CITY OF MENASHA
Parking Committee
Third Floor Council Chambers, City Hall - 140 Main Street, Menasha
August 26, 2009

DRAFT MINUTES

A. CALL TO ORDER
Meeting called to order by PWD Radtke at 10:01 a.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT:	Ald. Wisneski; PWD Radtke; PC Stanke
ALSO PRESENT:	Diane Schabach, Harbormaster; Carol Schmidt, Public Works and Engineering Department
EXCUSED:	CDD Keil

C. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE
1. Motion by Ald. Wisneski, seconded by PC Stanke to approve the minutes of the April 1, 2009 meeting. Motion carried.

D. DISCUSSION ITEMS
1. **Request for First Parking Stall after the Broad Street and Milwaukee Street Intersection be Designated as "Handicap Parking" for Evangel Worhip Center**

   Request was made by Daniel Kiefer, Lead Pastor of Evangel Worship Center. Pastor Kiefer was not present at this meeting.

   After a brief discussion, a motion was made by PC Stanke, seconded by Ald. Wisneski to recommend that the First Parking Stall south of the Broad Street and Milwaukee Street Intersection on the West side of the Street, be designated as "Handicap Parking."

   Motion made by PC Stanke, seconded by Ald. Wisnewski. Motion carried on voice vote.

2. **Marina Parking Options**

   Attached is a copy of the letter Harbormaster Schabach sends to her boaters each spring.

   PC Stanke met with Mayor Merkes regarding Marina patrons overnight parking issues and it was suggested he bring them to the Parking Committee. As discussed at previous meetings, PC Stanke understands there are seven stalls on Center Street and parking is also available in the Broad Street Parking Lot and the Chute Street Parking Lot. Overnight parking is allowed on odd/even days from April 1st to October 31st. They are to call the Police Department to advise if they are unable to move their vehicle for the second night.

   Motion made by PC Stanke, seconded by Ald. Wisneski to recommend to the Common Council to change the Municipal Code to allow overnight parking on Center Street in areas where parking is not currently prohibited. Motion carried on voice vote.

Harbormaster Schabach had additional questions about signage being incorrect. PWD Radtke stated the committee would take a look and be sure the signage matches the ordinance.

PC Stanke asked that Harbormaster Schabach meet with the Police Department before her next newsletter goes out, but wait until the Parking Committee has finished their work and final information is sent to her. Harbormaster Schabach agreed.

E. ADJOURNMENT

1. Motion made by Ald. Wisnesk, seconded by PC Stanke to adjourn at 10:30 AM. Motion carried.

Respectfully submitted by Carol A. Schmidt, Public Works and Engineering Department

A quick note about the following: The concrete walkway and ledge that surrounds the marina must be kept clear. You can use this area for entertaining with chairs, etc. but after you are finished, please remove all items. Dispose of all garbage and recyclable items in the fenced in area near the marina office. Please use the recycle bins. The dog walk area is on the top ledge on the east side of the restroom building. I have for your use, if needed, a battery charger. Stated in the rules and regulations, grilling is only allowed on the concrete walkway that surrounds the slip area.

The marina has free wireless Internet. You will need to call for details.

Detailing for your boat will be available, such as waxing and weekly washing. Call the marina office for information.

Car parking with marina car permits only: in front of the fence near the harborhouse office, on either side of Center Street, along the canal on the west side of the marina, the lot in back of Gunderson and along Main Street with stated restrictions, Anchor Bank Lot (private lot, after 5pm and weekends. Main Street is considered even-odd parking, example: Even dates park on even number side, odd dates park on odd number side. Nauts Landing is an even number on an even date you can park from 6 pm to the following day 2 am. If you wish to park on Main over night the easiest way to assure you are correct call 967-3500 the Menasha Police Dept. to tell them you are parking there overnight. Long term parking: Chute Street lot, in back of the Senior Center, west row of Gunderson lot and the spaces on the west side of the marina near the marina office. The ramp and the back lot of the condos is 3-hours parking, no overnight. Enclosed are your 2009 parking permits. It is important that you put them on your cars. The police Dept. do monitor our parking area. If extra overnight permits are needed for other cars, I have temporary permits in the marina office. Loading and unloading of cars are marked near the marina office and a handicap space. If Main Street is closed for an event, I will have a notice on the gates and an e-mail prior to that date. I can tell you now that June 20th is Menasha's 1st Annual SunRunner Festival on Main Street, which is also my Steak Fry, parking will be limited.

I have access to a main boat accessories supplier for any parts and supplies, some of the necessities I have on hand, give me a call for a price quote, if I can help with your needs. As a precaution for stray voltage, check your anodes on the outside of the boat engine. Magnesium anodes are more effective then zinc in fresh water.

As problems occur, I work closely with the City and respect any advice or suggestions. The marina is a wonderful facility. It is our boaters and their camaraderie between themselves that make the marina a great homeport for family and friends.

See you soon and have a safe and enjoyable summer,

Diane
Your harbormaster

Phone: Marina 920-967-5193
Home 920-853-3422

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SLIP RENTAL INCOME IS 100% CITY OF MENASHA'S INCOME DUE APRIL 24TH, MAKE SURE I HAVE PROOF OF INSURANCE BEFORE YOUR BOAT IS PUT IN THE WATER