



321 Milwaukee Street • P.O. Box 340 • Menasha, WI 54952-0340 www.menashautilities.com

MEMORANDUM

TO: Mark Radtke, Director
Public Works

FROM: Melanie Krause
General Manager

DATE: May 27, 2015

SUBJECT: Change Order Approval

At the Regular Meeting on July 30 the Menasha Utilities Commission passed a motion for the Board of Public Works to recommend to the Common Council authorization of Change Order #1 for Don Hietpas & Sons, Inc. in the amount of \$45,220. Change order is requested for additional work on Seventh Street to replace a section of water main that has experienced reoccurring water main breaks.

Copies of supporting documents are attached.

McMAHON

ENGINEERS ARCHITECTS

May 21, 2015

Ms. Melanie Krause
Menasha Utilities
321 Milwaukee Street
Menasha, WI 54952

Re: Menasha Utilities
2015 Water Main Reconstruction
Change Order #1
McM. No. M0002-940733.06

Please find attached Change Order #1 for \$45,220.00 for additional work on Seventh Street to replace a section of water main that we understand has been plagued by reoccurring water main breaks. This new contract price is \$663,578.50

It is our understanding that the original contract award amount was less than the budgeted amount and sufficient funds remain for this change order. Much of the current contract work has been completed and there do not appear to be significant increases expected in the contract price.

Please review and sign in the space provided. **Return all copies to our office.** We will obtain the contractors' signature and distribute accordingly.

Should you have questions, please contact our office at your convenience.

Very truly yours,

McMAHON


Jennifer L. Schaff, P.E.
Project Engineer

JLS;jlh

Enclosure: Change Order #1

cc: Donald Hietpas & Sons, Inc.

McMAHON

ENGINEERS ARCHITECTS

1445 McMahon Drive P.O. Box 1025
 Neenah, WI 54956 Neenah, WI 54957-1025

Telephone: (920)751-4200
 FAX: (920)751-4284

CHANGE ORDER

Donald Hietpas and Sons, Inc.
 P.O. Box 166
 1450 E. North Avenue
 Little Chute, WI 54140

Contract No. M0002-940733
 Project File No. M0002-940733
 Change Order No. One (1)
 Issue Date: May 21, 2015
 Project: Menasha Utilities | City of Menasha
2015 Water Main Reconstruction

You Are Directed To Make The Changes Noted Below In The Subject Contract:

		(Price)
	Extra Work on Seventh Street	
1.1	6" Water Main 600 Lin. Ft. @ \$48.20/LF	+ \$28,920.00
1.2	Water Main Tie Ins 3 Each @ \$1,000.00/EA	+ \$3,000.00
1.3	6" Valves..... 2 Each @ \$1,100.00/EA	+ \$2,200.00
1.4	Service Reconnect..... 5 Each @ \$700.00/EA	+ \$3,500.00
1.5	Concrete Driveway Replacement..... 400 Sq. Ft. @ \$6.50/SF	+ \$2,600.00
1.6	Asphalt Repair 100 Sq. Yd. @ \$32.00/SY	+ \$3,200.00
1.7	Terrace Restoration 1 Lump Sum @ \$1,800.00/LS	+ \$1,800.00
	TOTAL	+ \$45,220.00

The Changes Result In The Following Adjustments:

	CONTRACT PRICE	TIME
Prior To This Change Order	<u>\$618,358.50</u>	- days
Adjustments Per This Change Order	<u>+ \$45,220.00</u>	- days
Current Contract Status	<u>\$663,578.50</u>	- days

Recommended:
 McMAHON
 Neenah, Wisconsin

Accepted:
 DONALD HIETPAS & SONS, INC.
 Little Chute, Wisconsin

Authorized:
 MENASHA UTILITIES
 Winnebago County, Wisconsin

By: *[Signature]*
 Date: 5/21/15

By: _____
 Date: _____

By: _____
 Date: _____

- OWNER Copy
- CONTRACTOR Copy
- ENGINEER Copy (Contract Copy)
- FILE COPY

Four Copies Should Accompany This Change Order
Execute And Return To ENGINEER For Distribution