

IT IS EXPECTED THAT A QUORUM OF THE PERSONNEL COMMITTEE, BOARD OF PUBLIC WORKS, PLAN COMMISSION, WILL BE ATTENDING THIS MEETING; (ALTHOUGH IT IS NOT EXPECTED THAT ANY OFFICIAL ACTION OF ANY OF THOSE BODIES WILL BE TAKEN)

**MEETING CANCELLED**

**CITY OF MENASHA  
Administration Committee  
140 Main Street, 3rd Floor Council Chambers**

June 30, 2008

7:00 PM

AGENDA

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**1. CALL TO ORDER**

A. Call to Order

**2. ROLL CALL/EXCUSED ABSENCES**

A. Roll Call

**3. ACTION ITEMS**

A. Due Process Hearing, Christopher Donner, d/b/a The Vault Lounge, 175 Main Street.



[Attachments](#)

**4. ADJOURNMENT**

A. Adjournment

“Menasha is committed to its diverse population. Our Non-English speaking population or those with disabilities are invited to contact the Menasha City Clerk at 967-3600 24 hours in advance of the meeting so special accommodations can be made.”

STATE OF WISCONSIN

CITY OF MENASHA

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CITY OF MENASHA,

a Wisconsin Municipal Corporation,

Plaintiff,

-vs-

NOTICE OF HEARING

Christopher Donner  
2155 Cottonwood Drive  
Menasha, Wisconsin 54952,  
d/b/a The Vault Lounge, LLC

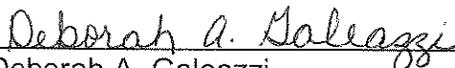
Defendant.

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PLEASE TAKE NOTICE that a hearing will be held by the City of Menasha Administration Committee at City Hall, 140 Main Street, Menasha, Wisconsin, in the Council Chambers on June 30, 2004 at 7:00 p.m., at which time the City Attorney's office will recommend that the Administration Committee of the Menasha City Council deny your request to renew your liquor license. A copy of the reasons for the recommendation of the City Attorney is attached and served upon you.

This notice is given in compliance with Menasha City Ordinance 7-2-10 and 7-2-9.

Dated this 24th day of June 2008 at Menasha, Wisconsin.

  
\_\_\_\_\_  
Deborah A. Galeazzi  
City Clerk  
City of Menasha  
140 Main Street  
Menasha, WI 54952

STATE OF WISCONSIN

CITY OF MENASHA

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CITY OF MENASHA,

a Wisconsin Municipal Corporation,

Plaintiff,

-vs-

REASONS FOR RENEWAL

Christopher Donner  
2155 Cottonwood Drive  
Menasha, Wisconsin 54952,  
Dba The Vault Lounge, LLC

Defendant.

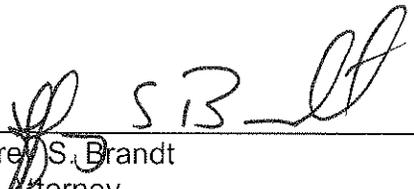
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On June 30, 2005 at 7:00 p.m., the Administration Committee of the Menasha City Council will meet in the Council Chambers at 140 Main Street, Menasha, Wisconsin, at which time the City Attorney's office intends to recommend a denial of your renewal request of the liquor license of due to:

1. Delinquent real estate taxes
2. Delinquent Menasha Electric & Water Utility bills
3. Failure to schedule inspections with Inspections Department, Fire Department and Health Department
4. Unpaid wholesale liquor invoices

You are notified that you have the right to require further evidence of this violation prior to the consideration of the renewal. You are also advised that counsel may represent you if you wish.

Dated June 24, 2008.

  
\_\_\_\_\_  
Jeffrey S. Brandt  
City Attorney  
140 Main Street  
Menasha, Wisconsin 54952  
(920) 967-3602  
State Bar No. 1018652

# RENEWAL ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk. Read instructions on reverse side.

For the license period beginning July 1, 2008; ending June 30, 2009

TO THE GOVERNING BODY of the:  Town of  Village of  City of } MENASHA

County of WINNEBAGO Aldermanic Dist. No. \_\_\_\_\_ (if required by ordinance)

CHECK ONE  Individual  Partnership  Limited Liability Company  
 Corporation/Nonprofit Organization

**Complete A or B. All must complete C.**

A. Individual or Partnership:

Full Name(s) (Last, First and Middle Name) Home Address Post Office & Zip Code  
Daniel Christopher Stephen, Daniel, 2155 Cottonwood Dr Menasha WI 54952

B. Full Name of Corporation/Nonprofit Organization/Limited Liability Company The Vault Lounge LLC

Address of Corporation/Limited Liability Company (if different from licensed premises) \_\_\_\_\_  
 All Officer(s) Director(s) and Agent of Corporation and Members/Managers and Agent of Limited Liability Company:  
 Title Name (Inc. Middle Name) Home Address Post Office & Zip Code

President/Member \_\_\_\_\_  
 Vice President/Member \_\_\_\_\_  
 Secretary/Member \_\_\_\_\_  
 Treasurer/Member \_\_\_\_\_  
 Agent Same  
 Directors/Managers \_\_\_\_\_

C. 1. Trade Name The Vault Lounge LLC Business Phone Number 920-720-8834  
 2. Address of Premises 175 main st Post Office & Zip Code Menasha WI 54952

3. Is agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period?  Yes  No
4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Bar area + business + storage
5. Legal description (omit if street address is given above): \_\_\_\_\_
6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, corporation licensee, or nonprofit organization licensee been convicted of any offenses (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any municipality? If yes, complete reverse side  Yes  No
- b. Are charges for any offenses presently pending (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? If yes, explain fully on reverse side  Yes  No
7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license?  Yes  No  
 If yes, explain. \_\_\_\_\_
8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee?  Yes  No  
 If not, explain. \_\_\_\_\_
9. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown under Section A or B above? [phone (608) 266-2776]  Yes  No
10. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864]  Yes  No
11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor?  Yes  No

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.)

SUBSCRIBED AND SWORN TO BEFORE ME  
 this 15th day of April, 20 08  
Rebecca A. Galazzi  
 (Clerk/Notary Public)  
 My commission expires 8/10/08

[Signature]  
 (Officer of Corporation/Member/Manager of Limited Liability Company /Partner/Individual)  
 \_\_\_\_\_  
 (Officer of Corporation/Member/Manager of Limited Liability Company /Partner)  
 \_\_\_\_\_  
 (Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK		
Date received and filed with municipal clerk <u>4/15/08</u>	Date reported to council/board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

Applicant's Wisconsin Seller's Permit Number:	
Federal Employer Identification Number (FEIN):	
LICENSE REQUESTED ▶	
TYPE	FEE
<input type="checkbox"/> Class A beer	\$
<input type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Wholesale beer	\$
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class B liquor	\$
<input checked="" type="checkbox"/> Reserve Class B liquor	\$ 425.00
Publication fee	\$ 25.00
<b>TOTAL FEE</b>	<b>\$ 450.00</b>