



321 Milwaukee Street • P.O. Box 340 • Menasha, WI 54952-0340 www.menashautilities.com

MEMORANDUM

TO: Mark Radtke, Director
Public Works

FROM: Melanie Krause, General Manager
Steve Grenell, Engineering Manager

DATE: June 30, 2015

SUBJECT: Recommendation for Award

At the Regular Meeting on June 30 the Menasha Utilities Commission passed a motion for the Board of Public Works to recommend to the Common Council authorization of award of the Fox River Crossing Labor Construction contract to the low bidder, Henkels & McCoy, in the amount of \$175,378.46. This contract is for labor and construction services to build foundations for two steel towers, install the towers, and build a 13.2kV and 34.5kv circuit across the Fox River from River Street to Lawson Street.

Copies of supporting documents are enclosed.



June 17, 2015

sent via email: sgrenell@wppienergy.org.com

Mr. Steve Grenell
Engineering Manager
Menasha Utilities
321 Milwaukee Street
PO Box 340
Menasha, WI 54952

Subject: Fox River Crossing Labor Bid Results and Recommendation to Award

Dear Steve:

This letter is to summarize the sealed bid process and results for construction labor regarding the Fox River Crossing project, along with a recommendation to award this Contract.

On May 29, 2015, invitations to bid on unit priced labor were sent to eight pre-qualified electrical construction contractors. Class II advertisements were also run for this project. Six sealed bid packages were received at 2:00pm on June 16, 2015 at the Menasha Utilities (MU) office at 321 Milwaukee Street Menasha, WI. The sealed bids were opened by myself and witnessed by Steve Grenell (MU) and Greg Shull (MU). Also present in person to witness the sealed bid opening were Zack Bayer (Henkels & McCoy), Joe Bentz (Hooper Corporation), Melissa Malcheski (MJ Electric), and RJ Moore (Michels).

The six contractors who submitted sealed bids were Henkels & McCoy, Hooper Corporation, InterCon, Michels, MJ Electric, and PieperLine.

A detailed review of the six submitted bid packages resulted in the determination that all required documents and signatures were provided by Henkels & McCoy and Michels. The lowest estimated bid was received from Henkels & McCoy with the second lowest received from Michels. Henkels & McCoy listed no exceptions or provisions to the bid documents within their sealed bid package.

A summary of the total estimated bid prices is outlined below:

Bidder	Summary Bid Price
Henkels & McCoy	\$175,378.46
Michels	\$187,966.59
PieperLine	\$210,498.76
MJ Electric	\$244,490.30
InterCon	\$279,691.70
Hooper Corporation	\$359,368.94

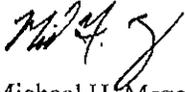
Upon review of the bid requirements and the bids received, we recommend that MU award the Fox River Crossing Construction Labor Contract to Henkels & McCoy in the estimated amount of \$175,378.46.

Enclosed is the bid tabulation as well as an electronic copy of pertinent bid documents received from Henkels & McCoy. Please review these documents at your convenience. PSE will submit draft contract documents to MU for approval prior to final award.

If no questions arise, please respond indicating approval to award the project to Henkels & McCoy. Upon approval from MU, a Notice of Intent to Award will be issued to Henkels & McCoy. The Utility Commission, Public Works, and Menasha Council approval process may also begin at this time. Assuming all approvals will be granted, Notice to Proceed will be issued to Henkels & McCoy directing them to secure the Contractor's Bond and the required Insurance Certificates. Upon receipt of these documents from Henkels & McCoy, PSE will compile the final contracts and deliver them to you for the appropriate signatures.

Please feel free to contact me via phone or email if you have any questions or would like to discuss these items further.

Sincerely,



Michael H. Mezera
Manager of Line Design

enclosures

cc: Erik Sonju, Power System Engineering, Inc.