

**CITY OF MENASHA
Parking Committee
Third Floor Council Chambers, City Hall - 140 Main Street, Menasha
December 2, 2009**

MINUTES

A. CALL TO ORDER

Meeting called to order by PWD Radtke at 11:08 a.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Wisneski; PWD Radtke; CDD Keil; PC Stanke; CA Captain

ALSO PRESENT: Pastor Dan Kiefer, Evangel Worship Center; Carol Schmidt, Public Works and Engineering Department

C. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

1. Motion by Ald. Wisneski, seconded by PC Stanke to approve the minutes of the August 2, 2009 meeting. Motion carried.

D. DISCUSSION ITEMS

1. **Request for First Parking Stall on Milwaukee Street after the Broad Street and Milwaukee Street Intersection be Designated as "Handicap Parking" for Evangel Worship Center**

This item was previously recommended to the Common Council and Common Council referred it back to Parking Committee.

PWD Radtke stated the required access aisle would need to be at the same level, 5' cut out of curb. Terrace is 5'. This would cause an elevation problem. PWD Radtke will take a look at the terrace on Broad Street because it is wider. Currently, there are several handicap stalls in the Broad Street parking lot.

Pastor Kiefer stated the church was made handicap accessible last year. Several of the members and those that come to the food pantry are handicapped. Additionally, he observed that 75' back from the stop sign on Broad Street is no parking. They are currently using the church driveway on Broad Street for unloading; however Pastor is concerned about the steep angle and ice during the winter months.

Much discussion ensued including making 2 stalls in the Broad Street parking lot into one handicap stall.

CDD Keil stated there are a total of 263 stalls in the Broad Street parking lot and 9 of them could be handicap.

Motion made by Ald. Wisneski, seconded by PC Stanke to convert two stalls into one handicap stall and aisle on the southern most end of the Broad Street Parking lot.

2. Request to Install Crosswalk on Garfield Avenue at Mondy Akrosil LLC

The above request was made by Mike Tousey, Safety Coordinator of Mondy Akrosil, LLC . Mike was not present at the meeting.

PC Stanke suggested restricting parking on both sides of the street. He also stated he has gone down there three times and each time there were no trucks there. PWD Radtke and Ald. Wisneski also stated they had checked the area prior to the meeting today and no trucks were present.

The consensus of the Committee was to contact Mondy Akrosil to discuss their willingness to pursue prohibiting parking on both sides of Garfield Avenue in the vicinity of the employee parking lot. If they agree, this item would return to the Parking Committee for follow-up action. Also, we will need to notify the owner next to the parking lot if this item is brought back to the Parking Committee for follow-up action.

E. ADJOURNMENT

1. Motion made by PC Stanke, seconded by CDD Keil to adjourn at 11:42 AM.
Motion carried.

Respectfully submitted by Carol A. Schmidt, Public Works and Engineering Department