



In The Works...

A Department of Public Works Update

www.cityofmenasha-wi.gov

Spring 2012

Annual Spring Yard Waste Clean-Up

Yard waste will be collected curbside on the working day following your regular refuse collection day during a two-week period (see below). If schedules are delayed due to unforeseen difficulties, service will be extended one week to compensate for lost time. Also note the Public Works Facility extended yard waste drop-off hours begin Saturday, April 28th and continue until Wednesday, November 21st. The following guidelines should be observed during yard waste collection:

- Yard waste must be separated from refuse, placed in containers such as garbage cans, plastic bags, or state approved biodegradable bags, and placed on the terrace, not in the street.
- Corrugated boxes are **not** acceptable containers.
- Containers shall not exceed 36 gallons or 50 pounds when filled.
- Leaves not collected last fall are to be placed in containers for collection or brought to the Public Works Facility during operating hours.



Monthly Brush Collection Program

Public Works crews will chip brush curbside **the first full week of each month on your regular refuse collection day. Holidays do not change this schedule.** Between scheduled collection periods, residents may also haul brush to the drop-off site at the Public Works Facility, contract with the Public Works Department or a private company for disposal. **Private contractors are responsible for disposing of the brush they cut.** Please remember the following instructions for curbside brush placement:

- Place brush at the curb in loose piles, not bundled, with all cut ends in the same direction.
- Brush may not exceed 12 inches in diameter and must **not** have the root ball attached.
- Brush must be over 12" in length. Longer lengths are easier and safer to handle.
- Brush in smaller lengths and yard waste must be dropped off at the Public Works Facility.
- The city will not collect brush resulting from the clearance of a lot for construction.
- **Brush may not be placed at the curb more than 48 hours prior to your collection day.**

If your Regular Refuse Collection Day is:

Monday
Tuesday
Wednesday
Thursday
Friday

Your Yard Waste Spring Clean-up Collection Day will be:

Tuesday, April 17 & 24
Wednesday, April 18 & 25
Thursday, April 19 & 26
Friday, April 20 & 27
Monday, April 23 & 30

Automated Refuse Collection

To help the automated refuse truck operators be most effective, the following guidelines have been established:

- Carts must be curbside for pickup by 7:00 a.m. (**cart can be placed at curb after 4 p.m. the prior day.**)
- Refuse carts need to be placed five (5) feet from obstructions (other carts, trees, poles, recycling or overflow bags, bulky items, mailboxes, etc.).
- Place refuse cart so the arrows on the lid point toward the street.
- Refuse carts containing recyclable items will not be emptied.
- Do not place refuse carts on snow banks.
- Overflowing carts will not be serviced. Refuse cart lids need to be closed.
- Metal item(s) must be tagged as bulky/overflow or brought to our scrap metal collection site.

Call the Public Works Facility to get information on our dumpster rental program. Dumpster can be used for cleaning, moving, and small remodeling projects.

Public Works Facility Hours
455 Baldwin Street

November 23, 2011 – April 27, 2012
Monday - Friday, 7:00 a.m. - 3:00 p.m.

April 28 – November 21, 2012 Extended Hours
Monday - Friday, 7:00 a.m. - 5:00 p.m.
Saturday, 8:00 a.m. - 1:00 p.m.

Phone 920-967-3620 Fax 920-967-5270

Recycle Center is accessible year round: Daily 6:00am – 8:00pm
Year round office hours: Monday – Friday, 7:00am – 3:00pm

Used Oil Filters & Absorbents Landfill Ban January 1, 2011

2009 Wisconsin Act 86 bans the disposal of used oil filters and absorbents in Wisconsin landfills.

Waste oil filters and absorbents can not be disposed of in your refuse container and can not be recycled at the City of Menasha Recycling Center.

- Filters and absorbents can be brought to the Winnebago County Solid Waste/Recycling Transfer Station, 100 W. County Rd. Y, Oshkosh for recycling. There is no charge for the first 4 filters, and \$0.50 each thereafter.

Who Does the Landfill Ban Apply To?

- The ban applies to everyone in the state, including individuals, homeowners, farmers, businesses, commercial & industrial facilities, educational institutions and municipalities.

Oil filters covered are those from motorized vehicles including:

- cars
- trucks
- buses
- motorcycles
- snowmobiles
- forklifts
- tractors
- ATVs and UTVs

The ban does not include filters used in boats, planes, or trains. It also does not cover fuel or air filters.

Oil Filter Exceptions: All automotive filters are covered. No exceptions.

Used oil absorbents are material used to absorb waste oil from any source. They include:

- granular absorbents
- rags & wipes
- paper toweling
- oil-dry cloths
- absorbent pillows
- absorbent socks
- absorbent pads

Absorbent Exceptions: Oil absorbents of less than one gallon used to clean up non-routine spills may be landfilled. One gallon is the amount of absorbent material that would fit inside a gallon container.

Visit the DNR for more details is available at: <http://dnr.wi.gov/org/aw/wm/recycle/newpages/oilabsorb.htm>

Are you using your terrace area as a pickup location for *Craigslist, free or donated items?*

We understand the terrace area is used by residents as a "pickup" location and unknowingly you violate City of Menasha ordinances 8-3-5 and 8-3-7, and the items shall be collected as refuse. The sidewalk (or back approx 10-12' in neighborhoods without sidewalks) and area to the roadway is the city's right-of-way and can only be used for collection of refuse, recycling, and/or yardwaste based on the collections in your neighborhood. Please use the area between your home and the sidewalk when placing items out for *Craigslist, free or donated* pickup.

Do your part by following the ordinance.

Keeping the terrace clear helps keep an attractive streetscape.



EFFECTIVE SEPTEMBER 1, 2010 ALL ELECTRONICS MUST BE RECYCLED

Check local recycling options, many local options are available with & without fees.

Not all collectors and/or recyclers will accept all types of electronics.

Contact locations for specific recycling information and hours of operation.

Local E-Cycle Wisconsin Registered Collectors and/or Recyclers as of 1/25/12

- | | | | |
|---|--------------|----------------------------------|--|
| • Winnebago County Recycling Facility: | 920-232-1850 | 100 W. County Rd. Y, Oshkosh | www.winnebago.co.wi.us |
| • Outagamie Recycling Facility: | 920-968-5721 | 1419 Holland Rd., Appleton | www.RecycleMoreOutagamie.org |
| • Paper Valley Recycling Center: | 920-729-5005 | 1420 Earl St., Menasha | www.recycleamerica.com |
| • Resource Solutions Corp: | 920-955-3760 | 121 N. Linwood Ave., Appleton | www.recyclethatstuff.com |
| • Step Industries: | 920-722-2345 | 1010 Strohmeier Dr., Neenah | www.stepindustries.com |
| • American TV & Appliance: | 920-733-1000 | 4750 Grande Market Dr., Appleton | www.americantv.com |
| • Best Buy Co., Inc.: | 920-738-4537 | 2411 S. Kensington Dr., Appleton | www.bestbuy.com |
| • Best Buy Co., Inc.: | 920-739-8319 | 4240 W. Wisconsin Dr., Appleton | www.bestbuy.com |
| • Sues Electronics Inc.: | 920-733-6464 | 2520 W. Wisconsin Ave., Appleton | www.suesselectronics.com |
| • Van Vreedes: | 920-730-4465 | 2425 W. Packard St., Appleton | www.vanvreedes.com |
| • Milwaukee PC: | 262-208-9437 | 605 N. Westhill Blvd., Appleton | www.milwaukeepc.com |
| • Fox Cities Records Services: | 920-954-0595 | 2215 W. Nordale Dr., Appleton | www.fcrrs.net |
| • Appleton Habitat Restore | 920-830-8400 | 3000 E. College Ave., Appleton | www.appletonrestore.org |
| • Goodwill Industries North Central WI: | | various Fox Valley locations | http://www.goodwillncw.org/ |

SINGLE STREAM RECYCLING UPDATE

SINGLE STREAM RECYCLING COLLECTION BEGAN JANUARY 2010.

One of the biggest changes to the collection process was the elimination of plastic bags from the recycling stream. Plastic bags of any type are not recyclable and interfere with the processing equipment and therefore are no longer allowed. Please refrain from using them to hold recyclables.



PLASTIC BAGS OF ANY COLOR OR TYPE ARE NO LONGER ALLOWED IN THE RECYCLING STREAM



THE ONLY EXCEPTION IS: A CLEAR OR TRANSPARENT BAG IS ALLOWED TO HOLD ONLY SHREDDED PAPER.

Single Stream means recyclable containers and recyclable paper products can be collected together in the brown cart and no longer need to be separated.



PAPER PRODUCTS, GLASS, ALUMINUM, TIN, #1 and #2 NARROW NECK PLASTICS, ARE CO-MINGLED TOGETHER (SINGLE STREAM) IN THE SAME CONTAINER.

NOTE: Plastic #2 coffee containers with a neck and base of the same width and a screw-top lid, which many coffee producers have switch to are now recyclable in this area.



ADDITIONAL CONTAINERS THAT DO NOT EXCEED A 50# WEIGHT LIMIT AND HAVE EXTERNAL HANDLES CAN BE USED FOR OVERFLOW RECYCLABLES. A RECYCLING LABEL TO IDENTIFY THE CONTAINER IS AVAILABLE FROM OUR OFFICE.



USE THE RECYCLING CENTER FOR ADDITIONAL RECYCLING AND LARGE CARDBOARD (which does not need to be broken down). RECYCLING CENTER HOURS DAILY 6:00am - 8:00pm.

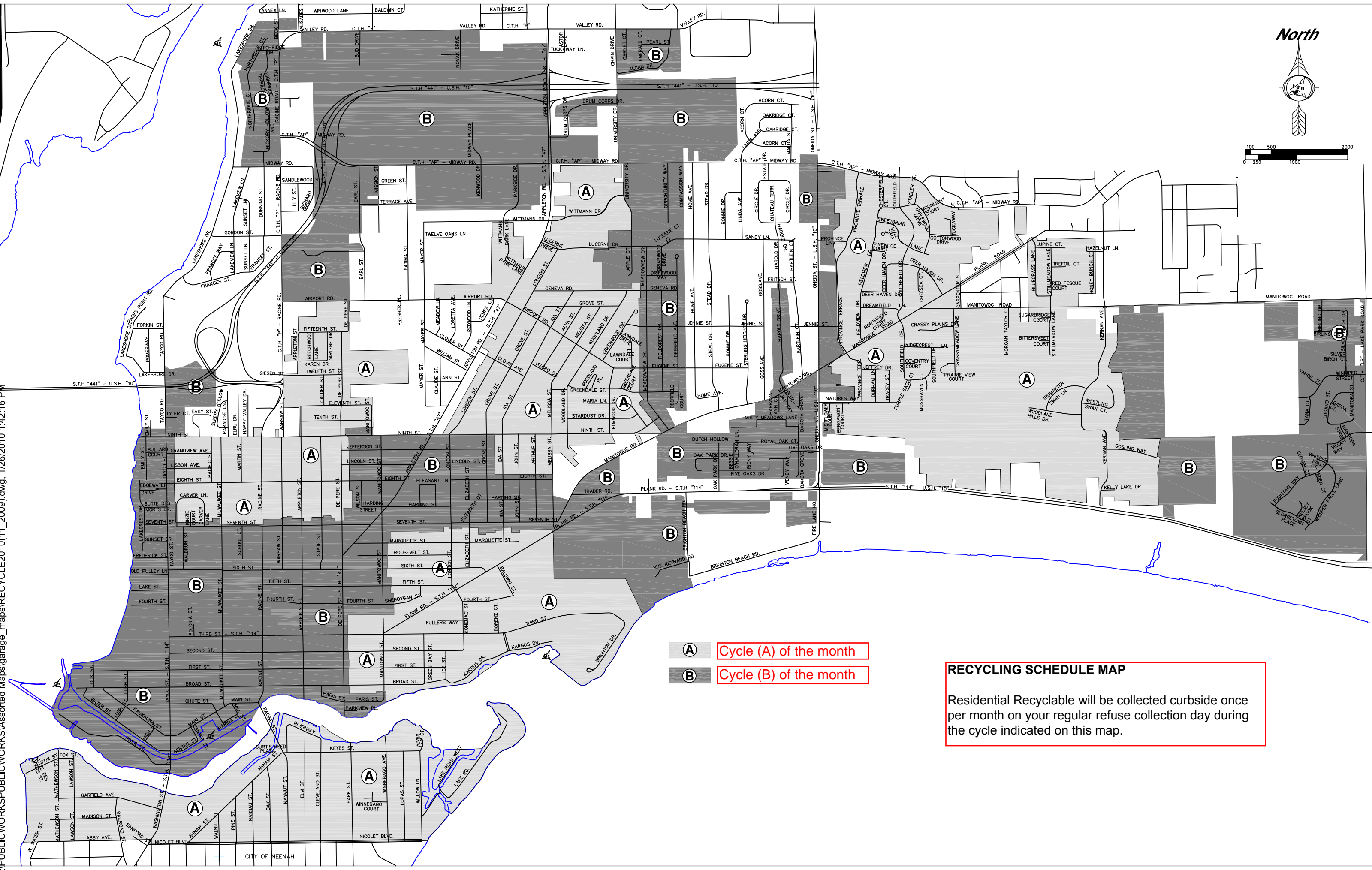
The following plastic items are not recyclable and should be thrown away with your other garbage in the blue refuse cart:

- Plastic bags
- Plastic food wrap
- Carry-out containers
- #3 - #7 plastics
- Packing peanuts
- Bubble wrap & Styrofoam
- Flower pots and trays
- Buckets & pail
- Plastic toys
- Storage boxes
- Plastic tubs & containers
- Vinyl siding

Keep it Clean! It is still important to rinse your containers, cans, and bottles to remove food and liquid. This is especially important with single stream collection, where paper and container recyclables share your recycling bin or cart.



Recycling Made Easy



- A** Cycle (A) of the month
- B** Cycle (B) of the month

RECYCLING SCHEDULE MAP

Residential Recyclable will be collected curbside once per month on your regular refuse collection day during the cycle indicated on this map.

Careful with Those Grass Clippings

The City's DNR MS4 Storm Water Permit requires us to educate our residents regarding activities that may result in lower water quality for our rivers and lakes. In recent years we have noticed an increasing frequency of grass clippings being discharged into City streets which is both bad for the receiving water bodies and a violation of Municipal Code Section 11-3-2(c).

To address this problem we will be stepping up our enforcement efforts which may result in the issuance of warnings or citations. Please help the environment and your lawn by directing clippings away from the street.

DO YOU CUT YOUR GRASS AND DIRECT THE CLIPPINGS INTO THE STREET?

By doing so, you contribute to these ongoing problems:

- Clogged storm water drains
- Increased disposal costs
- Algae bloom (from the fertilizers used on your yard)
- Dirty streets

Please be conscious when maintaining your yard and either direct your cuttings back into your yard or remove the clippings from the street and curb area for disposal at our facilities yardwaste area.

LONG GRASSES AND/OR NOXIOUS WEEDS ORDINANCE

Please be informed that when long grass and/or noxious weeds exist on properties, the City of Menasha will advise residents and/or property owners of the violation in the form of a letter. If the long grass and/or noxious weeds are not destroyed within 5 days of the date of the letter, the City of Menasha will cause the weeds and/or grass to be cut or destroyed, and the cost of that work will be entered as a lien against the property.

SEC. 8-1-7 REGULATION OF LENGTH OF LAWN AND GRASSES.

(b) Public Nuisance Declared. The Common Council finds that lawns, grasses and noxious weeds on lots or parcels of land which exceed eight (8) inches in length adversely affect the public health and safety of the public in that they tend to emit pollen and other discomfiting bits of plants, constitute a fire hazard and a safety hazard in that debris can be hidden in the grass, interferes with the public convenience and adversely affects property values of other land within the City. For that reason, any lawn, grass or weed on a lot or other parcel of land which exceeds eight (8) inches in length is hereby declared to be a public nuisance, except for property located in a designated floodplain area and/or wetland area.

STORMWATER: ILLICIT DISCHARGE AND CONNECTION ADVISORY

In order to preserve our local water resources and comply with state regulations, the City of Menasha has adopted an ordinance that prohibits illicit discharges and connections to the city's storm water system. Under the city's ordinance, it is prohibited to drain, throw, dump, or discharge anything into the storm sewer system (including street gutters and street drains) that is not composed entirely of storm water. Exceptions include foundation drains, irrigation water and lawn watering, individual residential car washing, potable water sources, and similar discharges. Illicit connections include any drain or conveyance, whether on the surface or subsurface, that allows illicit discharges to enter the storm water system, even if the drain or connection was previously allowed or permitted. Residents and businesses are encouraged to call the Public Works Department at (920) 967-3610 with any questions or to report contaminated discharges, hazardous spills, or illegal connections.

CITY OF MENASHA PUBLIC WORKS FACILITY 920-967-3620

NATIONAL PUBLIC WORKS WEEK

May 20 - 26, 2012

Serving you and your community

**THE PUBLIC WORKS FACILITY IS OPEN TO
CITY OF MENASHA RESIDENTS FOR DISPOSAL OF
YARD WASTE AND RECYCLABLE ITEMS ONLY.**

**REFUSE, TRASH AND GARBAGE MUST BE TAGGED WITH
APPROPRIATE STICKERS AND PUT OUT FOR COLLECTION ON A
REGULAR REFUSE COLLECTION DAY.**

PUBLIC WORKS FACILITY USAGE

HELP KEEP OUR FACILITY OPEN BY FOLLOWING THESE BASIC RULES.

- Be prepared to identify yourselves or the property the material is coming from.
- Be courteous and alert, trucks and machinery is constantly in use by employees.
- Speed should not exceed five (5) miles per hour.
- Place material in proper areas, violators will be prosecuted.
- **Do not drop off any material not accepted, violators will be prosecuted.**
- If you are not sure if the material is collected at the facility, stop at the office and ask.
- If you witness violators, please notify the office with the license plate number.
- **We have been taxed \$7594.70 for illegal dumping at the Public Works Facility in 2011.**

**OTHER COMMUNITIES HAVE HAD TO CLOSE DROP-OFF SITES DUE TO VIOLATORS
CAUSING UNMANAGEABLE ADDITIONAL DISPOSAL COSTS.**

TIRE DISPOSAL

The City Garage accepts tires that have been removed from their rims during normal operating hours. Please note that tires will not be collected at the curb. The following fees apply:

Car tires	\$3.00	Tractor tires	\$7.00
Truck tires	\$5.00	Bike tires/tubes	no charge

CLEARFILL ORDINANCE/POLICY

According to ordinance 8-3-7 the City of Menasha Public Works Department does not collect or handle material such as concrete, dirt, sod, asphalt, brick, stone, rocks, etc. These items are to be disposed of by the owner, builder or contractor. These items can be disposed of at Badger Highways or another location looking for clear fill to raise their property. Many times these places advertise in the classified portion of the newspaper, or have signs posted on the empty property to be raised. Our policy is to help residents dispose of such material, call the Public Works Facility office with your questions during regular business hours Monday through Friday 7:00am – 3:00pm.

2012 Spring Regional Clean Sweep

Three locations this year! Winnebago, Calumet and Outagamie Counties are working cooperatively to offer residents the opportunity to safely dispose of various household hazardous waste items at no cost.

Household Hazardous Waste Clean Sweep

Friday morning, April 20th from 9:00am – 11:00am

Town of Clayton Public Works Building

8348 County Rd. T, Larsen

Friday afternoon, April 20th from 3:00pm - 6:00pm

City of Appleton, Municipal Service Building

2625 E. Glendale Ave., Appleton

Saturday morning, April 21st from 9:00am - noon

Town of Menasha Fire Station

1000 Valley Road, Town of Menasha

Pre-registration is required call (920) 832-5277, ext 3.

Bulky and Overflow Refuse Program

Bulky items (couches, chairs, stoves, etc.) and **overflow refuse** (extra bags 33 gal. or 30 lbs) will only be collected if each item is appropriately tagged with a sticker. Six (6) stickers, which may be used for disposal of either bulky or overflow refuse, are provided to each residence on an annual basis for use during that year. Additional stickers can be purchased at the Public Works Facility or City Hall for a fee. **Microwaves & Freon based appliances** (refrigerators, air conditioners, dehumidifiers) require a special collection/disposal permit sticker along with a bulky item sticker. Special collection/disposal permit stickers can be purchased for a fee at the Public Works Facility or City Hall.

2012 Holiday Refuse Collection Schedule

<u>Holiday Week</u>	<u>Regular Collection Day</u>	<u>Change To</u>	<u>Holiday Collection Day</u>
Memorial Day	Monday, May 28	⇒	Tuesday, May 29
Independence Day	Wednesday, July 4	⇒	Thursday, July 5
Labor Day	Monday, September 3	⇒	Tuesday, September 4
Thanksgiving (2 days)	Thursday, November 22	⇒	Wednesday, November 21
	Friday, November 23	⇒	Monday, November 26
Christmas (2 days)	Monday, December 24	⇒	Wednesday, December 26
	Tuesday, December 25	⇒	Thursday, December 27
New Year's Day 2013	Tuesday, January 1, 2013	⇒	Wednesday, January 2, 2013

Menasha Single Stream Automated Recycling Program

SINGLE STREAM means you will mix (co-mingle) all recyclables together for collection in the brown recycling cart. Single Stream collection will save time and resources for you, the City of Menasha, and the environment.

Residential recyclables are collected curbside **once** per month on your regular refuse collection day. Refer to the map and calendar included with this newsletter, the calendar in your annual handout, or visit our website to determine your scheduled collection day. Recyclables will not be collected unless they contain no plastic bags, are in your brown recycling cart, and/or an approved container, please observe the following:

RECYCLE THESE ITEMS CURBSIDE OR BRING THEM TO MENASHA'S RECYCLING FACILITY:

Paper (loose or place in paper grocery bags)

- newspapers & paper grocery bags
- magazines, catalogs, & phone books
- corrugated cardboard (with wavy inside layer)
- chipboard/fiberboard (cereal & soda boxes)
- junk mail, envelopes, office paper (printing & writing)

Containers (loose or place in paper grocery bags)

- aluminum & tin cans
- #1 & #2 narrow neck plastic bottles
- glass bottles & jars (all colors & clear)
- aerosol cans (empty and with nozzle removed)

PLASTIC BAGS OF ANY TYPE ARE NO LONGER ALLOWED WITH SINGLE STREAM RECYCLING. The only exception is a clear or transparent plastic bag is allowed to hold shredded paper only. **KEEP IT CLEAN!** Rinse your containers to remove food and liquid. **CRUSHING** larger containers and breaking down and/or folding cardboard and chipboard will better utilize the recycling cart volume. **KEEP CARTS 5 FEET APART.**

THROW THESE ITEMS WAY:

- paper plates & napkins
- paper with food on it, pizza boxes
- waxed paper or boxes
- aluminum foil
- plastics marked #3 through #7
- plastic toys, baskets, bags, etc.
- tops, caps, lids from jars & bottles
- plastic motor oil or vegetable oil containers
- plastic containers with wide necks such as cottage cheese, & margarine tubs, etc.
- window glass, ceramics, drinking glasses, mirrors, & light bulbs

This newsletter is intended for City of Menasha residents only... save for future reference!!