

It is expected that a Quorum of the Personnel Committee, Administration Committee, and Common Council will be attending this meeting: (Although it is not expected that any official action of any of those bodies will be taken)

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers, 140 Main Street, Menasha
June 2, 2008

6:30 PM

AGENDA

 + [Back](#)  [Print](#)

1. CALL TO ORDER

A. -

2. ROLL CALL/EXCUSED ABSENCES

A. -

3. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

Minutes to approve:

A. May 19, 2008 Minutes to Approve

[Attachments](#)

Communications:

A. Lake Park Heights Subdivision Path Petition Results

[Attachments](#)

B. Water Treatment Plant Modifications Project Update Report

[Attachments](#)

4. DISCUSSION

A. Street Use Application - Communityfest Parade; Thursday, July 3, 2008; 7:00 PM - 10:15 PM (Communityfest Committee)

[Attachments](#)

B. Change Order - CD Smith Construction, Inc.; Water Treatment Plant Modifications; Contract Unit No. M002-940266.02; Add: \$4,104.00 (Change Order No. 15)

[Attachments](#)

C. Recommendation to Reject Bids, Contract Unit No. PRD 2008-02; Pleasants Park Tennis Courts Armor Crack Repair and Color Coating

[Attachments](#)

D. Request for Change Order to Eliminate Pedestrian Trail Connecting Tana Lane and Lugano Street; Contract Unit No. 2008-01

E. Request to Change Lugano/Tana Trail from 8' Wide Asphalt Trail to 5' Wide Concrete Walk (Held)

[Attachments](#)

F. Authorization to Execute WisDOT Bridge Operation Agreement for Fiscal Year 2009

[Attachments](#)

5. ADJOURNMENT

A. -

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers, 140 Main Street, Menasha, WI
May 19, 2008

MINUTES

 [← Back](#)  [Print](#)

1. CALL TO ORDER

Meeting called to order by Chairman Pack at 7:42 p.m.

2. ROLL CALL/EXCUSED ABSENCES

A. -

PRESENT: Ald. Hendricks, Zelinski, Michalkiewicz, Benner, Pamenter, Taylor, Wisneski, Pack
ALSO PRESENT: Mayor Merkes, CA/HRD Brandt, PC Stanke, DPW Radtke, CDD Keil, C/T Stoffel, PRD
Tungate, Clerk Galeazzi, and the Press.

3. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

A. [May 5, 2008](#)

Moved by Alderman Wisneski, seconded by Alderman Michalkiewicz to approve minutes of May 5, 2008

Motion Carried on voice vote

Results:

4. DISCUSSION

A. [Street Use Application - Steak Fry for Boaters & Guests; Saturday, June 14, 2008; 4:00 PM - 10:00 PM \(City of Menasha Marina\)](#)

DPW Radtke explained the closing of the street will be the intersection of Main and Center Street by the Marina office. Will not affect any other area of Main Street.

B. [Street Use Application - Labor Day Corn Roast for Boaters & Guests; Saturday, August 30, 2008; 4:00 PM - 10:00 PM \(City of Menasha Marina\)](#)

No Questions or Discussion

C. [Payment - DeGroot, Inc.; City of Menasha Wastewater Collection System Rehabilitation Improvements Project - Phase 3; Contract No. E145-07-01C Sanitary Sewer Replacement; \\$179,595.05 \(Payment No. 1\)](#)

No Questions or Discussion

D. [Payment - Infrastructure Technologies; City of Menasha Wastewater Collection System Rehabilitation Improvements Project - Phase 3; Contract No. E145-07-01D Sanitary Manhole Lining; \\$30,495.91 \(Payment No. 2\)](#)

No Questions or Discussion

E. Recommendation to Award - Badger Highways, Inc.; Contract Unit No. 2008-01; Lake Park Heights Subdivision, Walker Subdivision, Northridge Manor Subdivision and First Street from DePere Street to Ice Street - New Street Construction - Concrete Curb and Gutter/Asphalt Pavement; Street Reconstruction - Concrete Curb & Gutter/Asphalt Pavement; \$795,137.13

DPW Radtke explained they received very competitive bids for this project. It will be slightly above budget due to cost of asphalt and fuel. There was a savings on the pulverizing of the street. There are extra funds available for this work. The Water Utilities will need to do some repair work on water mains on Konemac Street

F. Request for Street Light at Northridge Court/Highridge Drive and North End of Northridge Court (Held)

Discussion ensued on placing street lights at the intersection and an additional light at the north end of Northridge Court to be done before completing the construction of new street, curb and gutter. One existing street light would be relocated to one of these new locations resulting in a net addition of one light.

G. Request to Change Lugano/Tana Trail from 8' Wide Asphalt Trail to 5' Wide Concrete Walk

Ald. Benner explained a petition has been signed by residents in the subdivision and a majority of them do not want a sidewalk and/or trail.

Moved by Ald. Benner, seconded by Ald. Taylor to hold.

H. 0-7-08 An Ordinance Relating to Construction Site Erosion Control

No Questions or Discussion

5. ADJOURNMENT

A. -

Moved by Alderman Michalkiewicz, seconded by Alderman Hendricks to adjourn at 7:55 p.m.

Motion Carried on voice vote

Results:

Respectfully submitted by Deborah A. Galeazzi, City Clerk

Lake Park Heights Subdivision Path Petition Results

Petition Statement: I am against the City of Menasha putting in a walking path connecting Lugano Street with Tana Lane.

- ✓ Households Surveyed: 64
- ✓ Households Not Responding: 1 (Not able to contact homeowner, 4 attempts)
- ✓ Households Against Path: 59
- ✓ Households For Path: 5
- ✓ Percentage Against Path: **Over 92%**

RECEIVED

MAY 27 2008

CITY OF MENASHA
BY dg

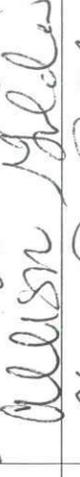
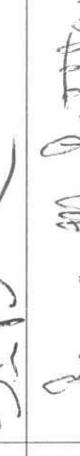
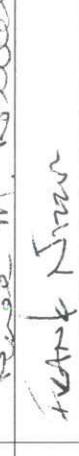
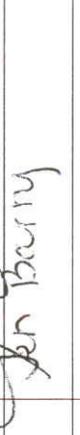
Path Petition

I am against the City of Menasha putting in a walking path connecting Lugano Street with Tana Lane.

Address	Print Name	Signature	Phone	Against Path	For Path
3034 Winnipeg Street	EMPTY LOT				
3037 Winnipeg Street	EMPTY LOT				
3038 Winnipeg Street	Todd Hoisington		858-5876	X	
3041 Winnipeg Street	Karen Wittkuhn		852-6291	X	
3044 Winnipeg Street	Luan Kolosso		930-9990	X	
3046 Winnipeg Street	Sue Hayes		882-2087	X	
3049 Winnipeg Street	Marsela Grebe		739-3807	X	
3050 Winnipeg Street	Helen WAITE		734-7248	X	
3053 Winnipeg Street	CHARLE TASSON		731-7918	X	
3045 Winnipeg Street	Cindy Mabel		257-483	X	
3057 Winnipeg Street	Ellen Spangiel		733-4174	X	
3062 Winnipeg Street	Vacant				
3065 Winnipeg Street	Kelly Dietrich		954-7470	X	
3066 Winnipeg Street	Scott Rambo		476-0541	X	
3069 Winnipeg Street	Linda Spencer		357-4890	X	
3070 Winnipeg Street	Lisa Schilleman		733-8716	X	
3073 Winnipeg Street					
3082 Winnipeg Street	Andrea Ratliff		920-202-3387	X	
3086 Winnipeg Street	Kara Homan		920 735 5447		X of cement

Path Petition

I am against the City of Menasha putting in a walking path connecting Lugano Street with Tana Lane.

Address	Print Name	Signature	Phone	Against Path	For Path
1005 Tana Lane	MIKE PLUMMER		734-7490	X	
1008 Tana Lane	Leslie WEICHBROID		930-407-0851	X	
1009 Tana Lane	Allison Golden		734-5122	X	
1013 Tana Lane	CHAD REICHELT		733-7305	X	
1016 Tana Lane	AMANDA FEUER		380-0242	X	
1017 Tana Lane	TIM FUKLIN KOSKI		323-0606	X	
1021 Tana Lane	Renee Reuther		832-4082	X	
1024 Tana Lane	 Frank Simon		733-4783	X	
1025 Tana Lane	Jan Barry		731-2517	X	X
1029 Tana Lane	SEE MANITOJA PETION				
1056 Tahoe Court	JOSEPH CRUICKSHANK CATHERINE CRUICKSHANK		954-8230 954-8230	X X	
1060 Tahoe Court	Nicola Deboi			X	

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Path Petition

I am against the City of Menasha putting in a walking path connecting Lugano Street with Tana Lane.

Address	Print Name	Signature	Phone	Against Path	For Path
1000 Lugano Street					
1004 Lugano Street	Anna & Bob Hill	Anna & Bob Hill	277-0174	X	
1008 Lugano Street	Dave Uphoff	DAVE UPHOFF	364-0098	X	
1009 Luanto Street	Susan Weiss	Susan Weiss	731-1132		X
1012 Lugano Street	Pam Scharenbrock	Pam Scharenbrock	993-8995	X	
1013 Lugano Street	BRIAN CUTLER	Brian R. Cutler	734-2626	X	
1016 Lugano Street	Carol Danen	Karla A. Boier	882-6088	X	
1020 Lugano Street	Carol Danen SEE BOTTOM	Carol Danen	993-8995	X	
1024 Lugano Street	Jeff Jaskolski	Jeff Jaskolski	257-4426	X	
1028 Lugano Street	Cindy Taft	Cindy Taft	993-5394	X	
1032 Lugano Street	JEFF CLARK	Jeff Clark	733-3213	X	
1036 Lugano Street	HAROLD P. BERRY	Harold P. Berry	731-3785	X	
1040 Lugano Street	VACANT				
1044 Lugano Street	JESSILA RAN	Jessica Ran	427-6171	X	
1048 Lugano Street	Malissa Ahrens	Malissa Ahrens	730-0165	X	
1052 Lugano Street	Bonnie Todryk	Bonnie J. Todryk	888-6048	X	
1056 Lugano Street	Sara K. Aldana	Sara L. Aldana	739-7028	X	
1029 Garda Court	Jancy Butz	Jancy Butz	735-1846	X	
1033 Garda Court	Christa Butz	Christa Butz	993-1608	X	
1037 Garda Court	Jianhua Chen	Jianhua Chen	738-3957	X	
1041 Garda Court	Thomas Stoffel	Thomas Stoffel	997-0993	X	
1040 Lugano St	Nora Johnston	Nora Johnston	832-1222	X	
1000 Menasha	BRUCE SUDER	Bruce Suder	997-1018	X	

Path Petition

I am against the City of Menasha putting in a walking path connecting Lugano Street with Tana Lane.

Address	Print Name	Signature	Phone	Against Path	For Path
1001 Manitoba Street	<i>Carmen Shivey</i>	<i>Carmen Shivey</i>	202-3815	X	
1005 Manitoba Street	<i>Andrew Wheaton</i>	<i>Andrew Wheaton</i>	954-6363		X
1008 Manitoba Street	<i>Kelly Whitely</i>	<i>Kelly Whitely</i>	882-9241	X	
1012 Manitoba Street	<i>Lori Hippert</i>	<i>Lori Hippert</i>	574-2229		X
1016 Manitoba Street	<i>Jeff Thompson</i>	<i>Jeff Thompson</i>	740-8027	X	
1017 Manitoba Street	<i>Larry Decker</i>	<i>Larry Decker</i>	738-9652	X	
1025 Manitoba Street	<i>Beverly Yunk</i>	<i>Beverly Yunk</i>	954-1971	X	
1020 Manitoba Street	<i>Patricia Jorgensen</i>	<i>Patricia Jorgensen</i>	739-5087		X
1024 Manitoba Street	<i>Patricia Jorgensen</i>	<i>Patricia Jorgensen</i>	946-7326	X	
1025 Manitoba Street					
1028 Manitoba Street	<i>Lisa Howood</i>	<i>Lisa Howood</i>	954-9858	X	
1029 Manitoba Street	<i>Amy Ambrosius</i>	<i>Amy Ambrosius</i>	858-0072	X	
1033 Manitoba Street	<i>Sarah Ritchie</i>	<i>Sarah Ritchie</i>	702-3545	X	
1037 Manitoba Street	<i>Dwsha R Prast</i>	<i>Dwsha R Prast</i>	882-9129	X	
1041 Manitoba Street	<i>Suzanne R Four</i>	<i>Suzanne R Four</i>	739-8230	X	
1045 Manitoba Street	<i>Jane Foley</i>	<i>Jane Foley</i>	427-9687	X	
1049 Manitoba Street	<i>Gabriel Sparta</i>	<i>Gabriel Sparta</i>	954-9240	X	
1053 Manitoba Street	<i>Michael Pfahler</i>	<i>Michael Pfahler</i>	734-4237	X	
1029 Tana Ln	<i>Andrew Wheaton</i>	<i>Andrew Wheaton</i>	882-9211	X	

McMAHON ASSOCIATES

ENGINEERS | ARCHITECTS | SURVEYORS | PROJECT MANAGERS

May 20, 2008

Mr. Doug Young
Menasha Utilities
321 Milwaukee Street
P.O. Box 340
Menasha, WI 54952-0340

Re: Menasha Utilities - City Of Menasha, Wisconsin
Water Treatment Plant Modifications
Project Update Report
McM. No. M0002-940266.06

Dear Doug:

This letter serves as a Project Update Report on the construction completion of the Water Treatment Plant.

C.D. Smith Construction Contract:

The following list summarizes remaining work tasks that C.D. Smith is responsible for under their contract:

1. Re-paving on ^{BEAD} Third Street. This should be completed by June 15, 2008.
2. Minor concerns with wintertime condensation on unit heater vent stacks.
3. Minor problems with pulse signals from a few of the magnetic flow meters.
4. On-going adjustments to the soda ash pumping system to reduce vibration.
5. Close-out tasks for the Trojan Ultraviolet (UV) system. With all of the regulatory and certification requirements that the Department of Natural Resources (DNR) has imposed, I would predict 6-months to complete this before the contract gets closed-out. The Neenah UV system has been operational since February 2007, and they are still not certified/closed-out.



Page 2
May 20, 2008

Mr. Doug Young
Menasha Utilities

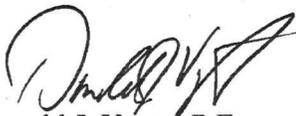
Other Necessary Tasks

1. Several other work tasks in the existing Water Treatment Facilities have been identified, which are necessary for efficient and proper operation of the new plant. This list includes the following:
 - a. Modifications to the Broad Street clearwell piping to reduce air entrainment in the UV reactors.
 - b. Laboratory improvements to accommodate sample lines from the new plant addition and to accommodate improved analytical operations.
 - c. Additional security camera to allow viewing of the west side of the plant. All other sides of the plant are covered.
 - d. Automation of the existing sludge scrapers and blow down system to reduce lost water, reduce chemical use and to improve settled water quality being delivered to the new plant.
 - e. Plumbing system modifications to separate utility water systems made necessary by new chemical systems in the new plant, and new utility water metering requirements.

Please contact me should you have any questions relative to this Project Update Report.

Very truly yours,

McMahon Associates, Inc.



Donald J. Voogt, P.E.
Senior Project Engineer / Associate

DJV:smdt



City of Menasha • Department of Public Works

STREET USE APPLICATION

Sponsored by: Communitfest Committee

Responsible Person: Gaule Schultz

Address: PO Box 1855

Appleton WI 54912-1855

Phone: 920-734-7101

Street Use Date:	<u>7/3/08</u>
Start Time:	<u>7pm Line Up</u>
End Time:	<u>10:15 pm</u>
Number of Units:	<u>32</u>

8:45 Run
9:15 parade

Street Route: (Attach Map) Line Up Broad + First Streets from Racine
Description of Use st on the east to Tayco st on the west
Proceed on Milwaukee St to Main St, west
to Tayco and south to Nicolet

LIABILITY INSURANCE HAS BEEN SECURED IN THE AMOUNT OF \$ _____ WITH
THE CITY OF MENASHA NAMED AS ADDITIONAL INSURED.

Insurance Company Covered by city policy per Policy No. _____
(Attached is a copy of the insurance certificate). Mayor Merkes

NOTE TO EVENTS PLANNING TO USE CITY PARKS AND/OR GREENSPACE: Any multi-day event or event which plans to sell beer and/or wine to the public must appear before the Parks and Recreation Board.

DATE: 5-12-08

APPLICANT'S SIGNATURE: [Signature]

TO BE COMPLETED BY CITY STAFF

SCHEDULED PARK & RECREATION BOARD REVIEW DATE: _____

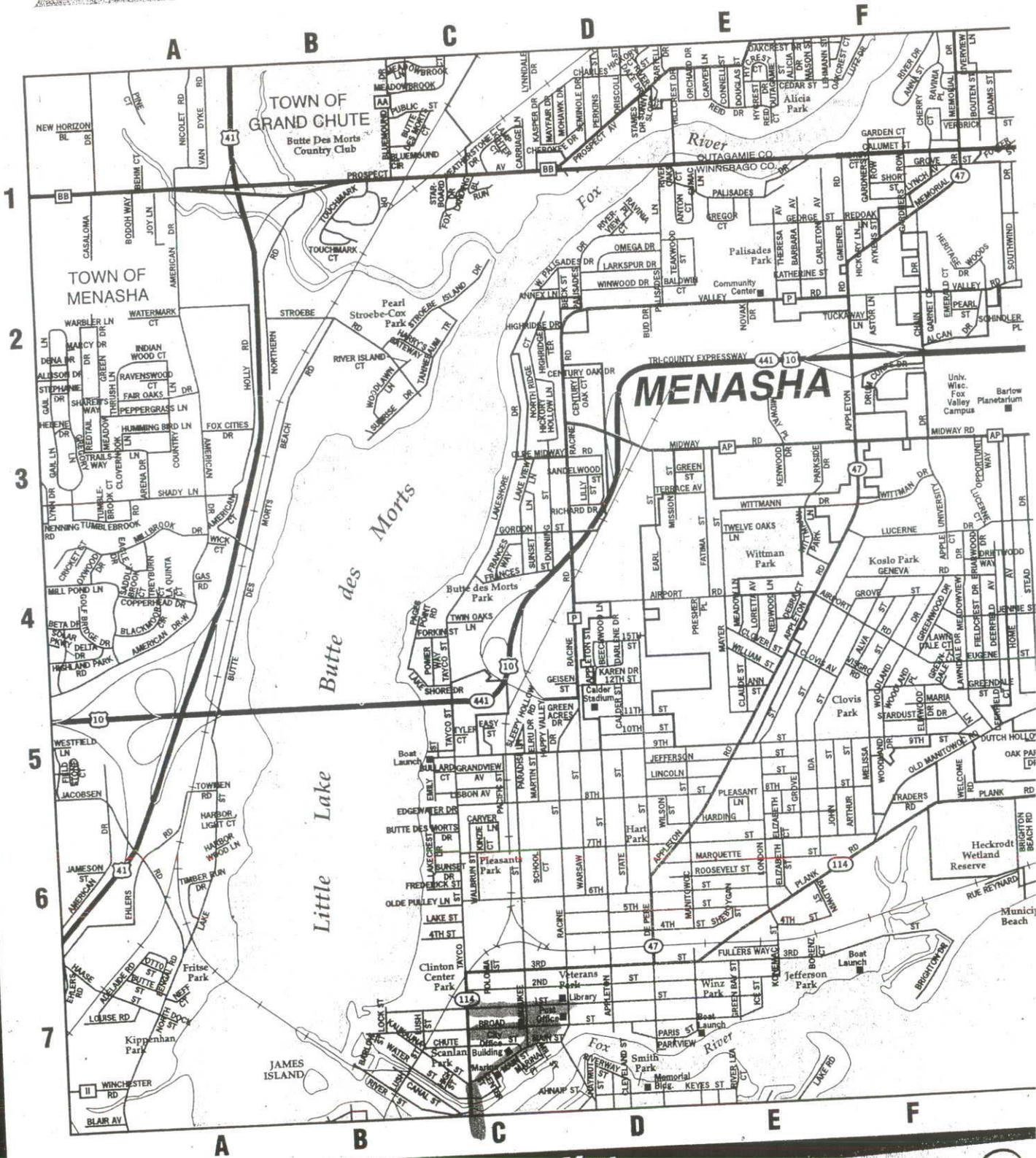
NOT REQUIRED: _____ APPROVED: _____ DENIED: _____

SCHEDULED COMMON COUNCIL REVIEW DATE: 6-2-08

APPROVED: _____ DENIED: _____

APPROVAL: [Signature] Police Dept. [Signature] Fire Dept. [Signature] Public Works Dept. [Signature] City Attorney [Signature]

Menasha (West)



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CHANGE ORDER

DATE: May 16, 2008

CHANGE ORDER NO: 15

CONTRACTOR: CD Smith Construction, Inc

CONTRACT NO.: M002-940266.02

PROJECT: Water Treatment Plant Modifications

You are directed to make the changes noted below in the subject contract unit number.

15.1 Per RFI #127, install receptacles for Sample Pump & Lights at old Plant connection at the request of the owner ADD \$2,846.00

15.2 Per RFI #128, increase size of Fluoride Injection Piping to accommodate Fluoride Feed from the old Plant ADD \$1,258.00

TOTAL \$4,104.00

The Menasha Common Council approved the CD Smith contract Change Order authorizes changes

Approved by MU Commission, May 28, 2008

Council Approval

The changes result in the following adjustments:

	CONTRACT - TOTAL	TIME
Prior to this Change Order	\$ 10,410,332.00	_____ Days
Adjustments per this Change Order	\$ 4,104.00	_____ Days
Current Contract Status	\$ 10,414,426.00	_____ Days

Directed/Authorized
City of Menasha Dept. of Public Works

Accepted

BY: _____

BY: _____

DATE: _____

DATE: _____



May 27, 2008

Board of Public Works
City of Menasha
Menasha, WI 54952

RE: Contract Unit No. PRD 2008-02
Pleasants Park Tennis Courts
Armor Crack Repair and Color Coating of Four Tennis Courts

Members of the Board:

Bids were opened for Contract Unit No. PRD 2008-02 on Tuesday, May 27, 2008. Attached is the bid tabulation for the two bids received.

At the bid opening we realized there was a discrepancy between the two bidders on the lineal feet of the repair they were bidding on. It is our intention to rebid the project after we clarify the exact length and method of repair. We will also inquire if the project can still be done this year.

Based on this information, it is my recommendation that you reject these two bids.

Sincerely,

Brian Tungate
Director of Parks and Recreation

BT/cs
Attachment

Cc: Bob Huss, Park Superintendent
Mark Radtke, Director of Public Works

Itemized Bid Tab

City of Menasha Contract Unit No. PRD 2008-02
 Pleasants Park Tennis Courts
 Armor Crack Repair and Color Coating of Four Tennis Courts

ITEM	QUANTITY	DESCRIPTION	*Munson, Inc.		**Valley Sealcoat, Inc.	
			UNIT PRICE	ITEM TOTAL	UNIT PRICE	ITEM TOTAL
1	1	Armour Crack Repair and Color Coating for Four (4) Tennis Courts at Pleasants Park in Accordance with U.S. Tennis Association Specifications	\$ 34,196.00	\$ 34,196.00	\$ 54,825.00	\$ 54,825.00

*Price includes 535 L.F. of Armor Crack Repair.

**Total bid cost represents 1500 LF of Armor Crack Repair. Additional Lineal Feet will be charged at \$19.20/LF. Note: work cannot be completed until September 15, 2008.

NOTE: A recommendation is being made to the Common Council to reject the above bids.



May 15, 2008

Board of Public Works
City of Menasha
Menasha, WI 54952

RE: Request to Change Lugano/Tana Trail from 8' Wide Asphalt Trail to 5' Wide Concrete Walk

Members of the Board:

The Mayor recently received an email from a resident in Lake Park Heights Subdivision requesting consideration to change a proposed asphalt trail to a concrete walk. The proposed trail links Tana Lane to Lugano Street and is within a twenty foot easement centered along the common side yard lot lines of four properties.

There are several issues to consider regarding this request. Based on recently received bid prices, the cost for installing a 5' wide concrete walk will be approximately \$3,225 more than the cost of the proposed 8' wide asphalt trail. This cost would be distributed among all the subdivision property owners per the assessment schedule (based on street frontage).

There is a distinction made between trails and walks regarding snow removal regulations. Currently the Municipal Code section regarding removal of snow is applied to and enforced only for walks. The removal of snow from trails has not been required although the City has removed snow on some trails if it were deemed cost effective based on frequency of trail use. If this pedestrian way were to be a 5' wide concrete walk, the abutting property owners would be responsible to maintain a minimum four foot clear width through the winter season. If the segment remains as currently proposed, an 8' wide asphalt trail, the City would have the option of plowing it, or not plowing it, based on demand and available resources.

Sincerely,

Mark Radtke
Director of Public Works

Attachment

<http://www.ci.menasha.wi.us/portal/size/walks/19072.doc>

BRIDGE OPERATION AGREEMENT
TAYCO STREET BRIDGE, (B-70-97)
RACINE STREET BRIDGE, (B-70-01)
WINNEBAGO COUNTY – WISCONSIN
0070-01-52
FISCAL 2009

MEMORANDUM OF AGREEMENT, made this ____ day of _____, 20____, by and between the State of Wisconsin, Department of Transportation, party of the first part, hereinafter called the State, and the City of Menasha, Winnebago County, Wisconsin represented by the Mayor and City Clerk, party of the second part, hereinafter called the City.

WITNESSETH: That for and in consideration of payments covering the operating costs of the Tayco Street Bridge and the Racine Street Bridge to be made by the State to the City as permitted under the provisions of Section 84.10 Statutes, said City agrees as follows:

- (1) To operate the bridges during the period of July 1, 2008, thru June 30, 2009, in accordance with the pertinent laws, rules and regulations governing navigation, pedestrian and vehicular traffic.
- (2) To provide operating personnel as described in subparagraphs (2a) through (2g) and as may be otherwise affected herein, all in accordance with existing City policies, procedures and the provisions of applicable labor agreements.
 - (2a) To employ the services of up to six (6) operators, up to four (4) full time and up to two (2) part time during the navigation season. The State will notify the City each year of the start and ending days of the navigation season. The operators will be considered as seasonal employees eligible for unemployment compensation during the non-navigation period. The hours and dates of navigation will be defined by the Commander, Ninth Coast Guard District.
 - (2b) To employ the services of a substitute operator if needed, as determined by the City, who shall serve on both bridges during vacation periods, periods of illness, and for other periods as may be deemed appropriate, and to minimize the need for premium overtime pay.
 - (2c) To establish the monthly or hourly salaries and bonus payment, if any, to be paid to the operators subject to the review and approval of the State. A certified copy of the action by the governing body establishing such salaries and bonus payments, if any, shall be filed with the State at the time the agreement is returned for execution by the State. The City may alter the salaries and provide for or alter bonus payments during the life of this agreement in the event it is necessary to make adjustments on account of changing economic conditions. A certified copy of the action to alter salaries or to provide for or alter bonus payments shall be filed with the State and will be subject to the approval of the State.
 - (2d) To notify the State, as to the name, address and telephone number, if any, of each of the operators. The City Street Superintendent shall be in

charge of all operators and he shall receive and carry out such orders or instructions as received pertaining to the proper operation and care of the bridge. The State shall reimburse the City for that portion of time that the Street Superintendent spends checking the operators and the bridges.

- (2e) Except as stated below, no operator shall work more than eight (8) hours in any twenty-four (24) hours or 40 hours in any week. During periods of emergencies operators shall work not more than twelve (12) hours each in any twenty-four (24) hours. When an operator is to be absent from duty, the State shall be notified by the Street Superintendent and advised as to the probable extent of such absence. The Street Superintendent shall review each bridge operator's building weekly after the navigation season is closed to check for appropriate heat.
 - (2f) To grant such vacation and sick leave with pay to each operator as may be due in accordance with applicable rules and regulations governing the matter of vacation and sick leave for other employees of the City covered by a labor agreement with Local 1035. A certified current copy of the action governing same shall be filed with the State at the time the agreement is returned for execution by the State. Vacations charged to the State shall be prorated according to the number of months served per year by the employees as bridge operator.
 - (2g) To terminate the service of any operator when it can be shown that the operator is negligent in his/her duty or is otherwise conducting himself in a manner detrimental to the best interest of the State and/or the City as provided in the collective bargaining covering full time non-probationary bridge tenders.
- (3) To assume the cost of roadway lighting system and snow and ice removal and control.
 - (4) To make such reports and records as may be required by the City and/or the State.
 - (5) To furnish the necessary supplies subject to reimbursement by the State except for such items as may be furnished directly by the State.
 - (6) To immediately notify the State in case of any emergency.
 - (7) To submit a monthly signed statement, in duplicate, on official invoice or letterhead form for reimbursement of operation costs to the Transportation Region Office, State of Wisconsin, at Green Bay, Wisconsin. Statements are to be submitted no later than fifteenth (15) of the following month and are to include all the costs for the preceding calendar month, together with a copy of electric bills on utility company forms. Each bridge should be listed separately but may be submitted on one (1) sheet. Statements will include the cost of premiums on worker's compensation insurance, liability insurance, and contributions made by the City to its unemployment reserve account in the event that the City is operating under the provisions of Chapter 108, Wisconsin Statutes. Statements

may include contributions made to employee retirement or made to employee retirement under the provisions of Chapter 66, Wisconsin Statutes.

(8) The amount of this agreement is estimated at \$186,300.

In connection with the performance of work under this contract the City agrees not to discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, developmental disability as defined in Statute 51.01 (5), sexual orientation as defined in Statute 111.32 (13m) or national origin. Employees must meet qualifications and requirements as specified by the Wisconsin Department of Transportation. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training including apprenticeship. Except with respect to sexual orientation, the City further agrees to take affirmative action to ensure equal employment opportunities. The City agrees to post in conspicuous places, available for employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.

And the said State, in consideration of the faithful performance by the City of the conditions as outlined, agrees to reimburse the said City upon submission of invoice covering said operating costs. The State reserves the right, if necessary, to make inquiries to verify the items in the invoice.

IN WITNESS WHEREOF, the parties have hereunto affixed their signatures, the City on the day and year above written and the State on the ____ day of _____, 20____.

STATE OF WISCONSIN
DEPARTMENT OF TRANSPORTATION

By _____
Northeast Region Transportation Director

By _____
DIV. Of Transportation Systems Development
Director, Bureau Highway Operations

CITY OF MENASHA
WINNEBAGO COUNTY
WISCONSIN

By _____
Mayor

By _____
City Clerk