsin; Northeast Region Air Program, Oshkosh Service Center, 625 E. County Road Y, Suite 700, Oshkosh, Wisconsin, tel. 920-424-3050; and at the Menasha Public Library, 440 First Street, Menasha, Wisconsin, or contact Jonathan Wright at 920-303-5432 or by e-mail at Jonathan.Wright@wisconsin.gov.

This type of proposal normally does not have the potential to cause significant adverse environmental effects and the DNR has not prepared an Environmental Assessment of the proposal. This preliminary determination does not constitute approval from the Air Management Program or any other DNR sections which may also require a review of the project.

Public Comments.

Interested persons wishing to comment on the application or DNR's review of it or wishing to request a public hearing should do so by May 20, 2009, or within 30 days of publication of this notice, whichever is later, and send comments or requests to:

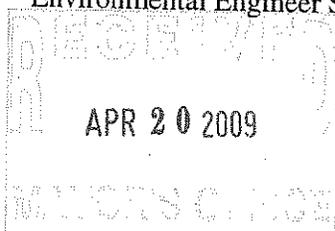
Wisconsin Department of Natural Resources, Northeast Region Air Program, Oshkosh Service Center, 625 E. County Road Y, Suite 700, Oshkosh, WI 54901-9731. Attn.: Jonathan Wright.

If a hearing is requested, the requester shall indicate their interest in the permit and the reasons why a hearing is warranted. Information on the public commenting and hearing process is available at <http://dnr.wi.gov/air/citguide.htm>.

Reasonable accommodation, including the provision of informational material in an alternative format, will be provided for qualified individuals with disabilities upon request.

STATE OF WISCONSIN
DEPARTMENT OF NATURAL RESOURCES
For the Secretary

By *Inelda Stamm*
Inelda Stamm
Environmental Engineer Supervisor



**FOR
INFORMATION ONLY**

Jeffrey A. Riedl
408 Appleton Street
Menasha, WI 54952

April 27, 2009

Wisconsin Department of Natural Resources
Northeast Region Air Program / Oshkosh Service Center
625 E County Road Y – Suite 700
Oshkosh, WI 54901-9731

Attention: Jonathan Wright
RE: Alliance Coatings Permits at 320 Appleton St. - Menasha, WI

Mr. Wright,

Pursuant to your **Public Notice of an Air Pollution Permit Application Review**, this letter is to request a Public Hearing prior to final approval of these permits for the business concern named above:

Operation Permit 471166300-F01
Air Pollution Construction Permit 09-JJW-067
Issuance of a synthetic minor source, non-Part 70, also under permit 471166300-F01

My role as an interested party would best be characterized as the home owner most likely to inhale byproducts resulting from the emissions released should these permits receive final approval. Please note that my address is the first residential property to the north of the Alliance Coatings facility with no barrier preventing emissions from coming directly in to my house through any of the six south-facing windows.

My family already endures odor issues from the coatings being applied in this plant, allowing a spray booth would undoubtedly compound the impact this facility has on our neighborhood. It is my belief that an odor and emissions survey should be completed prior to final approval, and substantial additional consideration should be given to Alliance's common practice of operating with the north-facing loading dock doors (along the train tracks) remaining open during almost all hours of operation.

We are not in a financial position to have a study done on our property, but I strongly suspect that the southern side of our home, our automobiles, and our property line fence have a substantial amount of residue from the Alliance plant's emissions. I would be interested in hearing whether the DNR believes that these permits would help alleviate or further aggravate this condition.

Thank you in advance for your consideration of this request.

Regards,

Jeff Riedl

CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Tuesday April 21, 2009
MINUTES

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Michalkiewicz, Benner, Pamentor, Taylor, Wisneski, Pack, Hendricks, Zelinski

ALSO PRESENT: Mayor Merkes, CA/HRD Brandt, PC Stanke, DPW Radtke, CDD Keil,

Dpty Treasurer Sassman, Clerk Galeazzi, and the Press

DEPT HEADS EXCUSED: PRD Tungate, PHD Nett

D. PUBLIC HEARING

None

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

Stan Sevenich, 645 9th Street. Has been attending Council meetings for 24 years. Congratulated CA/HRD Brandt on his retirement and thanked him for his years of service to the City.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

a. [Administration Committee, 4/6/09](#)

b. [Board of Public Works, 4/6/09](#)

c. [Board of Canvass, 4/8/09](#)

d. [Personnel Committee, 4/6/09](#)

e. [Plan Commission, 4/7/09](#)

f. [Sustainability Board, 3/17/09](#)

Communications:

g. [CDD Keil, PRD Tungate, 4/15/09; NOAA Coastal Marine Habitat Restoration Project Grant Application](#)

h. [Chief Stanke, 4/15/09; Training Seminar](#)

i. [Lt. Mike Brunn, 4/15/09; DOJ Grants](#)

j. [Mayor Merkes, 4/09; Theda Clark Auxiliary Day proclamation](#)

k. [PRD Tungate, 4/15/09; Arbor Day Ceremony](#)

l. [Waverly Sanitary District minutes, 2/10/09](#)

m. [Winnebago County, 4/8/09; Property owned by Winnebago County](#)

n. [Wisconsin Government Accountability Board, 4/8/09; incentive check](#)

Ald. Taylor-Comm. K (Arbor Day Ceremony), encourage people to attend.

Ald. Pack-Comm. K (Arbor Day Ceremony), should put cost of trees and planting back into general fund; not all residents want a tree planted on terrace.

Ald. Pack-Comm. I (DOJ Grants), wait on hiring new officer.

Ald. Wisneski-Comm N (GAB incentive check), applied to training of poll workers.

Ald. Benner-Minutes A (Administration Comm), explained amendment to R-13-09

Ald. Benner-Comm. I (DOJ Grants), requesting funds for one officer for three years

Mayor Merkes explained half of the cost of trees was donated, labor will be donated, promoting public/private partnership

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. [Common Council, 4/6/09](#)

Administration Committee, 4/6/09 – Recommends Approval of:

2. [Winnebago County Commission on Aging Project Proposal and Authorization to Request Funds for: a\) Senior Center Supervisor; b\) Senior Center Activity Coordinator c\) 60 Plus Health Program](#)
3. [Memorandum of Understanding for Tuberculosis Clinical Services, July 1, 2009 – June 30, 2010, and authorized signatures.](#)

Board of Public Works, 4/6/09 – Recommends Approval of:

4. [Approval of Fee Schedule for Construction Site Erosion and Sediment Control Permit](#)
5. [Authorization to Execute WisDOT Bridge Operation Agreement for Fiscal Year 2010](#)
6. [Street Use Application – National Night Out; Tuesday, August 4, 2009; 3:30 PM – 8:30 PM \(Trinity Lutheran Church\)](#)
7. [Street Use Application – Memorial Day Parade; Monday, May 25, 2009; 8:00 AM – 10:30 AM \(VFW Post 2126\)](#)
8. [Change Order – DeGroot, Inc.; Third Street Water Main Replacement Project; ADD: \\$10,500.00 \(Recommended by Utilities Commission 3/25/09\)](#)

Personnel Committee, 4/6/09 – Recommends Approval of:

9. [Precision Retirement Group as the post employment Health Plan \(Pelion\)](#)

Ald. Benner requested Item 8 be removed from Consent Agenda.

Moved by Ald. Hendricks, seconded by Ald. Wisneski to approve Items 1-7 & 9 on Consent Agenda
Motion carried on roll call 8-0.

H. ITEMS REMOVED FROM CONSENT AGENDA

Moved by Ald. Hendricks, seconded by Ald. Pack to approve Item 8 on Consent Agenda
Discussion: Lonnie Pichler from Utilities explained the cost for sign rental is based on a per sign/per day rate.
Motion carried on roll call 7-1. Ald. Benner – no.

I. ORDINANCES AND RESOLUTIONS

1. [O-11-09 An Ordinance Relating to Closing Hours for Class “B” Premises \(Introduced by Mayor Merkes, recommended by the Administration Committee\)](#)

Moved by Ald. Wisneski, seconded by Ald. Pamentor to adopt O-11-09
Motion carried on roll call 8-0.

2. [O-13-09 An Ordinance Relating to Common Council Procedure \(Introduced by Mayor Merkes, recommended by the Administration Committee\)](#)

Moved by Ald. Wisneski, seconded by Ald. Pack to adopt O-13-09

Moved by Ald. Taylor, seconded by Ald. Zelinski to amend to include “The Police Chief or designee shall enforce the five minute limit for public participation” in Sec 2-2-19(d)
Motion on amendment carried on roll call 8-0.

Motion on O-13-09 as amended carried on roll call 8-0.

3. [R-7-09 Resolution Helping Cities in Stress \(Introduced by Ald. Hendricks, recommended by the Administration Committee\)](#)

Moved by Ald. Pack, seconded by Ald. Hendricks to adopt R-7-09
Motion carried on voice vote

I. ORDINANCES AND RESOLUTIONS, Cont'd.

4. [R-8-09 Resolution on Wisconsin Department of Transportation Stimulus Funding \(Introduced by Mayor Merkes, recommended by the Administration Committee\)](#)

Moved by Ald. Pack, seconded by Ald. Hendricks to adopt R-8-09

Discussion

Motion carried on voice vote.

J. ACTION ITEMS

1. [Accounts Payable and Payroll for the term 4/9/09-4/16/09 in the amount of \\$1,963,699.80](#)

Moved by Ald. Wisneski, seconded by Ald. Taylor to approve Accounts Payable and Payroll.

Discussion

Motion carried on roll call 8-0.

K. APPOINTMENTS

None

L. CLAIMS AGAINST THE CITY

None

M. HELD OVER BUSINESS

1. Motion to remove [O-12-09 An Ordinance Relating to Signs \(Introduced by Ald. Benner, recommended by the Plan Commission\)](#) from the table

Moved by Ald. Benner, seconded by Ald. Taylor to remove from the table O-12-09.

Motion carried on roll call 7-1. Ald. Pamenter – no

No Action.

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

No one spoke.

O. PRESENTATION TO OUTGOING ALDERMEN and COMMITTEE MEMBERS

Mayor Merkes recognized residents that serviced on committees/boards for 2008-2009 that are no longer on the committees/boards.

Mayor Merkes presented Ald. Tom Michalkiewicz with a plaque thanking him for his 16 years as Alderman.

Mayor Merkes presented CA/HRD Brandt with a plaque thanking him for his 19 years as City Attorney and HR Director

P. ADJOURNMENT- Sine Die

Moved by Ald. Michalkiewicz, seconded by Ald. Wisneski to adjourn sine die at 6:46 p.m.

Motion carried on voice vote

Respectfully submitted by
Deborah A. Galeazzi, WCMC
City Clerk

CITY OF MENASHA
NEW COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Tuesday April 21, 2009
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 7:30 p.m.

B. PLEDGE OF ALLEGIANCE

Moment of Silence to reflect on the past year and the upcoming year.

Oath of Office – Newly Elected Officials. Clerk Galeazzi administered a ceremonial

Oath of Office to Ald. Pamerter, Wisneski, Hendricks and Englebert

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Pamerter, Taylor, Wisneski, Pack, Hendricks, Zelinski, Englebert,
Benner

ALSO PRESENT: Mayor Merkes, CA/HRD Brandt, PC Stanke, CDD Keil,
Dpty Clerk Sassman, Clerk Galeazzi, and the Press

D. PUBLIC HEARING

None

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

Joanne Roush, 409 Cleveland Street. Thanked those who ran for office.

Mary Nebel, 713 First Street. Steam Plant issues, need to be transparent, Council needs to ask questions.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. CA/HRD Brandt – Search for City Attorney

CA/HRD Brandt reported the AD-Hoc City Attorney Search Committee would like to reopen the application process to see if they get more interested candidates. They recommend keeping it open until the position is filled.

G. CONSENT AGENDA

None

H. ITEMS REMOVED FROM CONSENT AGENDA

None

I. ORDINANCES AND RESOLUTIONS

1. [R-10-09 Resolution Providing for the Method of Selecting Certain City officers](#)

Moved by Ald. Hendricks, seconded by Ald. Taylor to adopt R-10-09

Motion carried on voice vote

J. ACTION ITEMS

None

K. APPOINTMENTS

1. Common Council Appointments

- a. Council President (1 year term effective immediately)

Moved by Ald. Taylor, seconded by Ald. Pamerter to appoint Hendricks as Council President
Hearing no other nominations, Mayor Merkes closed the nominations and instructed the Clerk to cast a unanimous ballot for Ald. Hendricks as Council President.

- b. City Clerk (May 1, 2009 – April 30, 2012)

Moved by Ald. Taylor, seconded by Ald. Wisneski to appoint Debbie Galeazzi as City Clerk from May 1, 2009 to April 30, 2012.

Discussion

Motion carried on roll call 8-0.

- c. City Assessor (Motion to Table is in order)

Moved by Ald. Pamerter, seconded by Ald. Wisneski to table

Motion carried on voice vote

- d. City Attorney (Motion to Table is in order)

Moved by Ald. Pamerter, seconded by Ald. Wisneski to table

Motion carried on voice vote

- d. An Alderman Member to the Plan Commission (1 year term effective immediately)

Moved by Ald. Taylor, seconded by Ald. Hendricks to appoint Alderman Benner as Alderman Member to the Plan Commission

Hearing no other nominations, Mayor Merkes closed the nominations and instructed the Clerk to cast a unanimous ballot for Ald. Benner as Alderman Member to the Plan Commission.

- e. An Alternate Alderman Member of the Plan Commission (1 year term effective immediately)

Moved by Ald. Pack, seconded by Ald. Pamerter to appoint Alderman Taylor as Alternate Alderman Member to the Plan Commission

Moved by Ald. Hendricks, seconded by Ald. Taylor to appoint Alderman Englebert as Alternate Alderman Member to the Plan Commission.

Moved by Ald. Benner, seconded by Ald. Pamerter to appoint Alderman Zelinski as Alternate Alderman Member to the Plan Commission

1st Roll Call for Alternate Alderman Member to the Plan Commission:

Alderman Englebert – 4 (Ald. Taylor, Wisneski, Hendricks, Zelinski)

Alderman Zelinski – 4 (Ald. Pamerter, Pack, Englebert, Benner)

Alderman Taylor – 0

(Ald. Taylor's name was eliminated)

2nd Roll Call for Alternate Alderman Member to the Plan Commission

Alderman Englebert -7 (Ald. Pamerter, Taylor, Wisneski, Hendricks, Zelinski, Englebert, Benner)

Alderman Zelinski -1 (Ald. Pack)

Ald. Englebert was declared the winner and Alternate Alderman Member to the Plan Commission

- f. NM Fire Rescue Joint Finance and Personnel Committee:

- 1) Council President (No action necessary)

- 2) Personnel Committee Chair or Administration Committee Chair (If necessary)

Moved by Ald. Hendricks, seconded by Ald. Taylor to appoint Administration Committee Chair
Hearing no other motions, Mayor Merkes instructed the Clerk to cast an unanimous ballot for Administration Committee Chair (Ald. Wisneski) to the NM Fire Rescue Joint Finance and Personnel Committee.

K. APPOINTMENTS, Cont'd.

2. [Mayor's Committee Appointments](#)

- a. Approval of Alderman Pamerter to Parks & Recreation Board

Moved by Ald. Taylor, seconded by Ald. Hendricks to approve appointment
Motion carried on voice vote.

- b. Approval of Alderman Englebert to Heckrodt Wetland Reserve

Moved by Ald. Wisneski, seconded by Ald. Pack to approve appointment
Motion carried on voice vote

- c. Approval of Alderman Taylor to the Landmarks Commission

Moved by Ald. Pamerter, seconded by Ald. Pack to approve appointment
Motion carried on voice vote

- d. Approval of Alderman Benner to the NM Fire Rescue Joint Finance and Personnel Committee

Moved by Ald. Pack, seconded by Ald. Hendricks to approve appointment
Motion carried on voice vote

- e. [Re-appointment to the Board of Health of Candyce Rusin, 628 Nicolet Blvd, for the term of May 1, 2009 to May 1, 2012](#)

Moved by Ald. Pack, seconded by Ald. Hendricks to approve re-appointment
Motion carried on voice vote

- f. Re-appointment to the Plan Commission of Catherine Cruickshank, 1056 Tahoe Court, for the term May 1, 2009 to May 1, 2012

Moved by Ald. Pack, seconded by Ald. Wisneski to approve re-appointment
Motion carried on voice vote

- g. Re-appointment to the NM Joint Fire Commission of Jim Liebhauser, 1004 Grove Street for the term May 1, 2009 to May 1, 2012

Moved by Ald. Pack, seconded by Ald. Hendricks to approve re-appointment
Motion carried on voice vote

- h. [Appointment to the Board of Appeals of Tom Gloede, 649 Appleton Street for the term May 1, 2009 to May 1, 2012](#)

Moved by Ald. Pack, seconded by Ald. Wisneski to approve appointment
Motion carried on voice vote

- i. [Appointment to the Police Commission of Marshall Spencer, 1237 Apple Court for the term May 1, 2009 to May 1, 2014](#)

Moved by Ald. Wisneski, seconded by Ald. Pamerter to approve appointment
Motion carried on voice vote

K. CLAIMS AGAINST THE CITY

None

L. HELD OVER BUSINESS

None

DRAFT

M. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)
None

N. ADJOURNMENT

Moved by Ald. Hendricks, seconded by Ald. Wisneski to adjourn at 7:55 p.m.
Motion carried on voice vote

Respectfully submitted by
Deborah A. Galeazzi, WCMC
City Clerk

CITY OF MENASHA
Special Joint Common Council and
Menasha Electric and Water Utility Commission
Third Floor Council Chambers
140 Main Street, Menasha
April 22, 2009
MINUTES

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 5:20 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Taylor, Wisneski, Pack, Hendricks, Zelinski, Englebert, Benner, Pamerter
Comm. Allwardt, Fahrbach, Guidote, Mayor Merkes

EXCUSED: Comm. Watson

ALSO PRESENT: CA/HRD Brandt, Dpty Treasurer Sassman, Carol Wirth (Wisconsin Public Finance Professionals), Charles Forrest & Brian Tournier (Stern Brothers), Carl Verhagen, Melanie Krause, Dick Sturm (Utilities).

PRESENT VIA THE TELEPHONE: Rebecca A. Speckhard (Quarles & Brady LLP), Anita Gallucci & Richard Heinemann (Boardman Law Firm)

C. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minutes time limit for each person)

Mary Nebel, 713 First Street. Steam Plant Issues; current administration plagued with steam plant issues; residents saddled with financial burden; council should ask questions and get clear answers.

Jeff Riedl, 408 Appleton Street. Steam Plant Issues; Council shouldn't rush into judgment on steam plant, should know all the facts, look at all options, residents have right to know all options.

Mary Ann Mulvey, 274 Misty Meadows. Steam Plant Issues; make sure all questions are answers before final decisions are made.

Joanne Roush, 409 Cleveland Street. Steam Plant Issues; council needs to find way out of steam plant issue without causing a burden to taxpayers; residents are counting on council to ask questions and make wise decisions.

D. ACTION ITEMS

1. Motion to Adjourn into Closed Session pursuant to sec. 19.85(1) (g) conferring with Legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; and pursuant to sec 19.85(1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
(Steam Plant Workout Plan)

Moved by Ald. Wisneski, seconded by Ald. Pack to adjourn into closed session at 5:35 p.m.

Motion carried on roll call

Motion carried on roll call 8-0

Moved by Comm. Guidote, seconded by Comm Fahrbach to adjourn into closed session at 5:36 p.m.

Motion carried on roll call 4-0

Respectfully submitted by
Deborah A. Galeazzi, WCMC
City Clerk

CITY OF MENASHA
Special Common Council
Third Floor Council Chambers
140 Main Street, Menasha
April 27, 2009
MINUTES

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 5:00 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Wisneski, Hendricks, Zelinski, Englebert, Benner, Pamenter, Taylor

EXCUSED: Ald. Pack

ALSO PRESENT: Mayor Merkes, CA/HRD Brandt, Lt. Brunn, DPW Radtke,
Dpty Treasurer Sassman, Clerk Galeazzi, and the Press.

D. PUBLIC HEARING

[Electric and Water Utility Commission Recommendation for the Steam Plant Workout Plan](#)

Mayor Merkes explained the Utility Commission did not feel they had enough time to review The Stern Brothers report and make a recommendation before the scheduled public hearing.

Chris Klein, 730 Keyes Street. Encourage Council to release Stern Brothers report to public.

Mary Nebel, 713 First Street. Do not release Stern Brother report until Council has all information.

Mary Ann Mulvey, 274 Misty Meadows. Council should release Stern Brothers report; residents have been waiting a long time.

Jeff Riedl, 408 Appleton Street. Should release Stern Brothers report; could have input from residents.

Kathy Bauer, 709 Lincoln Street. Should wait to release Stern Brothers report; need to explore all options.

Joanne Roush, 409 Cleveland. Should release Stern Brother report; good or bad residents need to know recommendation.

Stan Sevenich, 645 Ninth Street. Should release report; need to be transparent.

E. ACTION ITEMS

1. [R-12-09 Application and Resolution Authorizing the Borrowing from the State Trust Fund Program not to exceed \\$7,000,000.00](#)
[\(Introduced by Mayor Merkes\)](#)

Moved by Ald. Wisneski, seconded by Ald. Pamenter to approve R-12-09 Motion carried on roll call 7-0.

E. ACTION ITEMS, cont'd.

2. Release of Stern Brothers & Co. Menasha Steam Utility Strategy Analysis Report

Moved by Ald. Taylor, seconded by Ald. Zelinski to release Stern Brothers report.

Discussion

Motion carried on roll call 7-0.

3. [Recommendation to Award-Energenecs; Menasha Utilities Water Plant Soda Ash Pumps Replacement; \\$36,796.00](#)

Moved by Ald. Wisneski, seconded by Ald. Hendricks to approve

Discussion: Jerry Sturm from Water Treatment Plant explained there will be a credit of \$1200 for the different type of hose that will be used.

Moved by Ald. Wisneski, seconded by Ald. Zelinski to amend amount to \$35,596.

Motion on amendment carried on roll call 7-0.

Motion as amended carried on roll call 7-0.

F. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minutes time limit for each person)

Tim Jacobson, 732 Paris Street. As owners of the Utilities, residents are requesting Stern Brothers report be released to public.

G. ADJOURNMENT

Moved by Ald. Wisneski, seconded by Ald. Taylor to adjourn at 5:28 p.m.

Motion carried on voice vote

Respectfully submitted by
Deborah A. Galeazzi, WCMC
City Clerk

ORDINANCE O – 10 - 09

AN ORDINANCE RELATING TO RECREATIONAL FIRES

Introduced by Aldermen Pack and Wisneski

The Common Council of the City of Menasha does ordain as follows:

SECTION 1: Sec. 5-2-7 is repealed and recreated to read:

SEC. 5-2-7 OPEN BURNING.

(a) **OPEN BURNING PROHIBITED.** No person, firm or corporation shall build any outdoor fire within the corporate limits of the City of Menasha excepting as set forth in Subsection (b) of this Section.

(b) **EXCEPTIONS.**

(1) Outdoor cooking over a fire contained in a device or structure designed for such use.

a. Material used to make a cooking fire cannot include construction **materials**, trash or rubbish.

b. All cooking devices must be in good working condition to prevent the possible spread of fire;

c. For all multi-family dwellings more than one story in height, the use and/or storage of any propane or charcoal portable cooking device or any portable fireplace device is strictly prohibited above the first floor occupancy.

d. For all multi-family dwellings more than one story in height, the use of any open or closed outdoor cooking device, any portable fireplace device, or any open flame device is prohibited within ten (10) feet of the structure on the ground floor or any combustible material on the ground floor.

e. **Recreational Fires.**

1. It is the intent of the City of Menasha that citizens shall have the opportunity to have recreational fires at single-family and two-family dwellings provided that such fires are in strict compliance with restrictions relating to recreational fires. It is further the intent of the City of Menasha that the Police Department and ~~Neenah-Menasha Fire Rescue Fire Department~~ shall strictly enforce these restrictions so as to insure that such fires do not compromise safety ~~nor annoy neighbors~~. Such enforcement shall require an investigation into any complaint and an independent determination by either the Police Department or ~~Neenah-Menasha Fire Rescue the Fire Department~~ as to whether a particular recreational fire is in compliance with these regulations.

2. A recreational fire is a campfire for the purpose of recreation and personal enjoyment.

3. A portable fire pit is a structure or device intended to contain and control outdoor wood fires. This shall include a structure which although not portable, is designed to contain and control outdoor wood fires.

4. An in-ground fire pit is defined as a fire pit surrounded on the outside by a non-combustible material such as concrete block or rocks.

5. No recreational fire may be started or allowed to continue burning unless such recreational fire is contained in a portable fire pit **or an in-ground fire pit.**

6. No recreational fire, portable fire pit, **or in-ground fire pit** shall be closer than 10 feet from any building, structure, shed, garage, fence, or any combustible material.

7. All recreational fires shall not have a diameter larger than 2 feet nor may the fire extend more than 2 feet above the pit. ~~The fire pit shall be surrounded on the outside by a non-combustible material such as concrete block or rocks.~~

8. "Portable" fire pits, such as devices commercially designed and intended to control and contain outdoor wood fires, may be used in accordance with the manufacturer's specifications, these regulations, and must be based 120294 5 : 4 upon a non-combustible surface.

9. No recreational fire shall be started or allowed to continue burning when the wind direction or wind speed will cause smoke, embers, or other burning materials to be carried by the wind toward any building or other combustible materials, nor anytime when the wind speed exceeds 7mph. Smoke from any recreational fire shall not create a nuisance for neighboring property owners. The fire shall be completely extinguished **based upon the findings of the required investigation conducted by either the Police Department or Neenah-Menasha Fire Rescue.** ~~immediately upon the complaint of any smoke nuisance.~~ The Police Department and **Neenah-Menasha Fire Rescue** ~~the Fire Department~~ shall strictly enforce this section so as to comply with the intent of section e.1. of this ordinance.

10. Material for recreational fires or portable fire pit shall not include rubbish, garbage, recyclable items, trash **or** any material made of ~~or~~ petroleum-based materials, and shall not contain any flammable or combustible liquids, except for devices which are designed to burn LP gas. **"LP gas devices shall only be used per the manufacturers listing instructions** ~~Such LP gas devices shall not use the LP gas as an accelerant for other flammable materials.~~

11. Adequate fire suppression equipment shall be immediately available to control or extinguish the recreational fire. **Adequate fire suppression shall be a garden hose or a large bucket of water within two feet of the fire.**

12. All recreational fires or portable fire pits shall be attended at all times by at least one responsible person of age 18 or older from the ignition of the fire until the fire is completely extinguished.

13. The property owner and/or person who have started any recreational fire shall hold the City harmless from any and all damages caused by a recreational fire.

14. Any party who has started or maintains a recreational fire as defined shall pay any and all costs incurred by **Neenah-Menasha Fire Rescue** ~~the Fire Department~~ for any service related call as a result of a recreational fire NOT in compliance with these requirements, if deemed necessary by the Fire Chief.

15. Any person who wishes to have a recreational fire in a portable fire pit **or in-ground fire pit** must obtain a permit prior to such fire. The permit shall contain the name and address of the location where the portable fire pit is to be used. Such permit is not transferable to any other person nor any other location.

16. The permit specified in paragraph 14 shall require an annual fee of ~~\$15.00 to be paid to and collected by the Finance Department.~~ **to be established by the Common Council upon the recommendation of the Joint Personnel and Finance Committee.** A copy of Sec. 5-2-7 shall be provided along with the permit.

17. No recreational fire shall be started or allowed to continue unless the permit and the copy of the ordinance can be produced and shown to anyone who requests to see the permit.

18. No recreational fire may be started or allowed to continue between 12:00 a.m. and 6:00 p.m. Any such fire is presumed unreasonable and must be extinguished upon demand.

19. Any recreational fire, ~~or~~ portable fire pit **or in-ground fire pit** not in compliance with all the terms of Sec. 5-2-7 may, in addition to any other penalties, result in the permanent revocation of the permit.

20. The City Clerk shall send to any permittee a copy of any subsequent amendments to Sec. 5-2-7. Any such amendments may be sent by ~~regular~~ **First Class** mail to any permittee.

21. Permits for recreational fires shall be issued only to the property owner or to a tenant, provided that the tenant supplies the City Clerk with a letter of approval for the permit signed by the property owner.

- (2) Controlled burning of grass or similar vegetation for environmental management purposes, with the prior written approval of the Fire Chief;
- (3) Ceremonial campfire or bonfires, with prior written approval of the Fire Chief;
- (4) Other occasions of desirable outdoor burning not specified by this Subsection, but not as an alternative to refuse removal or disposal of which other methods are available, may be granted single occasion approval as in Subsections (2) and (3) above.
- (5) Whenever approval and special permit are granted by the Fire Chief under Subsection (b)(2), (3) and (4) of this Section, the permit may specify and be conditioned on observance of safety restrictions and insurance requirements set forth therein.

(c) **CHIEF MAY PROHIBIT.** The Fire Chief is permitted to prohibit any or all bonfires and outdoor rubbish fires when atmospheric conditions or local circumstances make such fires hazardous.

(d) **BURNING ON STREETS.** No materials may be burned upon any street, curb, gutter or sidewalk.

(e) **LIABILITY.** Persons utilizing and maintaining outdoor fires shall be responsible for any liability resulting from damage caused by his fire.

SECTION 2: This ordinance shall become effective upon its passage and publication as provided by law.

Passed and approved this _____ day of _____,

Donald Merkes, Mayor

ATTEST:

Deborah A. Galeazzi, City Clerk

Atty. Note: The changes to the ordinance appear in this draft. If approved, the ordinance will be formalized. It was believed that it would be easier for the CC to have its first review as the redlined version.

RENEWAL ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk. Read instructions on reverse side.

For the license period beginning May 1, 2009; ending October 31, 2009

TO THE GOVERNING BODY of the: Town of } Menasha
 Village of }
 City of }

County of Winnebago Aldermanic Dist. No. _____ (if required by ordinance)

CHECK ONE Individual Partnership Limited Liability Company
 Corporation/Nonprofit Organization

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name(s) (Last, First and Middle Name) Home Address Post Office & Zip Code

B. Full Name of Corporation/Nonprofit Organization/Limited Liability Company Menasha Athletic Assn.
 Address of Corporation/Limited Liability Company (if different from licensed premises) P.O. Box 342, Menasha 54952
 All Officer(s) Director(s) and Agent of Corporation and Members/Managers and Agent of Limited Liability Company:

Title	Name (Inc. Middle Name)	Home Address	Post Office & Zip Code
President/Member	<u>John F. Galeazzi</u>	<u>1025 Melissa St.</u>	<u>Menasha 54952</u>
Vice President/Member	<u>Lawrence D. Konecny</u>	<u>936 Ida St.</u>	<u>Menasha 54952</u>
Secretary/Member	<u>Jean H. Smogaleski</u>	<u>1306 Dunning St.</u>	<u>Menasha 54952</u>
Treasurer/Member	<u>Gary L. Coopman</u>	<u>1249 Meadowview Dr.</u>	<u>Menasha 54952</u>
Agent	<u>Paul S. Johnson</u>	<u>1312 Lakeshore Dr.</u>	<u>Menasha 54952</u>

C. 1. Trade Name Menasha Macs Business Phone Number _____
 2. Address of Premises Koslo Park - Geneva Road Post Office & Zip Code Menasha, WI 54952

3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers? Yes No
4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Koslo Park concession stand-coolers
5. Legal description (omit if street address is given above): _____
6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, corporation licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any municipality? **If yes, complete reverse side** Yes No
- b. Are **charges for any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on reverse side** Yes No
7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain.** Officer change - Vice-President Yes No
8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? If not, explain. Yes No
9. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown under Section A or B above? [phone (608) 266-2776] Yes No
10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? Yes No
11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.)

SUBSCRIBED AND SWORN TO BEFORE ME

this 30th day of March, 2009
Deborah A. Galeazzi
 (Clerk/Notary Public)

John F. Galeazzi
 (Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)
Lawrence D. Konecny
 (Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

My commission expires 8/5/2012

(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>3/30/09</u>	Date reported to council/board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk



Menasha

City of Menasha • Department of Community Development

To: Debbie Galeazzi
From: Building Inspection Department
Date: 4/29/09

RE: Liquor License Inspection

Address: KOSLO PARK GENEVA, RO

The premise at the above address has been inspected for compliance with State and Local Building Codes and found to be:

COMPLIANT

NON - COMPLIANT
Recommend delaying license approval until all
Violations are corrected.

Respectfully submitted

Dennis Jansen

City of Menasha Building Inspector

Dan Coffey


City of Menasha Building Inspector



To: City Clerk Galeazzi
From: Police Chief Stanke
Date: April 30, 2009
Re: MAC Baseball License

We conducted background checks on the applicants for the MACS baseball club and do not have any objections to the approval of their license for the 2009 season.



Memorandum

TO: Debbie Galeazzi, City of Menasha Clerk

FROM: Assistant Chief/Fire Marshall Al Auxier

DATE: April 27, 2009

RE: Liquor License for Menasha Twins Baseball and Menasha Athletic Association

Neenah-Menasha Fire Rescue, NMFR, did an inspection of the Koslo Park Concession Stand on 04-23-09 and did not find any violations. The request for Liquor License renewal from Menasha Twins Baseball and Menasha Athletic Association can be approved as far as NMFR is concerned.

Al Auxier
Assistant Chief/Fire Marshall
Neenah-Menasha Fire Rescue
aauxier@nmfire.org
(920)886-6203, office
(920)209-9509, cell



Date: April 30, 2009

To: City of Menasha Common Council

From: Todd Drew, R.S. – Sanitarian
City of Menasha Health Department

Re: Liquor License Application (MAC / Twins) Koslo Concession Stand

An inspection was conducted at the Koslo Park Concession Stand regarding a liquor license application.

The health inspection conducted at this establishment included standard sanitation, equipment condition, food safety, plumbing, employee hygiene, toilet and hand washing facilities, insect and rodent control and general condition using Wisconsin Administrative Code and the Wisconsin Food Code (Food Establishment Code) as a basis for inspection procedures.

The inspection conducted at this location did not cite any health-related violations which would necessitate a recommendation to hold the liquor license application.

If you should have any questions regarding this information, please do not hesitate to contact me.

RENEWAL ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk. Read instructions on reverse side.

For the license period beginning May, 2009; ending October, 2009

TO THE GOVERNING BODY of the: Town of } Menasha
 Village of }
 City of }

County of Winnebago Aldermanic Dist. No. _____ (if required by ordinance)

CHECK ONE Individual Partnership Limited Liability Company
 Corporation Nonprofit Organization

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name(s) (Last, First and Middle Name) Home Address Post Office & Zip Code

B. Full Name of Corporation/Nonprofit Organization/Limited Liability Company Menasha Twins Baseball

Address of Corporation/Limited Liability Company (if different from licensed premises) _____

All Officer(s) Director(s) and Agent of Corporation and Members/Managers and Agent of Limited Liability Company:

Title	Name (Inc. Middle Name)	Home Address	Post Office & Zip Code
President/Member	<u>Jeff Chew</u>	<u>1308 Ninth St</u>	<u>Menasha 54952</u>
Vice President/Member	<u>Debbie Chew</u>	<u>1308 Ninth St.</u>	<u>Menasha 54952</u>
Secretary/Member	<u>Scott Milligan</u>	<u>949 Ninth St</u>	<u>Menasha 54952</u>
Treasurer/Member	<u>Brian Julius</u>	<u>1300 Dunning St</u>	<u>Menasha</u>
Agent	<u>Debbie Chew</u>	<u>1308 Ninth St</u>	<u>Menasha 54952</u>

C. 1. Trade Name Menasha Twins Business Phone Number _____
 2. Address of Premises Genzva Road Post Office & Zip Code Menasha, 54952

3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers? Yes No

4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Concession Stand

5. Legal description (omit if street address is given above): _____

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, corporation licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any municipality? **If yes, complete reverse side** Yes No

b. Are **charges for any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on reverse side** Yes No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain.** Yes No

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? If not, explain. Yes No

9. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown under Section A or B above? [phone (608) 266-2776] Yes No

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? Yes No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.)

SUBSCRIBED AND SWORN TO BEFORE ME

this 14th day of April, 2009

Deborah A. Galeazzi
 (Clerk/Notary Public)

My commission expires 8/5/2012

[Signature]
 (Officer of Corporation/Member/Manager of Limited Liability Company /Partner/Individual)
[Signature]
 (Officer of Corporation/Member/Manager of Limited Liability Company /Partner)
 (Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>4/14/09</u>	Date reported to council/board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk



To: City Clerk Galeazzi
From: Police Chief Stanke
Date: April 30, 2009
Re: Twins Baseball License

We conducted background checks on the applicants for the Twins baseball club and do not have any objections to the approval of their license for the 2009 season.



Menasha

City of Menasha • Department of Community Development

To: Debbie Galeazzi
From: Building Inspection Department
Date: 4/29/09

RE: Liquor License Inspection

Address: Menasha Twins Geneva Rd

The premise at the above address has been inspected for compliance with State and Local Building Codes and found to be:

COMPLIANT

NON - COMPLIANT
Recommend delaying license approval until all Violations are corrected.

Respectfully submitted

Dennis Jansen

City of Menasha Building Inspector

Dan Coffey


City of Menasha Building Inspector



Memorandum

TO: Debbie Galeazzi, City of Menasha Clerk

FROM: Assistant Chief/Fire Marshall Al Auxier

DATE: April 27, 2009

RE: Liquor License for Menasha Twins Baseball and Menasha Athletic Association

Neenah-Menasha Fire Rescue, NMFR, did an inspection of the Koslo Park Concession Stand on 04-23-09 and did not find any violations. The request for Liquor License renewal from Menasha Twins Baseball and Menasha Athletic Association can be approved as far as NMFR is concerned.

Al Auxier
Assistant Chief/Fire Marshall
Neenah-Menasha Fire Rescue
aauxier@nmfire.org
(920)886-6203, office
(920)209-9509, cell



Date: April 30, 2009

To: City of Menasha Common Council

From: Todd Drew, R.S. – Sanitarian
City of Menasha Health Department

Re: Liquor License Application (MAC / Twins) Koslo Concession Stand

An inspection was conducted at the Koslo Park Concession Stand regarding a liquor license application.

The health inspection conducted at this establishment included standard sanitation, equipment condition, food safety, plumbing, employee hygiene, toilet and hand washing facilities, insect and rodent control and general condition using Wisconsin Administrative Code and the Wisconsin Food Code (Food Establishment Code) as a basis for inspection procedures.

The inspection conducted at this location did not cite any health-related violations which would necessitate a recommendation to hold the liquor license application.

If you should have any questions regarding this information, please do not hesitate to contact me.

CITY OF MENASHA DISBURSEMENTS

Accounts Payable for 4/23/09-4/30/09 Checks # 20967-21166	\$ 1,606,216.86
Payroll Checks for 4/23/09-4/30/09	<u>156,292.74</u>
Total	\$ 1,762,509.60

**Gaps in the sequence of accounts payable check numbers may be caused by: voiding checks at the start of a new check run to set up printing of the checks correctly, having a large number of invoices on a particular vendor which causes the payment to be printed on more than one accounts payable check , incorrect alphabetizing of a vendor causing the accounts payable check to appear out of sequence or software/printer problems which result in accounts payable checks being printed incorrectly and needing to be discarded.

Menasha Employees Credit Union-Employee Deductions

Menasha Employees Local 1035-Union Dues

Menasha Employees Local 1035B-Union Dues

Wisconsin Support Collections-Child/Spousal Support

United Way-Employee Donations

AMT-Garnishments

PREPARED 04/23/2009, 10:23:21
 PROGRAM: GM346L
 City of Menasha

ACCOUNTS PAYABLE CHECK REGISTER

PAGE 1
 ACCOUNTING PERIOD 2009/04
 REPORT NUMBER 20

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
20967	14	ACCURATE SUSPENSION WAREH			04/23/2009	731-1022-541.30-18	215.28	
					04/23/2009	731-1022-541.38-03	346.98	
					04/23/2009	731-1022-541.30-18	200.98	
							763.24	763.24
20968	23	AG-BAG FORAGE SOLUTIONS			04/23/2009	266-1028-543.30-18	176.56	
							176.56	176.56
20969	24	AIRGAS NORTH CENTRAL			04/23/2009	731-1022-541.30-18	127.80	
					04/23/2009	731-1022-541.24-02	47.54	
					04/23/2009	731-1022-541.30-18	48.53	
					04/23/2009	100-0703-553.30-15	43.10	
					04/23/2009	100-0703-553.30-15	28.50	
							295.47	295.47
20970	29	ALL-SPORT TROPHY			04/23/2009	100-0408-552.30-16	31.10	
							31.10	31.10
20971	667	ARBOR DAY FOUNDATION			04/23/2009	100-0703-553.32-01	15.00	
							15.00	15.00
20972	5	ASSOCIATED APPRAISAL CONS			04/23/2009	100-0402-513.21-09	4,775.00	
					04/23/2009	100-0402-513.30-10	6.89	
							4,781.89	4,781.89
20973	503	AT&T			04/23/2009	100-1001-514.22-01	96.30	
					04/23/2009	601-1020-543.22-01	243.70	
							340.00	340.00
20974	649	AUTOMOTIVE SUPPLY COMPANY			04/23/2009	100-0703-553.30-18	75.96	
							75.96	75.96
20975	67	AVASTONE TECHNOLOGIES LLC			04/23/2009	100-0403-513.21-04	403.75	
							403.75	403.75
20976	82	BERBEE INFORMATION NETWOR			04/23/2009	100-0401-513.24-04	404.75	
							404.75	404.75
20977	93	BORSCHKE ROOFING PROFESSIO			04/23/2009	100-0801-521.24-03	281.53	
					04/23/2009	100-0501-522.24-03	281.53	
							563.06	563.06
20978	99	BRAZEE ACE HARDWARE			04/23/2009	100-0703-553.30-18	11.73	
							11.73	11.73
20979	103	BUBRICK'S			04/23/2009	100-0801-521.30-10	256.79	
					04/23/2009	100-0801-521.30-10	9.52	
							266.31	266.31
20980	111	CARREW CONCRETE & SUPPLY C			04/23/2009	625-1010-541.30-18	464.51	
							464.51	464.51

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
20981	115	CDW GOVERNMENT INC			04/23/2009	100-0801-521.30-10	43.52 *	43.52
20982	1	CLOVIS GROVE PTO			04/23/2009	100-0702-552.30-18	62.48 *	62.48
20983	120	COMMUNITY HOUSING COORDIN			04/23/2009	100-0304-562.21-06	1,800.00 *	1,800.00
20984	595	DAVIES WATER #1476			04/23/2009	625-1010-541.30-18	732.00 *	732.00
20985	136	DAVIS & KUELTHAU SC			04/23/2009	601-1020-543.21-01	835.40 *	835.40
					04/23/2009	100-0202-512.21-01	1,760.84 *	1,760.84
					04/23/2009	100-0405-513.34-02	2,596.24 *	2,596.24
20986	136	DAVIS & KUELTHAU SC			04/23/2009	100-0101-511.34-02	27.00 *	27.00
					04/23/2009	100-0801-521.34-02	27.00 *	27.00
					04/23/2009	100-0405-513.34-02	81.00 *	81.00
20987	141	DIGICORPORATION			04/23/2009	100-0702-552.29-01	157.50 *	157.50
20988	669	EARL LITHO			04/23/2009	100-0702-552.29-01	2,499.00 *	2,499.00
20989	668	EJ ARENA SPORTS			04/23/2009	100-0702-552.20-05	194.82 *	194.82
20990	566	ENVIRO SCIENCES/ALPHA ENE			04/23/2009	100-0000-201.03-00	535.00 *	535.00
20991	538	EVANS TITLE COMPANIES			04/23/2009	100-0304-562.21-09	45.00 *	45.00
20992	152	FASTENAL COMPANY			04/23/2009	100-1008-541.30-18	11.70 *	11.70
					04/23/2009	731-1022-541.30-18	15.62 *	15.62
					04/23/2009	100-0703-553.24-03	27.32 *	27.32
20993	153	FERGUSON ENTERPRISES INC			04/23/2009	100-0703-553.24-03	228.88 *	228.88
					04/23/2009	100-0703-553.24-03	89.80 *	89.80
					04/23/2009	731-1022-541.30-18	318.68 *	318.68
20994	154	FERRILLIGAS			04/23/2009	731-1022-541.30-18	88.42 *	88.42
20995	672	FOX-WOLF WATERSHED ALLIAN			04/23/2009	625-0304-562.32-01	1,500.00 *	1,500.00
20996	183	GUNDERSON UNIFORM & LINEN			04/23/2009	100-1001-514.20-01	24.89 *	24.89

PREPARED 04/23/2009, 10:23:21
 PROGRAM: GM346L
 City of Menasha

ACCOUNTS PAYABLE CHECK REGISTER

ACCOUNTING PERIOD 2009/04
 REPORT NUMBER 20
 PAGE 3

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
20996	183	GUNDERSON UNIFORM & LINEN			04/23/2009	100-0920-531.30-13	3.47	31.84
					04/23/2009	100-0703-553.30-13	3.48	
							31.84	
20997	193	HORN PRECAST			04/23/2009	601-1020-543.30-18	110.00	110.00
20998	194	HORST DISTRIBUTING INC			04/23/2009	100-0703-553.30-18	293.65	293.65
20999	208	INTERSTATE BATTERY OF GRE			04/23/2009	731-1022-541.38-03	157.90	157.90
21000	209	IOD INCORPORATED			04/23/2009	100-0801-521.21-06	34.63	34.63
21001	603	JANE CHARBONNEAU			04/23/2009	601-1020-543.21-02	675.00	675.00
21002	216	JX ENTERPRISES INC			04/23/2009	731-1022-541.38-03	16.12	521.13
					04/23/2009	731-1022-541.38-03	505.01	
							521.13	
21003	221	KJ WASTE SYSTEMS INC			04/23/2009	266-1027-543.21-06	1,286.00	1,286.00
21004	239	LAWSON PRODUCTS INC			04/23/2009	731-1022-541.30-18	263.34	263.34
21005	603	LEE CLEVELAND			04/23/2009	601-1020-543.21-02	675.00	675.00
21006	245	LINCOLN CONTRACTORS SUPPL			04/23/2009	100-1003-541.30-15	1,968.00	1,968.00
21007	267	MENASHA EMPLOYEES CREDIT	PR0423		04/23/2009	100-0000-202.05-00	1,792.00	
			PR0423		04/23/2009	100-0000-202.05-00	16,526.00	
							18,318.00	18,318.00
21008	269	MENASHA EMPLOYEES LOCAL 1	PR0423		04/23/2009	100-0000-202.06-00	260.00	260.00
21009	270	MENASHA EMPLOYEES LOCAL 1	PR0423		04/23/2009	100-0000-202.07-00	260.13	260.13
21010	271	MENASHA JOINT SCHOOL DIST			04/23/2009	100-0000-412.00-00	5,929.85	5,929.85
21011	537	MENASHA PUBLIC LIBRARY			04/23/2009	100-0601-551.30-16	95.51	
					04/23/2009	100-0601-551.30-14	13.62	
					04/23/2009	100-0601-551.30-13	12.03	

PREPARED 04/23/2009, 10:23:21
 PROGRAM: GM346L
 City of Menasha

ACCOUNTS PAYABLE CHECK REGISTER

ACCOUNTING PERIOD 2009/04
 REPORT NUMBER 20
 PAGE 4

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
21011	537	MENASHA PUBLIC LIBRARY			04/23/2009	100-0601-551.30-11	.41	
					04/23/2009	100-0601-551.34-03	6.34	
							127.91	127.91
21012	452	MENASHA TREASURER			04/23/2009	100-0000-201.03-00	25.00	
							25.00	25.00
21013	279	MILLER-BRADFORD & RISBERG			04/23/2009	731-1022-541.38-03	26.30	
							26.30	26.30
21014	657	MOHAWK RESOURCES LTD			04/23/2009	731-1022-541.24-02	2,067.98	
							2,067.98	2,067.98
21015	286	MORTON SAFETY			04/23/2009	100-0901-515.30-18	25.10	
							25.10	25.10
21016	2	N&M AUTO SUPPLY			04/23/2009	731-1022-541.38-03	5.61	
					04/23/2009	731-1022-541.38-03	12.71	
					04/23/2009	731-1022-541.38-03	9.74	
					04/23/2009	731-1022-541.38-03	8.29	
					04/23/2009	731-1022-541.38-03	30.24	
					04/23/2009	731-1022-541.38-03	8.52	
					04/23/2009	731-1022-541.38-03	12.53	
					04/23/2009	731-1022-541.38-03	44.21	
							131.85	131.85
21017	296	NEENAH-MENASHA SEWERAGE C			04/23/2009	601-1020-543.21-01	11,430.75	
					04/23/2009	601-1020-543.21-01	19,568.75	
							30,999.50	30,999.50
21018	303	NOFFKE LUMBER INC			04/23/2009	731-1022-541.30-18	42.34	
							42.34	42.34
21019	310	OFFICE DEPOT			04/23/2009	100-0401-513.30-10	26.19	
					04/23/2009	100-0304-562.30-10	2.71	
					04/23/2009	100-0702-552.30-10	52.35	
					04/23/2009	100-1001-514.30-10	4.09	
					04/23/2009	100-1002-541.30-10	9.77	
							95.11	95.11
21020	317	PACKER CITY INTERNATIONAL			04/23/2009	731-1022-541.38-03	117.79	
					04/23/2009	731-1022-541.38-03	14.49	
							132.28	132.28
21021	318	PALISADES SHEET METAL INC			04/23/2009	100-0704-552.24-03	1,500.00	
							1,500.00	1,500.00
21022	1	PAT'S LEGEND INN			04/23/2009	100-0000-123.00-00	25.00	
							25.00	25.00
21023	323	PETERBILT OF WISCONSIN			04/23/2009	741-0000-193.00-00	77,159.50	

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
21023	323	PETERBILT OF WISCONSIN			04/23/2009	100-0000-454.00-00	77,159.50 *	77,159.50
21024	545	REGISTRATION FEE TRUST			04/23/2009	100-0000-454.00-00	500.00 *	500.00
21025	362	SHOPKO STORES INC			04/23/2009	100-0702-552.30-18	8.98 *	8.98
21026	84	STANLEY SECURITY SOLUTION			04/23/2009	100-0703-553.24-03	58.54 *	58.54
21027	380	SUNGARD PUBLIC SECTOR INC			04/23/2009	100-0403-513.24-04	100.00	100.00
					04/23/2009	100-0403-513.24-04	2,327.00	2,327.00
					04/23/2009	100-0403-513.24-04	2,427.00 *	2,427.00
21028	386	TESCH CHEMICAL CO INC			04/23/2009	100-0704-552.30-13	18.65 *	18.65
21029	390	TNEMEC COMPANY INC			04/23/2009	100-0704-552.24-03	142.84 *	142.84
21030	399	UNIFIRST CORPORATION			04/23/2009	731-1022-541.20-01	133.60 *	133.60
21031	403	UNITED PAPER CORPORATION			04/23/2009	100-0000-132.00-00	3,196.81	3,196.81
					04/23/2009	100-0000-132.00-00	703.29	703.29
					04/23/2009	100-0000-132.00-00	3,900.10 *	3,900.10
21032	405	UNITED WAY FOX CITIES	PR0423		04/23/2009	100-0000-202.09-00	81.00 *	81.00
21033	459	UNIVERSITY OF WISCONSIN-F			04/23/2009	100-0405-513.21-08	685.00 *	685.00
21034	410	US OIL CO INC			04/23/2009	731-1022-541.30-18	1,300.97	1,300.97
					04/23/2009	100-0000-131.00-00	4.60	4.60
					04/23/2009	100-0000-131.00-00	3.00	3.00
					04/23/2009	100-0000-131.00-00	1,308.57 *	1,308.57
21035	670	USI			04/23/2009	100-0704-552.30-10	49.19 *	49.19
21036	314	VEOLIA ES SOLID WASTE MID			04/23/2009	100-1016-543.20-09	1,723.00 *	1,723.00
21037	114	WC INDUSTRIAL SUPPLY COMP			04/23/2009	731-1022-541.38-03	21.64 *	21.64
21038	431	WE ENERGIES			04/23/2009	100-0703-553.22-03	36.16 *	36.16

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21039	433	WEST PAYMENT CENTER			04/23/2009	100-0201-512.32-02	107.29	107.29
21040	648	WI ENVIRONMENTAL IMPROVEM			04/23/2009	601-0000-264.00-00	145,276.78	
					04/23/2009	601-0410-571.61-02	34,734.64	
					04/23/2009	601-0000-122.02-00	713,501.82	
							893,513.24	893,513.24
21041	440	WINNEBAGO COUNTY TREASURE			04/23/2009	100-1016-543.25-01	8,068.35	
					04/23/2009	100-1017-543.25-01	2,247.76	
					04/23/2009	266-1027-543.25-01	1,138.35	
					04/23/2009	100-0805-521.25-01	374.00	
							11,828.46	11,828.46
21042	462	WISCONSIN DEPT OF JUSTICE			04/23/2009	100-0801-521.21-06	50.00	
							50.00	50.00
21043	673	WISCONSIN HISTORICAL SOCI			04/23/2009	100-0304-562.32-01	65.00	
							65.00	65.00
21044	476	WISCONSIN SUPPORT COLLECT	PR0423		04/23/2009	100-0000-202.03-00	515.23	
			PR0423		04/23/2009	100-0000-202.04-00	138.40	
			PR0423		04/23/2009	100-0000-202.03-00	711.92	
							1,365.55	1,365.55
21045	581	WM RECYCLE AMERICA			04/23/2009	266-1027-543.21-06	19.44	
					04/23/2009	100-1001-514.20-04	224.00	
							243.44	243.44
21046	479	ZARNOTH BRUSH WORKS INC			04/23/2009	625-1005-541.30-15	392.00	
							392.00	392.00
BANK/CHECK TOTAL							1,081,075.90	1,081,075.90
ALL BANKS/CHECKS TOTAL							1,081,075.90	1,081,075.90

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CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
20662 *	612	LINDERBERGH, RON			03/24/2009	100-0601-551.20-05	300.00- 300.00- *	VOIDED
21047	32	AMAZON			04/27/2009	100-0601-551.30-14	13.99	VOIDED
21048	32	AMAZON			04/27/2009	100-0601-551.30-14	76.44	
					04/27/2009	100-0601-551.30-14	263.29	
					04/27/2009	100-0601-551.30-14	36.47	
					04/27/2009	100-0601-551.30-14	9.99	
					04/27/2009	100-0601-551.30-14	42.97	
					04/27/2009	100-0601-551.30-14	94.94	
					04/27/2009	100-0601-551.30-14	18.99	
					04/27/2009	100-0601-551.30-14	247.86	
					04/27/2009	100-0601-551.30-14	9.99	
					04/27/2009	100-0601-551.30-14	125.40	
					04/27/2009	100-0601-551.30-14	84.95	
					04/27/2009	100-0601-551.30-14	5.00-	
					04/27/2009	100-0601-551.30-14	1.00-	
					04/27/2009	100-0601-551.30-14	2.00-	
					04/27/2009	100-0601-551.30-14	1,016.28	1,016.28 *
21049	74	BAKER & TAYLOR INC			04/27/2009	100-0601-551.30-14	44.95	VOIDED
21050	74	BAKER & TAYLOR INC			04/27/2009	100-0601-551.30-14	27.84	VOIDED
21051	74	BAKER & TAYLOR INC			04/27/2009	100-0601-551.30-14	37.89	VOIDED
21052	74	BAKER & TAYLOR INC			04/27/2009	100-0601-551.30-14	37.71	VOIDED
					04/27/2009	100-0601-551.30-14	69.60	
					04/27/2009	100-0601-551.30-14	34.99	
					04/27/2009	100-0601-551.30-14	23.87	
					04/27/2009	100-0601-551.30-14	8.80	
					04/27/2009	100-0601-551.30-14	14.39	
					04/27/2009	100-0601-551.30-14	21.59	
					04/27/2009	100-0601-551.30-14	229.50	
					04/27/2009	100-0601-551.30-14	533.80	
					04/27/2009	100-0601-551.30-14	172.72	
					04/27/2009	100-0601-551.30-14	14.36	
					04/27/2009	100-0601-551.30-14	59.73	
					04/27/2009	100-0601-551.30-14	44.62	
					04/27/2009	100-0601-551.30-14	86.36	
					04/27/2009	100-0601-551.30-14	20.13	
					04/27/2009	100-0601-551.30-14	151.07	
					04/27/2009	100-0601-551.30-14	21.59	
					04/27/2009	100-0601-551.30-14	28.77	
					04/27/2009	100-0601-551.30-14	21.56	
					04/27/2009	100-0601-551.30-14	223.07	
					04/27/2009	100-0601-551.30-14	35.98	
					04/27/2009	100-0601-551.30-14	83.40	
					04/27/2009	100-0601-551.30-14	28.76	

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21052	74	BAKER & TAYLOR INC			04/27/2009	100-0601-551.30-14	47.52	
					04/27/2009	100-0601-551.30-14	33.81	
					04/27/2009	100-0601-551.30-14	21.56	
					04/27/2009	100-0601-551.30-14	107.95	
					04/27/2009	100-0601-551.30-14	329.10	
					04/27/2009	100-0601-551.30-14	229.18	
					04/27/2009	100-0601-551.30-14	482.61	
					04/27/2009	100-0601-551.30-14	252.32	
					04/27/2009	100-0601-551.30-14	303.57	
					04/27/2009	100-0601-551.30-14	223.04	
					04/27/2009	100-0601-551.30-14	273.68	
					04/27/2009	100-0601-551.30-14	108.21	
					04/27/2009	100-0601-551.30-14	314.24	
					04/27/2009	100-0601-551.30-14	91.20	
					04/27/2009	100-0601-551.30-14	102.21	
					04/27/2009	100-0601-551.30-14	77.84	
					04/27/2009	100-0601-551.30-14	213.85	
					04/27/2009	100-0601-551.30-14	764.24	
					04/27/2009	100-0601-551.30-14	228.30	
					04/27/2009	100-0601-551.30-14	745.50	
							7,026.98	7,026.98
21053	571	CONKEY'S BOOK STORE			04/27/2009	100-0601-551.30-14	11.20	
					04/27/2009	100-0601-551.30-14	83.17	
							94.37	94.37
21054	166	GALE			04/27/2009	100-0601-551.30-14	38.93	
					04/27/2009	100-0601-551.30-14	191.72	
							230.65	230.65
21055	685	GAYLORD BROS INC			04/27/2009	100-0601-551.30-18	38.07	
							38.07	38.07
21056	572	INGRAM LIBRARY SERVICES			04/27/2009	100-0601-551.30-14	35.75	
					04/27/2009	100-0601-551.30-14	66.51	
					04/27/2009	100-0601-551.30-14	65.88	
					04/27/2009	100-0601-551.30-14	16.77	
					04/27/2009	100-0601-551.30-14	86.38	
					04/27/2009	100-0601-551.30-14	15.48	
					04/27/2009	100-0601-551.30-14	140.98	
					04/27/2009	100-0601-551.30-14	31.20	
							458.95	458.95
21057	220	KITZ & PFELL INC			04/27/2009	100-0601-551.30-18	76.90	
							76.90	76.90
21058	277	MIDWEST TAPE			04/27/2009	100-0601-551.30-14	82.95	
					04/27/2009	100-0601-551.30-14	146.93	
					04/27/2009	100-0601-551.30-14	93.94	
					04/27/2009	100-0601-551.30-14	154.93	
					04/27/2009	100-0601-551.30-14	428.76	

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CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P. O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
21069	19	ADT SECURITY SERVICES INC			04/27/2009	100-0601-551.24-03	128.00 *	128.00
21070	674	BARKER, NANCY			04/27/2009	100-0601-551.20-05	50.00 *	50.00
21071	99	BRAZEE ACE HARDWARE			04/27/2009	100-0601-551.30-13	3.99 *	3.99
21072	115	CDW GOVERNMENT INC			04/27/2009	100-0601-551.30-10	56.85 76.55 133.40 *	133.40
21073	571	CONKEY'S BOOK STORE			04/27/2009	100-0601-551.30-16	62.27 *	62.27
21074	138	DEMCO INC			04/27/2009	100-0601-551.30-10	321.99 *	321.99
21075	676	ELISHA D. SMITH PUBLIC LI			04/27/2009	100-0601-551.20-05	150.00 100.00 250.00 *	250.00
21076	523	HANNAH, KATHY			04/27/2009	100-0601-551.30-16	38.60 *	38.60
21077	220	KITZ & PFEIL INC			04/27/2009	100-0601-551.24-03	15.63 5.49 5.02 26.14 *	26.14
21078	224	KONE INC			04/27/2009	100-0601-551.24-03	362.22 *	362.22
21079	249	MANDERFIELD BAKERY			04/27/2009	100-0601-551.30-16	13.00 *	13.00
21080	677	MOVIE LICENSING USA			04/27/2009	100-0601-551.20-05	75.00 *	75.00
21081	309	OFFICE DEPOT CREDIT PLAN			04/27/2009	100-0601-551.30-10	117.85 13.98 131.83 *	131.83
21082	312	OGDEN PLUMBING & HEATING			04/27/2009	100-0601-551.24-03	167.75 *	167.75
21083	678	REWALT, TRAVIS			04/27/2009	100-0601-551.20-05	100.00 *	100.00
21084	680	STATE INDUSTRIAL PRODUCTS			04/27/2009	100-0601-551.30-13	196.91	196.91

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21084	680	STATE INDUSTRIAL PRODUCTS			04/27/2009	100-0601-551.20-05	196.91 *	196.91
21085	679	WEEDEN, KAY			04/27/2009	100-0601-551.24-04	218.00 *	218.00
21086	6	3M			04/27/2009	100-0601-551.24-04	3,860.00 *	3,860.00
BANK/CHECK TOTAL							6,139.10	6,139.10
ALL BANKS/CHECKS TOTAL							6,139.10	6,139.10

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21087	14	ACCURATE SUSPENSION WAREH			04/30/2009	731-1022-541.29-04	318.18	318.18
							318.18	*
21088	24	AIRGAS NORTH CENTRAL			04/30/2009	100-0703-553.30-15	63.46	
						731-1022-541.30-18	24.99	
							88.45	*
								88.45
21089	28	ALLIED GLOVE & SAFETY PRO			04/30/2009	731-1022-541.30-18	116.54	
						100-1003-541.30-18	200.00	
						100-1006-541.30-18	200.00	
						100-1008-541.30-18	200.00	
						100-1009-541.30-18	100.00	
						100-1016-543.30-18	200.00	
						625-1005-541.30-18	150.00	
						601-1020-543.30-18	130.00	
						266-1028-543.30-18	180.00	
						625-1010-541.30-18	147.17	
							1,623.71	*
								1,623.71
21090	1	ALLISON ZEINERT			04/30/2009	100-0000-211.00-00	20.00	
							20.00	*
								20.00
21091	37	AMERICAN MILLWOK & HARDW			04/30/2009	100-1003-541.30-18	162.51	
							162.51	*
								162.51
21092	55	APPLETON STEEL INC			04/30/2009	100-0704-552.24-03	37.07	
							37.07	*
								37.07
21093	56	APPLETON, CITY OF			04/30/2009	100-0302-542.25-01	43,752.00	
							43,752.00	*
								43,752.00
21094	652	ASSOCIATED BAG COMPANY			04/30/2009	100-0903-531.30-18	54.64	
							54.64	*
								54.64
21095	70	BADGER HIGHWAYS CO INC			04/30/2009	100-0703-553.30-18	197.74	
							197.74	*
								197.74
21096	687	BEACON ATHLETICS			04/30/2009	100-0703-553.30-18	1,435.00	
							1,435.00	*
								1,435.00
21097	103	BUBBRICK'S			04/30/2009	731-1022-541.30-10	47.91	
						100-0703-553.30-10	36.18	
							84.09	*
								84.09
21098	112	CASPERS TRUCK EQUIPMENT I			04/30/2009	731-1022-541.38-03	17.23	
							17.23	*
								17.23
21099	544	DAVIS, VALERIE			04/30/2009	100-0905-531.30-18	35.80	
							35.80	*
								35.80
21100	141	DIGICORPORATION			04/30/2009	100-0000-134.00-00	74.75	
							74.75	*
								74.75

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21100	141	DIGICORPORATION			04/30/2009	100-0903-531.29-01	150.75	76.00 *
21101	664	DREX PACK LLC			04/30/2009	100-1006-541.30-18	122.34	122.34 *
21102	147	DUMKE & ASSOCIATES &			04/30/2009	100-0903-531.29-06	2,977.75	2,977.75 *
21103	603	ED SCHROEDER			04/30/2009	601-1020-543.21-02	675.00	675.00 *
21104	149	ELAN CARDMEMBER SERVICE			04/30/2009	100-0403-513.30-15	117.00	VOIDED
21105	149	ELAN CARDMEMBER SERVICE			04/30/2009	100-0403-513.30-15	73.17	
					04/30/2009	100-0703-553.24-03	34.22	
					04/30/2009	100-0703-553.24-03	110.40	
					04/30/2009	731-1022-541.30-13	80.25	
					04/30/2009	100-0703-553.30-18	266.00	
					04/30/2009	100-0703-553.30-18	137.66	
					04/30/2009	100-0000-132.00-00	232.97	
					04/30/2009	100-0703-553.30-18	103.44	
					04/30/2009	100-0403-513.34-02	12.95	
					04/30/2009	100-0202-512.30-10	180.00	
					04/30/2009	100-0801-521.29-05	27.06	
					04/30/2009	100-0801-521.34-03	22.54	
					04/30/2009	100-0801-521.34-03	1.57	
					04/30/2009	100-0801-521.34-03	7.88	
					04/30/2009	100-0801-521.34-03	12.22	
					04/30/2009	100-0801-521.34-02	97.00	
					04/30/2009	100-0801-521.34-02	500.00	
					04/30/2009	100-0801-521.30-18	42.90	
					04/30/2009	824-0801-521.30-18	149.99	
					04/30/2009	100-0803-521.30-15	85.49	
					04/30/2009	100-0801-521.30-18	97.30	
					04/30/2009	100-0801-521.30-18	14.10	
					04/30/2009	100-0801-521.32-02	74.25	
					04/30/2009	100-0801-521.30-12	162.15	
							2,642.51	2,642.51 *
21106	154	FERRILLGAS			04/30/2009	266-1027-543.21-06	80.85	80.85 *
21107	157	FIRST SUPPLY LLC			04/30/2009	100-0703-553.24-03	27.77	27.77 *
21108	158	FONDY AUTO ELECTRIC			04/30/2009	731-1022-541.38-03	137.75	137.75 *
21109	584	FOX CITIES CHAMBER FOUNDA			04/30/2009	100-0304-562.32-01	348.00	348.00 *

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21110	671	FOX EXCAVATING LLC			04/30/2009	485-0304-562.82-02	7,187.20	7,187.20
21111	160	FOX STAMP SIGN & SPECIALTY			04/30/2009	100-0405-513.30-18	51.65	51.65
21112	161	FOX VALLEY HUMANE ASSOCIATION			04/30/2009	100-0806-532.25-01	1,308.66	1,308.66
21113	178	GRAINGER INC			04/30/2009	100-0703-553.24-03	72.90	72.90
21114	183	GUNDERSON UNIFORM & LINEN			04/30/2009	100-1001-514.20-01	24.89	24.89
					04/30/2009	100-0920-531.30-13	3.48	3.48
					04/30/2009	100-0703-553.30-13	31.84	31.84
21115	692	HECKRODT WETLAND RESERVE			04/30/2009	100-0705-553.21-06	5,300.00	5,300.00
					04/30/2009	100-0705-553.24-03	3,500.00	3,500.00
							8,800.00	8,800.00
21116	194	HORST DISTRIBUTING INC			04/30/2009	731-1022-541.38-03	53.09	53.09
21117	196	HSBC BUSINESS SOLUTIONS			04/30/2009	100-0801-521.30-10	168.98	168.98
21118	662	INTOXIMETERS			04/30/2009	100-0801-521.30-18	64.50	64.50
21119	1	JILL HARP			04/30/2009	100-0000-441.25-00	58.00	58.00
21120	603	JOHN FITZSIMMONS			04/30/2009	601-1020-543.21-02	665.00	665.00
21121	213	JOHN'S SAW SERVICE			04/30/2009	731-1022-541.38-03	119.80	119.80
21122	216	JX ENTERPRISES INC			04/30/2009	731-1022-541.38-03	100.72	100.72
21123	693	KRAUSE & METZ			04/30/2009	100-0000-201.03-00	395.00	395.00
21124	243	LEVENHAGEN CORPORATION			04/30/2009	731-1022-541.30-18	374.40	374.40
21125	254	MATTHEWS COMMERCIAL TIRE			04/30/2009	731-1022-541.38-02	206.80	206.80
					04/30/2009	731-1022-541.38-02	29.45	29.45
							236.25	236.25

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
21126	267	MENASHA EMPLOYEES CREDIT	PR0430		04/30/2009	100-0000-202.05-00	1,792.00	1,792.00
21127	269	MENASHA EMPLOYEES LOCAL 1	PR0430		04/30/2009	100-0000-202.06-00	260.00	260.00
21128	272	MENASHA POSTMASTER			04/30/2009	100-0920-531.30-11	56.00	56.00
21129	450	MENASHA PUBLIC WORKS FACI			04/30/2009	100-1003-541.30-15	20.00	20.00
					04/30/2009	601-1020-543.30-15	15.60	15.60
					04/30/2009	266-1028-543.30-11	33.60	33.60
							69.20	69.20
21130	452	MENASHA TREASURER			04/30/2009	100-0201-512.30-11	.17	.17
					04/30/2009	100-0203-512.30-11	6.10	6.10
					04/30/2009	100-0304-562.30-11	.17	.17
					04/30/2009	100-0401-513.30-11	17.50	17.50
					04/30/2009	100-0903-531.30-11	7.56	7.56
					04/30/2009	100-0903-531.30-18	11.75	11.75
					04/30/2009	100-0903-531.33-01	23.58	23.58
					04/30/2009	100-0904-531.30-11	1.68	1.68
					04/30/2009	100-0914-531.30-18	38.38	38.38
					04/30/2009	100-1002-541.30-11	18.19	18.19
							125.08	125.08
21131	266	MENASHA UTILITIES			04/30/2009	100-1008-541.22-03	279.93	279.93
					04/30/2009	100-1008-541.22-05	8.12	8.12
					04/30/2009	100-0000-123.00-00	14.94	14.94
					04/30/2009	100-0403-513.21-04	1,827.50	1,827.50
					04/30/2009	207-0707-552.22-03	100.69	100.69
					04/30/2009	207-0707-552.22-05	46.80	46.80
					04/30/2009	100-0703-553.22-03	585.47	585.47
					04/30/2009	100-0703-553.22-05	559.51	559.51
					04/30/2009	100-1001-514.22-03	1,699.80	1,699.80
					04/30/2009	100-1001-514.22-05	293.24	293.24
					04/30/2009	100-1019-552.22-03	268.99	268.99
					04/30/2009	100-0920-531.22-03	293.53	293.53
					04/30/2009	100-0920-531.22-05	91.78	91.78
					04/30/2009	100-0408-552.22-03	8.48	8.48
					04/30/2009	601-1020-543.22-03	35.07	35.07
					04/30/2009	601-1020-543.22-05	11.37	11.37
					04/30/2009	100-0408-552.22-05	77.18	77.18
					04/30/2009	100-1012-541.22-03	74.81	74.81
					04/30/2009	100-1013-541.22-05	4.87	4.87
					04/30/2009	100-1013-541.22-05	26.00	26.00
					04/30/2009	100-0305-562.22-05	3.25	3.25
					04/30/2009	100-1014-543.22-05	16.25	16.25
					04/30/2009	100-0703-553.22-05	5.68	5.68
					04/30/2009	100-1013-541.22-05	20.31	20.31
					04/30/2009	100-0305-562.22-05	27.62	27.62

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21131	266	MENASHA UTILITIES			04/30/2009	100-0703-553.22-05	8.12	6,413.68
					04/30/2009	100-0305-562.22-05	6.50	
					04/30/2009	100-0305-562.22-05	3.25	
					04/30/2009	100-0305-562.22-05	3.25	
					04/30/2009	100-0703-553.22-05	11.37	
							6,413.68	6,413.68
21132	286	MORTON SAFETY			04/30/2009	731-1022-541.30-18	9.00	71.58
					04/30/2009	731-1022-541.30-18	46.80	
					04/30/2009	731-1022-541.30-18	15.78	
							71.58	71.58
21133	2	N&M AUTO SUPPLY			04/30/2009	731-1022-541.38-03	35.90	129.33
					04/30/2009	731-1022-541.38-03	57.99	
					04/30/2009	731-1022-541.38-03	13.20	
					04/30/2009	731-1022-541.38-03	22.24	
							129.33	129.33
21134	297	NEENAH-MENASHA YMCA			04/30/2009	100-0704-552.34-02	1,350.00	1,350.00
21135	492	NEENAH, CITY OF			04/30/2009	100-0501-522.25-01	241,716.00	241,716.00
21136	299	NETWORK HEALTH PLAN			04/30/2009	100-0000-204.08-00	120,150.30	128,661.76
							8,511.46	
							128,661.76	128,661.76
21137	305	NORTHEAST ASPHALT INC			04/30/2009	100-1003-541.30-18	2,218.41	1,219.83
					04/30/2009	100-1003-541.30-18	998.58	
							1,219.83	1,219.83
21138	689	NOVER ENGELSTEIN & ASSOCI			04/30/2009	100-0403-513.24-04	600.00	600.00
21139	317	PACKER CITY INTERNATIONAL			04/30/2009	731-1022-541.38-03	234.96	
					04/30/2009	731-1022-541.38-03	52.95	
					04/30/2009	731-1022-541.38-03	65.22	
					04/30/2009	731-1022-541.38-03	10.35	
							363.48	363.48
21140	318	PALISADES SHEET METAL INC			04/30/2009	100-0703-553.24-03	30.00	30.00
21141	319	PARTS ASSOCIATES INC			04/30/2009	731-1022-541.30-18	183.45	183.45
21142	509	RADIOSHACK CORPORATION			04/30/2009	100-0703-553.24-03	14.55	14.55
21143	340	REINDERS INC			04/30/2009	100-0703-553.30-18	560.00	14.55

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21143	340	REINDERS INC			04/30/2009	731-1022-541.38-03	560.00 *	560.00
21144	343	RIESTERER & SCHNELL INC			04/30/2009	731-1022-541.38-03	7.54 *	7.54
21145	1	RON W JOHNSON			04/30/2009	100-0000-441.25-00	180.00 *	180.00
21146	353	SCHILLER'S TREE SERVICE I			04/30/2009	100-0706-561.20-06	2,075.00	3,750.00
					04/30/2009	100-0706-561.20-06	1,675.00	
					04/30/2009	100-0706-561.20-06	3,750.00	
21147	512	SEKAUER, J A			04/30/2009	731-1022-541.24-03	139.85	275.93
					04/30/2009	100-0000-132.00-00	136.08	
					04/30/2009	100-0000-132.00-00	275.93	
21148	1	SHARON ANDERSON			04/30/2009	100-0000-441.25-00	16.00 *	16.00
21149	456	SHOBERG, TERESA			04/30/2009	100-0903-531.21-05	150.00 *	150.00
21150	363	SKTD & PALLET			04/30/2009	100-0703-553.30-18	612.00 *	612.00
21151	365	SOMMERVILLE FLAG			04/30/2009	100-0703-553.30-18	156.00 *	156.00
					04/30/2009	100-0706-561.30-18	143.88 *	143.88
21152	691	SUBWAY			04/30/2009	100-0706-561.30-18	143.88 *	143.88
21153	382	SWIDERSKI EQUIPMENT INC			04/30/2009	731-1022-541.38-03	8.36 *	8.36
21154	386	TESCH CHEMICAL CO INC			04/30/2009	100-0601-551.30-13	49.03 *	49.03
21155	603	TIM SCHMIDT			04/30/2009	601-1020-543.21-02	675.00 *	675.00
21156	395	TRADER PLUMBING			04/30/2009	100-0703-553.24-03	24.82 *	24.82
21157	396	TRAFFIC & PARKING CONTROL			04/30/2009	100-1008-541.30-18	616.00 *	616.00
21158	399	UNIFIRST CORPORATION			04/30/2009	731-1022-541.20-01	99.66 *	99.66
21159	410	US OIL CO INC			04/30/2009	100-0000-131.00-00	7,409.43	
					04/30/2009	100-0000-141.00-00	600.20-	

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21159	410	US OIL CO INC			04/30/2009	100-0000-131.00-00	14,365.61	
					04/30/2009	100-0000-141.00-00	941.20-	
							20,233.64	20,233.64
21160	429	WAVERLY SANITARY DISTRICT			04/30/2009	100-0703-553.22-05	39.16	39.16
21161	114	WC INDUSTRIAL SUPPLY COMP			04/30/2009	731-1022-541.38-03	7.80	7.80
21162	431	WE ENERGIES			04/30/2009	100-0703-553.22-04	531.55-	
					04/30/2009	100-0000-123.00-00	1,249.49	
					04/30/2009	100-1001-514.22-04	1,448.88	
					04/30/2009	100-0801-521.22-04	1,725.48	
					04/30/2009	100-0920-531.22-04	274.03	
					04/30/2009	100-0601-551.22-04	2,771.36	
					04/30/2009	100-0703-553.22-04	912.63	
					04/30/2009	100-0704-552.22-04	246.34	
					04/30/2009	207-0707-552.22-04	54.65	
					04/30/2009	731-1022-541.22-04	5,731.07	
					04/30/2009	100-0701-533.22-03	8.40	
					04/30/2009	100-0703-553.22-04	390.80-	
					04/30/2009	100-0701-533.22-03	7.47	
							13,507.45	13,507.45
21163	434	WEYERS EQUIPMENT INC			04/30/2009	731-1022-541.38-03	42.99	42.99
21164	440	WINNEBAGO COUNTY TREASURE			04/30/2009	310-0409-571.61-01	1,689.99	
					04/30/2009	310-0410-571.61-02	460.01	
					04/30/2009	100-0000-201.03-00	857.50	
							3,007.50	3,007.50
21165	476	WISCONSIN SUPPORT COLLECT	PR0430		04/30/2009	100-0000-202.03-00	515.23	
			PR0430		04/30/2009	100-0000-202.04-00	138.40	
							653.63	653.63
21166	479	ZARNOTH BRUSH WORKS INC			04/30/2009	731-1022-541.38-03	253.00	
					04/30/2009	625-1005-541.30-15	1,116.00	
					04/30/2009	625-1005-541.30-15	133.00	
							1,502.00	1,502.00

BANK/CHECK TOTAL 503,976.71
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