



Memorandum

DATE: February 11, 2016

TO: Board of Public Works

FROM: Mark Radtke, Director of Public Works *MR*

RE: Broad Street Parking Lot East Access

With the construction of the Broad Street Parking Ramp, there has been concern with the limited access to businesses on the east end of the Broad Street Parking Lot. Currently, the only access is from Milwaukee Street which then requires a long trip through the alley to reach the east end of the parking lot. There have been reported occasions when the alley is blocked by delivery trucks and/or construction vehicles making access to the east end very difficult or very inconvenient.

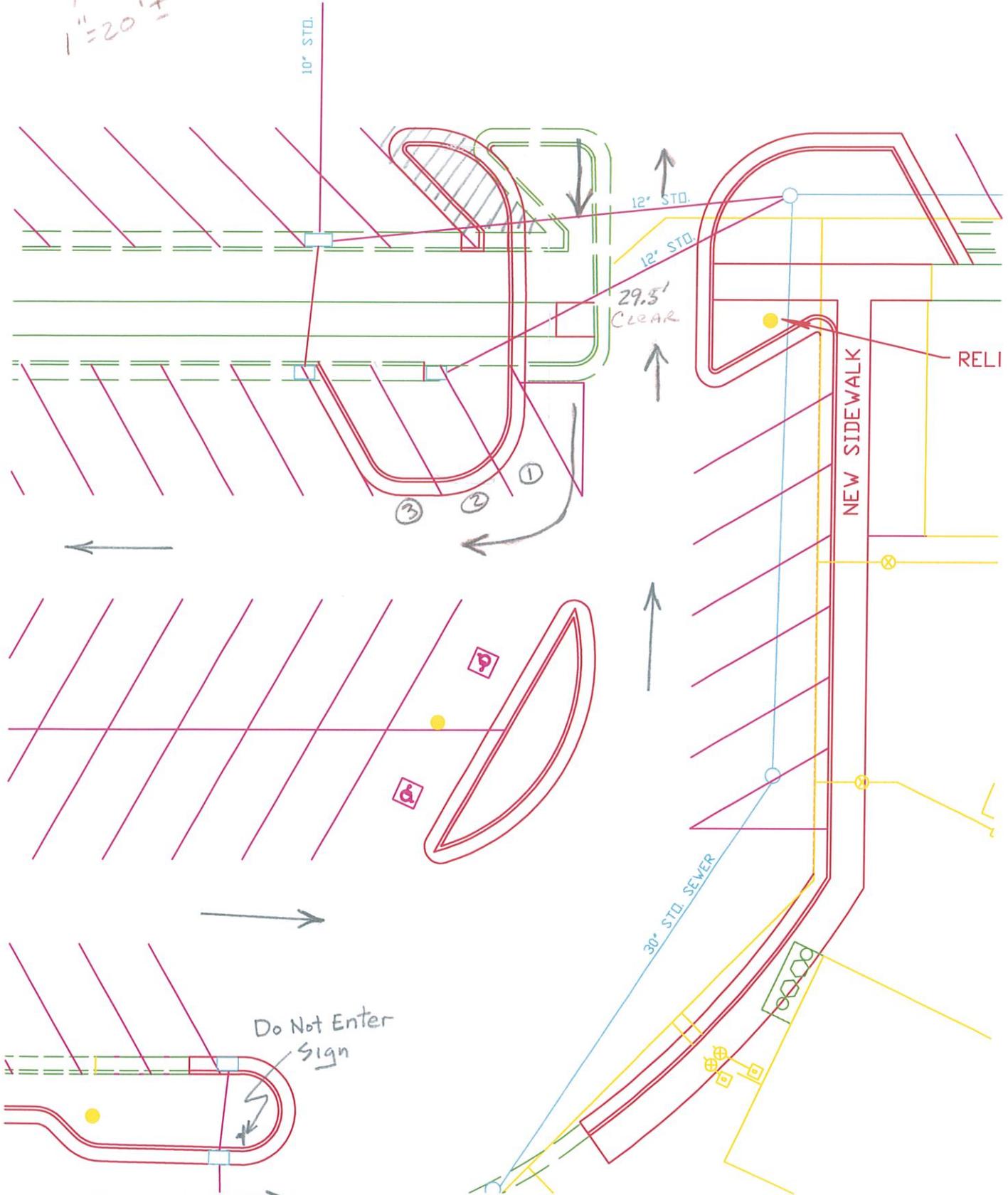
To address this situation, the City plans to widen the east parking lot access off Broad Street to accommodate two way traffic. The access driveway currently allows only exiting traffic from the parking lot. Enclosed are two drawings depicting the City's proposed improvements at this driveway as well as an overview of the entire Broad Street Parking Lot as it would function if the access improvements were made.

It is our intention to have City crews complete the work with 2016 budgeted funds at an estimated cost of \$4,000. This work would be undertaken as soon as weather conditions allow (expected to be completed in April). With the widened entrance, there will be a loss of three parking stalls in the parking lot. The existing mail boxes at the entrance will need to be relocated with the two way traffic arrangement. This parking lot reconfiguration also provides an area for a dumpster enclosure in the southwest corner of the east lot which will better serve the businesses on this end of the lot. I am recommending approval of the proposed work in order to provide better and more reliable access to the east parking lot area.

Enclosure

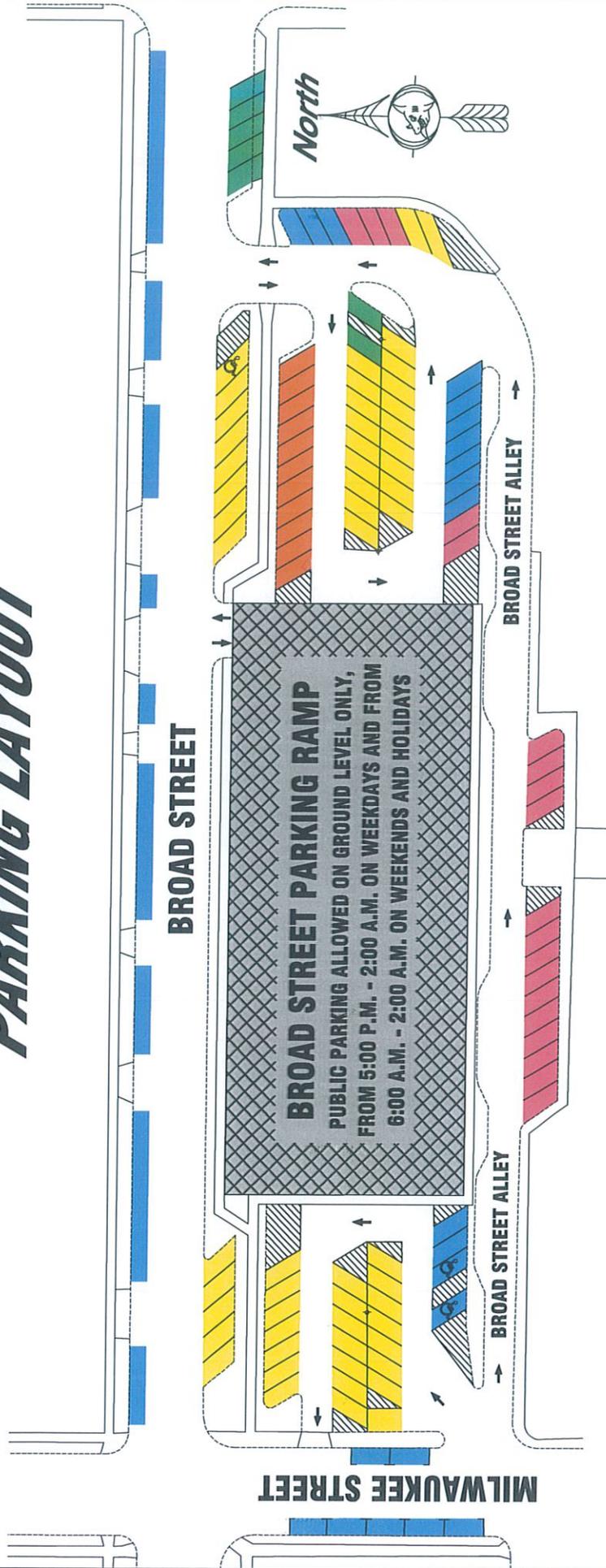
Lose 3 PARKING STALLS

1" = 20' ±



Five Name → M-308 (BROAD ST. PARKING LOT - EAST ENTRANCE MODIFICATIONS 10-22-2015). dwg
 IN THE "5: PUBLIC WORKS/LAND PROJ/CONTRACTS/2015 CONTRACTS" FOLDER

BROAD STREET PARKING LOT PARKING LAYOUT



BROAD STREET

MILWAUKEE STREET

BROAD STREET ALLEY

BROAD STREET ALLEY

BROAD STREET PARKING RAMP
PUBLIC PARKING ALLOWED ON GROUND LEVEL ONLY,
FROM 5:00 P.M. - 2:00 A.M. ON WEEKDAYS AND FROM
6:00 A.M. - 2:00 A.M. ON WEEKENDS AND HOLIDAYS

- RESERVED PARKING
- TWO HOUR PARKING
- ONE HALF HOUR PARKING
- UNRESTRICTED PARKING (6:00 A.M. - 2:00 A.M.)
- UNRESTRICTED PARKING (6:00 A.M. - 2:00 A.M.*)

***OVERNIGHT PARKING IS PERMISSIBLE WITH A
MONTHLY PARKING PERMIT AVAILABLE FROM
THE MENASHA POLICE DEPARTMENT**