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CITY OF MENASHA
BOARD OF PUBLIC WORKS
Third Floor Council Chambers
140 Main Street, Menasha
September 6, 2016
MINUTES

A. CALL TO ORDER
Meeting called to order by Chairman Krautkramer at 8:00 p.m.

B. ROLL CALL/EXCUSED ABSENCES
PRESENT: Aldermen Zelinski, Benner, Nichols, Krautkramer, Collier, Keehan.
EXCUSED: Aldermen Spencer, Taylor.
ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, FC Kloehn, ASD Steeno, CDD Buck, PPRD Tungate, PHD McKenney, Water Utility Manager Gosz, Clerk Galeazzi.

C. MINUTES TO APPROVE
1. Board of Public Works, 8/15/16.
Moved by Ald. Keehan seconded by Ald. Nichols to approve minutes.
Motion carried on voice vote.

D. ACTION ITEMS
1. Street Use Application – Menasha High School Homecoming Parade; October 7, 2016; 5:30 PM – 6:15 PM.
PC Styka explained the parade route is the same as previous years. Staff recommends approval.

Moved by Ald. Keehan seconded by Ald. Nichols to recommend to Common Council Street Use Application for Menasha High School Homecoming Parade on October 7, 2016 from 5:30 PM – 6:15 PM.
Motion carried on voice vote.

2. Payment – Northeast Asphalt, Inc.; New Street Construction and Reconstruction, Concrete Curb and Gutter, Concrete Sidewalk, Asphalt Pavement within Parking Area, 8' Wide Asphalt Trail and Storm Sewer; Sixth Street, Ninth Street, Grandview Avenue, Manitowoc / Plank Road (8' Wide Asphalt Trail), Menasha Utilities Office (Parking Area Paving), and Community Way; Contract Unit No. 2016-02; $333,805.29 (Payment No. 2).
Mayor Merkes explained the payment is for a portion of the work completed.

Moved by Ald. Benner seconded by Ald. Keehan to recommend to Common Council Payment to Northeast Asphalt, Inc. for new street construction and reconstruction, concrete curb and gutter, concrete sidewalk, asphalt pavement within parking area, 8' wide asphalt trail and storm sewer for Sixth Street, Ninth Street, Grandview Avenue, Manitowoc/Plank Road (8' wide asphalt trail), Menasha Utilities Office (parking area paving), and Community Way, Contract Unit No. 2016-02 in the amount of $333,805.29. (Payment No. 2).
Motion carried on roll call 6-0.

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3. Recommendation to Award – Reservoir Membrane Roof System, Contract M0002-9-16-00217.00; Northeastern Roofing, Inc.; $97,750 (Menasha Utilities).

Water Utility Manager Gosz explained the bid is for installing a rubber membrane roof over the high lift pump station on Manitowoc Street (Winz Park).

Moved by Ald. Keehan seconded by Ald. Nichols to recommend to Common Council Recommendation to Award for Reservoir Membrane Roof System, Contract M0002-9-16-00217.00 to Northeastern Roofing, Inc. in the amount of $97,750 (Menasha Utilities). Motion carried on roll call 6-0.

4. O-10-16 An Ordinance Regarding Restrictions on Parking (Introduced by Mayor Merkes).

PC Styka reviewed the list of changes as outlined in his memo dated 8/16/16.

General discussion ensued on the changes to the parking code, signage, parking for employees of downtown businesses, parking on driveway aprons, and educating the public about the changes.

Moved by Ald. Keehan seconded by Ald. Nichols to recommend to Common Council O-10-16 An Ordinance Regarding Restrictions on Parking (Introduced by Mayor Merkes). Motion carried on roll call 6-0.

E. ADJOURNMENT

Moved by Ald. Keehan seconded by Ald. Benner to adjourn at 8:25 p.m.
Motion carried on voice vote.

Deborah A. Galeazzi, WCMC
City Clerk