



321 Milwaukee Street • P.O. Box 340 • Menasha, WI 54952-0340 www.menashautilities.com

MEMORANDUM

TO: Mark Radtke, Director
Public Works

FROM: Melanie Krause, General Manager
Tim Gosz, Water Plant Supervisor

DATE: January 28, 2015

SUBJECT: Recommendation for Award

At the Regular Meeting on January 28 the Menasha Utilities Commission passed a motion for the Board of Public Works to recommend to the Common Council authorization of award of the 2015 Water Main Reconstruction project contract M0002-940733 to the low bidder, Donald Hietpas & Sons, Inc., in the amount of \$618,358.50. This project is for water main replacement on Manitowoc, Lincoln, Ida, Broad, Seventh and Water Streets. This is a budgeted project.

Copies of supporting documents are enclosed.

McMAHON

ENGINEERS ARCHITECTS

January 22, 2015

Melanie Krause
Menasha Utilities
321 Milwaukee Street
Menasha, WI 54952

Re: Menasha Utilities
2015 Water Main Reconstruction
Letter of Recommendation
McM. No. M0002-940733

On January 22, 2015, bids were received at the Menasha Utilities office for the above referenced project. Nine bids were received, ranging in price from \$618,358.50 to \$870,579.75 (bid tabulation enclosed).

Based upon the bids received, we recommend awarding Contract M0002-940733 to the low bidder, Donald Hietpas and Sons, Inc. in the amount of \$618,358.50.

If you agree with our recommendation, please date and sign the enclosed Notices of Award, and return all copies to our office for incorporation into the contract documents.

If you have any questions, please feel free to contact me.

Very truly yours,

McMAHON



Jennifer Schaff

Jennifer L. Schaff, P.E.
Project Engineer

JLS:jlh

Enclosures: Notice of Awards (3 copies each)
Bid Tabulation

SECTION 00 51 00.00

NOTICE OF AWARD

Dated: _____

To: Donald Hietpas and Sons, Inc.
1450 East North Avenue
P.O. Box 166
Little Chute, WI 54140

Contract No. M0002-940733

Project: 2015 WATER MAIN RECONSTRUCTION
MENASHA UTILITIES | CITY OF MENASHA
Winnebago County, Wisconsin

You are notified that your Bid, dated January 22, 2015 for the above Contract has been considered. You are the apparent successful Bidder and have been awarded a Contract for the 2015 Water Main Reconstruction for Menasha Utilities, Winnebago County, Wisconsin.

The Contract Price of your contract is Six Hundred Eighteen Thousand Three Hundred Fifty Eight & 50/100 Dollars (\$618,358.50)

You must comply with the following conditions precedent within 15-days of the date of this Notice of Award, that is by _____.

1. You must deliver to the OWNER three (3) fully executed counterparts of the Agreement including all the Contract Documents.
2. You must deliver with the executed Agreement the Contract Security (bonds), as specified in the Instructions to Bidders, General Conditions (Paragraph 5.1) and Supplementary Conditions.
3. You must deliver Insurance Certification complying with the General Conditions and Supplemental Conditions of the Contract Documents.

Failure to comply with these conditions within the time specified will entitle OWNER to consider your Bid abandoned, to annul this Notice of Award and to declare your Bid Security forfeited.

One (1) fully signed counterpart of the Agreement, with the Contract Documents attached, will be returned to you within 15-days after you comply with the above noted conditions.

MENASHA UTILITIES | Winnebago County, Wisconsin

(authorized signature)

(title)

Witness: _____

