

It is expected that a Quorum of the Personnel Committee, Administration Committee, and Common Council will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
November 3, 2008**

**6:35 PM or Immediately Following
the Administration Committee**

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. [October 20, 2008](#)
- D. ACTION ITEMS
 - 1. [Payment – National Power Rodding Corporation; City of Menasha Wastewater Collection System Rehabilitation Improvements Project – Phase 3; Contract No. E145-07-01B Sanitary Sewer Rehabilitation; \\$70,206.70 \(Payment No. 2\)](#)
 - 2. [Request for an Additional Street Light at South End of Kenwood Drive](#)
- E. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

**CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
MINUTES**

A. CALL TO ORDER

Meeting called to order by Chairman Pack at 7:08 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Pamerter, Taylor, Wisneski, Pack, Hendricks, Zelinski, Michalkiewicz, Benner

ALSO PRESENT: Mayor Merkes, Neenah CA Jim Godlewski, PC Stanke, DPW Radtke CDD Keil, C/T Stoffel, Clerk Galeazzi, and the Press.

C. MINUTES TO APPROVE

1. [October 6, 2008](#)

Moved by Ald. Wisneski, seconded by Ald. Michalkiewicz to approve
Motion carried on voice vote

D. ACTION ITEMS

1. Change Order-J&E Construction; Lake Park Villas Stormwater Pond; Contract Unit No. 2007-03; ADD: \$13,026.96 (Change Order No. 1)

DPW Radtke explained this is for the excavation of the stormwater pond and the hauling and seeding of extra topsoil. The original estimate was not calculated correctly. They needed to expand the area where they were hauling the extra fill.

Moved by Ald. Wisneski, seconded by Ald. Michalkiewicz to recommend to Common Council
for approval
Motion carried on voice vote

2. Payment-J&E Construction; Lake Park Village Stormwater Pond; Contract Unit No. 2007-03; \$13,026.96 (Payment No. 2 and Final)

No Discussion or Questions

Moved by Ald. Wisneski, seconded by Ald. Michalkiewicz to recommend to Common Council
for approval.
Motion carried on voice vote

3. [Joint Stormwater Feasibility Agreement, Town of Menasha and City of Menasha](#)

The Committee was presented a revised agreement. The Town of Menasha's Attorney made a few revisions. CA Godlewski reviewed the document and said the general substance of the agreement is not changing. The revisions made were more for clarification.

Moved by Ald. Wisneski, seconded by Ald. Pamerter to recommend revised agreement to Common Council for approval.
Motion carried on voice vote

4. ADJOURNMENT

Moved by Ald. Pamerter, seconded by Ald. Wisneski to adjourn at 7:23 p.m.
Motion carried on voice vote.

Respectfully submitted by
Deborah A. Galeazzi

DRAFT

MONTHLY STATEMENT OF UNIT PRICE CONTRACT AMOUNT

Request for: Partial Payment No. PR-1450701B-02 Date: August 29, 2008
 (Partial/Final)

Project: Wastewater Collection System Rehabilitation Improvements, Phase 3

Owner: City of Menasha

Contractor: National Power Rodding Corporation E145-05.11

Original Contract Amount as Bid:	<u>\$150,459.73</u>
* (ADD) (DEDUCT) by Revised Quantities:	<u>\$0.00</u>
* Amount Added by Change Order:	<u>\$0.00</u>
* Amount Deducted by Change Order:	<u>\$0.00</u>
TOTAL CONTRACT THIS DATE:	<u>\$150,459.73</u>
Value of Work Completed to Date:	<u>\$103,757.62</u>
Less <u>2.5</u> Per Cent Retainable: OF TOTAL CONTRACT THIS DATE	<u>(\$3,761.49)</u>
Net Total:	<u>\$99,996.13</u>

Project on Schedule: X YES _____ NO 69 % Complete

Record of Previous Payments:

1	<u>\$29,789.43</u>	<u>5/30/08</u>	6	_____	_____	11	_____	_____
2	_____	_____	7	_____	_____	12	_____	_____
3	_____	_____	8	_____	_____	13	_____	_____
4	_____	_____	9	_____	_____	14	_____	_____
5	_____	_____	10	_____	_____	15	_____	_____

Amount Previously Paid: \$29,789.43
 AMOUNT DUE THIS REQUEST: \$70,206.70

This is to certify that, in accordance with the terms of the Contract, the Contractor is entitled to a payment in the amount requested.

Engineer's Approval for Payment

Owner's Approval for Payment

BY: _____
 Taryn S. Nall, P.E.
 KAEMPFER & ASSOCIATES, INC.

BY: _____
 Mark Radtke, P.E., Dir. of Public Works
 CITY OF MENASHA

* See Unit Price Contract Spreadsheet
 K:\E1450511\PRUNATL POWER ROD#2.doc

ITEM NO.	DESCRIPTION	UNITS	UNIT PRICE	BID QTY	PREVIOUSLY REQUESTED		CURRENT REQUEST		REVISED * QUANTITY	TOTAL	ADD (+) DEDUCT (-)
					QTY.	TOTAL	QTY.	TOTAL			
1B	12-inch sanitary sewer CIPP spot lining	LF	\$330.72	41	0	\$0.00	40	\$13,228.80	40	\$13,228.80	-\$330.72
2B	10-inch sanitary sewer CIPP spot lining	LF	\$352.18	4	0	\$0.00	5	\$1,760.90	5	\$1,760.90	\$352.18
3B	8-inch sanitary sewer CIPP spot lining	LF	\$274.67	83	0	\$0.00	92	\$25,269.64	92	\$25,269.64	\$2,472.03
4B	Pressure inject grouting lateral connection on spot lined segments	EA	\$1,200.00	10	0	\$0.00	0	\$0.00	0	\$0.00	-\$12,000.00
5B	Pressure inject grout material for lateral connections as specified in Article C2.18	GAL	\$8.00	50	0	\$0.00	0	\$0.00	0	\$0.00	-\$400.00
6B	Pressure testing joints in 27-inch sanitary sewer	EA	\$53.33	480	163	\$8,692.79	303	\$16,158.99	466	\$24,851.78	-\$746.62
7B	Pressure inject grouting joints and cracks in 27-inch sanitary sewer	EA	\$20.00	240	14	\$280.00	30	\$600.00	44	\$880.00	-\$3,920.00
8B	Pressure testing joints in 21-inch sanitary sewer	EA	\$51.60	124	120	\$6,192.00	0	\$0.00	120	\$6,192.00	-\$206.40
9B	Pressure inject grouting joints and cracks in 21-inch sanitary sewer	EA	\$15.00	62	116	\$1,740.00	0	\$0.00	116	\$1,740.00	\$810.00
10B	Pressure inject grout material for joints and cracks as specified in Article C2.18	GAL	\$7.00	3,000	545	\$3,815.00	86	\$602.00	631	\$4,417.00	-\$16,583.00
11B	Root removal in 21-inch sanitary sewer	LF	\$12.50	207	207	\$2,587.50	0	\$0.00	207	\$2,587.50	\$0.00
12B	Root treatment in 21-inch sanitary sewer	LF	\$25.94	207	0	\$0.00	0	\$0.00	0	\$0.00	-\$5,369.58
13B	Wall repair of precast manhole	EA	\$500.00	3	2	\$1,000.00	1	\$500.00	3	\$1,500.00	\$0.00
14B	Pressure grout injection of lift holes in precast	EA	\$150.00	1	1	\$150.00	0	\$0.00	1	\$150.00	\$0.00
15B	Pressure grout injection of precast manhole joint	EA	\$300.00	18	12	\$3,600.00	7	\$2,100.00	19	\$5,700.00	\$300.00
16B	Pressure grout injection of sanitary sewer connection in manholes	EA	\$300.00	13	9	\$2,700.00	5	\$1,500.00	14	\$4,200.00	\$300.00
17B	Pressure grout injection material as specified in Article C2.19	GAL	\$8.00	330	75	\$600.00	335	\$2,680.00	410	\$3,280.00	\$640.00
18B	Invert construction in sanitary manhole	EA	\$1,200.00	2	0	\$0.00	2	\$2,400.00	2	\$2,400.00	\$0.00
19B	Obstruction removal in 48-inch sanitary sewer	EA	\$1,000.00	1	0	\$0.00	1	\$1,000.00	1	\$1,000.00	\$0.00
20B	Obstruction removal in 21-inch sanitary sewer	EA	\$1,000.00	1	0	\$0.00	1	\$1,000.00	1	\$1,000.00	\$0.00
21B	Obstruction removal in 18-inch sanitary sewer	EA	\$900.00	1	0	\$0.00	1	\$900.00	1	\$900.00	\$0.00
22B	Obstruction removal in 12-inch sanitary sewer	EA	\$300.00	5	0	\$0.00	1	\$300.00	1	\$300.00	-\$1,200.00
23B	Obstruction removal in 8-inch sanitary sewer	EA	\$300.00	11	0	\$0.00	8	\$2,400.00	8	\$2,400.00	-\$900.00
OPTIONAL WORK ITEMS											
24B	27-inch sanitary sewer CIPP spot lining on easement west of Racine Street and on easement west of Milwaukee Street	LF	\$620.00	16	0	\$0.00	0	\$0.00	0	\$0.00	-\$9,920.00
TOTAL, PART B ITEMS 1B THROUGH 24B						\$31,357.29		\$72,400.33		\$103,757.62	-\$46,702.11

Unit Price Contract
 E145-07-01B Sanitary Sewer Rehabilitation
 June 30, 2008
 PROJECT: Waste water Collection System Rehabilitation Improvements Phase 3
 OWNER: City of Menasha
 CONTRACTOR: National Power Gridding Corporation



Memorandum

DATE: October 24, 2008

TO: Board of Public Works

FROM: Mark Radtke, Director of Public Works

RE: Request to Install Street Light at the South End of Kenwood Drive

Attached is a letter and map from Ken Syring requesting the installation of a street light near the south end of Kenwood Drive. The request is to locate the light near the driveway entrance to the assisted living development on Kenwood Drive.

After review of this request I recommend the City of Menasha authorize the installation of a 100 watt HPS street light on the west side of Kenwood Drive per the attached drawing. The estimated annual operation cost of this street light is \$90. There will be an estimated one time cost of \$1,000 for Menasha Utilities to extend power to and install the light.

Attachment

October 15, 2008

City of Menasha, Wisconsin
Dept. of Public Works
140 Main Street

Attn: Mr. Mark Radtke, Director of Public Works

Re: STREET LIGHT INSTALLATION AT SOUTH END OF KENWOOD DRIVE.

Dear Mr. Radtke:

In accordance with our recent telephone conversation; this letter is being directed to your office, for review and approval by the Common Council of the City of Menasha.

As both a property owner and business operator located at the south end of Kenwood Drive, I have observed a substantial increase in vehicle traffic over the last 10 to 15 years.

The majority of traffic increase has been related to the employee and visitor activity at the Community Based Residential Facility, located at the extreme south end of the cul-de-sac on Kenwood Drive.

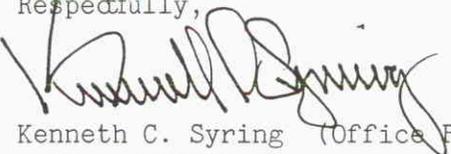
Plans for an additional 20 unit building have recently been submitted the city's planning commission for approval. The inclusion of this new building will certainly increase the auto traffic on Kenwood Drive; particularly during the evening visiting hours.

To ensure the safety of both employees and visitors to the C.B.R.F. and the other Kenwood Center Office Buildings, I am hereby requesting the addition of at least one new "street light," near the bulb of the existing cul-de-sac, at the south end of Kenwood Drive.

I have enclosed a drawing that indicates the location of the desired street light.

Thank you for your attention and cooperation in this matter.

Respectfully,



Kenneth C. Syring (Office Phone No. 722-8055)
1466 Kenwood Center
Menasha, Wisconsin
54952

