



Memorandum

DATE: February 11, 2016

TO: Board of Public Works

FROM: Mark Radtke, Director of Public Works *MR*

RE: Recommendation to Award and Change Order No. 1 for Contract Unit No. 2016-01 (Downtown Street, Walkway and Electrical Improvements)

Bids were opened on February 4, 2016 for City of Menasha Contract Unit No. 2016-01 (Downtown Street, Walkway and Electrical Improvements). Three base bids were received and are summarized in the attached itemized bid tabulation. The low base bid of \$286,640.33 and the low alternate bid of \$265,487.33 were both submitted by Vinton Construction Company.

This project consists of installing walkway improvements in Mill Street, at the Main Street and Mill Street intersection, constructing a mid-block pedestrian crossing on Main Street east of Mill Street, installation of various walkway, alley, electrical and site furnishing improvements in the open link corridor between Main Street and the Broad Street Alley, and installation of landscaping materials in all mentioned areas. An alternate bid was requested for substituting colored concrete in lieu of precast concrete unit pavers in the link corridor.

The low base bid received exceeds the City's project funding sources for this project by approximately \$40,000 so staff analyzed various options for reducing costs. Following are the recommendations for bid acceptance and change orders in order to align the project cost with our funding capacity.

1. Accept the alternate bid for use of colored concrete in lieu of pavers in the pedestrian link between Main Street and Broad Street Alley.....(\$21,153.00)
2. Eliminate the five Outdoor Picture Frame items from the contract – if desired, these could be purchased and installed at a less expensive cost in the future by City crews. Current savings of.....(\$12,468.75)
3. Eliminate three landscape items from the contract that can be furnished and installed cheaper by City crews with a net savings of(\$7,007.25)

The City is obligated to complete the walkway and crossing improvements in accordance with the development agreement with the downtown development group, with substantial completion to occur by April 30, 2016. In order to meet that completion date and stay within our current project funding sources, I recommend the award of contract for Contract Unit No. 2016-01 to Vinton Construction Company in the amount of \$265,487.33 (Alternate Bid for use of colored concrete). I also recommend approval of Change Order No. 1 for a deduct of \$21,525.00.

Enclosures

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CHANGE ORDER

Date: 2/11/2016 Change Order No. One (1)

Contractor: Vinton Construction, Inc.
Contract No.: Unit No. 2016-01
Project: City of Menasha Downtown Street, Walkway and Electrical Improvements

You are directed to make the changes noted below in the subject Contract Unit Number:

- I. Delete Items 90305, 90306, 90307, 90308 and 90309 relating to Outdoor Picture Frames = \$ (12,468.75)

- II. Delete Items 90202, 90203 and 90206 relating to Tree and Shrub Planting = \$ (9,056.25)

The changes result in the following adjustments:

	CONTRACT-TOTAL	TIME
Prior to this Change Order	<u>\$265,487.33</u>	<u>N.A.</u> Days
Adjustments per this Change Order	<u>(\$21,525.00)</u>	<u>N.A.</u> Days
Current Contract Status	<u>\$243,962.33</u>	<u>N.A.</u> Days
Directed/Authorized City of Menasha Dept. of Public Works		Accepted
By: _____		By: _____
Date: _____		Date: _____