Memorandum

DATE: October 29, 2009

TO: Board of Public Works

FROM: Mark Radtke, Director of Public Works MR

RE: Request to Install Crosswalk on Garfield Avenue at Mondi Akrosil LLC

Attached is a request from the Safety Coordinator of Mondi Akrosil requesting a crosswalk be installed across Garfield Avenue connecting the main office employee entrance to the employee parking lot. The request is being made as a safety concern for the employees mainly due to the existence of truck parking along both sides of Garfield Avenue in the vicinity of the crossing point.

Regarding mid block pedestrian crossings, the American Association of State Highway and Transportation Officials (AASHTO) provides for their use at appropriate locations and with the proper warning signs and parking conditions. In this case, the location of the requested crosswalk is at an appropriate location, given the distance from adjacent intersections and the focal point of the employee crossing area. In my opinion, however, the combination of relatively minor Garfield Avenue traffic volumes and limited number of employees parking in this lot do not warrant a mid block crosswalk. The average daily traffic on Garfield Avenue is 1,500 vehicles per day and the number of employees using this parking lot is approximately 45.

The request cites the frequent parking of trucks along both sides of Garfield Avenue in this vicinity. I do think this creates a safety concern for the employees crossing at this location due to restricted sight lines for both the pedestrian and the motorist. I would recommend the parking issue be referred to the Parking Committee for consideration of prohibiting parking in the immediate vicinity of the area at which employees cross Garfield Avenue.

I recommend the Board deny the request for a crosswalk at this location but forward the parking issues to the Parking Committee. If the crosswalk were authorized, I estimate the cost of the necessary curb replacement, walk ramp installation, signs and pavement marking to be $1,050.

Attachments

LAWSON
STREET
EMPLOYEE
PARKING
LOT
PROPOSED
CROSSWALK
GARFIELD AVENUE
RAILROAD ST.
NO SCALE

-----Original Message-----
From: Tousey Michael (US, Menasha) [mailto:michael.tousey@mondigroup.com]
Sent: Friday, October 09, 2009 6:20 AM
To: Mark Radtke
Subject: Mondi Akrosil LLC Request for Cross Walk Across Garfield Avenue

Dear Mr. Radtke,

I would like to thank your for the opportunity to talk with you about the safety concern we have at our facility.

Please accept this email as an official request to install a cross walk cross walk and signage across Garfield Avenue from our parking lot on the South side of Garfield Avenue to our main office employee entrance at 206 Garfield Avenue. The parking lot is a 40 stall lot that serves our North America divisional operations for Mondi Akrosil LLC. Overall the Menasha facility has approximately 90 employees of which half use this lot for parking.

Our major safety concern is that Garfield Avenue has major truck traffic on it from our facility and mainly from the Graphics Packaging facility to the East of our facility. Their trucks travel down to the West end of Garfield Avenue, turn around and then park along the sides of Garfield pointing East. Often, there are trucks parked down both sides of the street waiting to be serviced by Graphic's Packaging. When trucks are parked along the street, pedestrians from our parking lot have to step out on the street between trucks. We have had a few close calls when employees have stepped into the street and another vehicle was approaching that was not seen. Trucks parking on the street is not the only safety concern. In general, when pedestrian's have to cross a street without a cross walk there is an inherent risk. In this case, Garfield does not have any cross walks near by that make it feasible for employees to use and cross safely.

I am confident you can see the safety issues associated with this situation. If you have any further questions regarding this request please don't hesitate to contact me at the contact numbers below. I would be glad to show you in person our concerns.

Sincerely,

Mike Tousey
Safety, Health & Evnrionmental Coordinator, Menasha & Lancaster
Maintenance Manager, Menasha
Mondi Akrosil, LLC
Coatings

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