

CITY OF MENASHA  
Board of Public Works  
Third Floor Council Chambers  
140 Main Street, Menasha  
May 4, 2015  
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Krautkramer at 9:18 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Taylor, Krautkramer, Langdon, Keehan, Zelinski, Rollins-Jump, Benner, Nichols

ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, DPW Radtke, CDD Keil, ASD Steeno, PHD McKenney, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [April 21, 2015](#)

Moved by Ald. Langdon seconded by Ald. Zelinski to approve minutes.

Motion carried on voice vote.

D. DISCUSSION / ACTION ITEMS

1. [Street Use Application – Memorial Day Parade; Monday, May 25, 2015; 8:00 AM – 10:00 AM \(Twin City Veterans\)](#)

DPW Radtke reported the application is the same as previous years. Everything is in order and staff recommends approval.

Moved by Ald. Benner seconded by Ald. Nichols to recommend to Common Council Street Use Application for Memorial Day Parade, Monday May 25, 2015, 8:00 a.m. - 10:00 a.m. (Twin City Veterans)

Motion carried on roll call 8-0.

2. [Street Use Application – Diablo Cycling Criterium; Sunday, June 7, 2015; 7:00 AM – 7 PM \(Diablo Cycling\)](#)

DPW Radtke reported everything is in order and staff recommends approval.

Moved by Ald. Taylor seconded by Ald. Rollins-Jump to recommend to Common Council Street Use Application for Diablo Cycling Criterium, Sunday June 7, 2015, 7:00 a.m. – 7:00 p.m. (Diablo Cycling).

Motion carried on roll call 8-0.

3. [Change Order – Commonwealth Construction; Project PF 13B-14; ADD: \\$92.74; Change Order No. 2 \(Senior Center\)](#)

PHD McKenney explained the change order amount of \$92.74 is the difference between the additional amount for curb installation and a cost savings for an exhaust fan not required.

Moved by Ald. Nichols seconded by Ald. Keehan to recommend to Common Council Change Order for Commonwealth Construction, Project PF 13B-14, ADD \$92.74. Change Order No. 2 (Senior Center).

Motion carried on roll call 8-0.

4. [Payment – Janke General Contractors; Gilbert Riverfront Trail; Contract No. 2014-03; \\$68,951.00 \(Payment No. 1\)](#)

DPW Radtke explained the payment is for work done on the Gilbert Trail mostly for the excavation of the area by the duck pond. Some staff time was spent on inspection and tree removal.

Moved by Ald. Nichols seconded by Ald. Keehan to recommend to Common Council payment to Janke General Contractors, Gilbert Riverfront Trail, Contract No. 2014-03, \$68,951.00 (Payment No. 1).

Motion carried on roll call 8-0.

5. [Payment – Janke General Contractors; Gilbert Trestle Improvements; Contract No. 2014-04; \\$98,087.50 \(Payment No. 1\)](#)

DPW Radtke explained the payment is for site preparation for the Gilbert Trestle. He also reported staff has recently been informed there is a temporary hold on the work until the consulting engineer can complete a structural investigation of the existing trestle piers that are to be used for this portion of the pedestrian/bike trail.

Moved by Ald. Nichols seconded by Ald. Rollins-Jump to recommend to Common Council payment to Janke General Contractors, Gilbert Trestle Improvements, Contract No. 2014-04, \$98,087.50 (Payment No. 1)

Motion carried on roll call 8-0.

6. [Recommendation to Award - Contract Unit No. 2015-02; Library/City Hall Re-Roofing Project; Borsche Roofing Professionals, Inc.; \\$106,659.78](#)

DPW Radtke explained the bid submitted by Borsche Roofing Professionals, including an alternate bid for the use of a single ply TPO roofing system, was the more favorable bid. Staff recommends awarding the project to Borsche Roofing Professionals.

Moved by Ald. Nichols seconded by Ald. Keehan to recommend to Common Council Recommendation to Award, Contract Unit No. 2015-02, Library/City Hall Re-Roofing Project to Bosche Roofing Professionals, Inc, for \$106,659.78.

Motion carried on roll call 8-0.

E. ADJOURNMENT

Moved by Ald. Taylor seconded by Ald. Rollins-Jump to adjourn at 9:45 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk