

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
January 18, 2016
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Krautkramer at 7:10 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Zelinski, Benner, Nichols, Taylor, Krautkramer, Olszewski, Keehan.

EXCUSED: Alderman Spencer.

ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, DPW Radtke, CDD Keil, ASD Steeno, PHD McKenney, Clerk Galeazzi.

C. MINUTES TO APPROVE

1. [January 4, 2016](#)

Moved by Ald. Keehan seconded by Ald. Nichols to approve minutes.

Motion carried on voice vote.

D. DISCUSSION / ACTION ITEMS

1. [Change Order – Northeast Asphalt Inc.; New Street Construction and Reconstruction, Concrete Curb and Gutter, Asphalt Pavement, Storm Sewer – Southfield West/Natures Way Subdivision Streets, Barker Farm VI Subdivision Streets, River Lea Court, Broad Street, Ida Street, Manitowoc Street and Lincoln Street; Contract No. 2015-01; DEDUCT: \\$11,151.55 \(Change Oder No. 1 and Final\)](#)

DPW Radtke explained the change order is changes in final bid quantities, removal and replacement of sanitary manholes in certain areas and inlet adjustments.

Moved by Ald. Nichols seconded by Ald. Benner to recommend to Common Council Change Order for Northeast Asphalt Inc., new street construction and reconstruction, concrete curb and gutter, asphalt pavement, storm sewer for Southfield West/Natures Way Subdivision Street, Barker Farm VI Subdivision Streets, River Lea Court, Broad Street, Ida Street, Manitowoc Street and Lincoln Street, Contract No. 2015-01, a deduct Of \$11,151.55 (Change Order No. 1 and Final).

Motion carried on roll call 7-0.

2. [Payment - Northeast Asphalt Inc.; New Street Construction and Reconstruction, Concrete Curb and Gutter, Asphalt Pavement, Storm Sewer – Southfield West/Natures Way Subdivision Streets, Barker Farm VI Subdivision Streets, River Lea Court, Broad Street, Ida Street, Manitowoc Street and Lincoln Street; Contract No. 2015-01; \\$28,263.69 \(Payment No. 7 and Final\)](#)

Moved by Ald. Nichols seconded by Ald. Keehan to recommend to Common Council Payment to Northeast Asphalt Inc., new street construction and reconstruction, concrete curb and gutter, asphalt pavement, storm sewer for Southfield West/Natures Way Subdivision Street, Barker Farm VI Subdivision Streets, River Lea Court, Broad Street, Ida Street, Manitowoc Street and Lincoln Street, Contract No. 2015-01 in the amount of \$28,263.69 (Payment No. 7 and Final)/

Motion carried on roll call 7-0.

3. [Authorization to Execute Conveyance of Rights in Land for Third Street Bridge Replacement Project](#)

- A. [City of Menasha – Sanitary Sewer](#)
- B. [City of Menasha, dba Menasha Utilities – Electric](#)
- C. [City of Menasha, dba Menasha Utilities – Water Main](#)

DPW Radtke explained the Third Street Bridge project crossing the Lake Winnebago Slough at the end of Jefferson Park requires the conveyance of rights in land for various utilities currently residing in easements. Authorizing these documents is part of Federal grant process and must be obtained before the bidding process can begin. Staff recently learned the bid letting was advanced several months to May 2016.

Moved by Ald. Benner seconded by Ald. Nichols to recommend to Common Council Authorization to Execute Conveyance of Rights in Land for Third Street Bridge Replacement Project for City of Menasha Sanitary Sewer, City of Menasha, d/b/a Menasha Utilities-Electric and City of Menasha, d/b/a Menasha Utilities-Water Main. Motion carried on roll call 7-0.

4. [Authorization to Execute Three Party Design Engineering Services Contract \(Broad Street Reconstruction – Tayco Street to Racine Street\)](#)

DPW Radtke explained the content of the proposed engineering design service contract for the reconstruction of Broad Street from Tayco to Racine Streets. STP-Urban Grant funds have been received for design work and construction costs. There is a cap of \$759,500 on the grant. The three party design engineering services is between the City, WisDOT and Ayres Associates. The contract identifies the responsibilities of each party and establishes a timeline for completion of the project tasks.

Moved by Ald. Taylor seconded by Ald. Keehan to recommend to Common Council Authorization to Execute Three Party Design Engineering Services Contract (Broad Street Reconstruction-Tayco Street to Racine Street). Motion carried on roll call 7-0.

E. ADJOURNMENT

Moved by Ald. Taylor seconded by Ald. Olszewski to adjourn at 7:24 p.m.
Motion carried on voice vote.

Deborah A. Galeazzi, WCMC
City Clerk