

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
December 7, 2015
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Krautkramer at 6:30 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Krautkramer, Olszewski, Keehan, Zelinski, Spencer, Benner, Nichols.

EXCUSED: Alderman Taylor.

ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, DPW Radtke, ASD Steeno, PHD McKenney, Shane Bernau (Ken Saiki Design), Nick Vande Hey (McMahon), Clerk Galeazzi

C. MINUTES TO APPROVE

1. [November 16, 2015](#)

Moved by Ald. Keehan seconded by Ald. Benner to approve minutes.

Motion carried on voice vote.

D. COMMUNICATION

1. [Calumet County Highway Commissioner Regarding Midway Road Speed Limit](#)

DPW Radtke explained the safety concerns of the speed limit on Midway Road from Oneida Street to Plank Road in Calumet County. Calumet County Highway Commissioner plans to bring forward a proposal to reduce the speed limit from 35 to 30 m.p.h.

E. DISCUSSION / ACTION ITEMS

1. Election of Vice-Chair

Chairman Krautkramer opened the floor to nominations.

Ald. Nichols nominated Ald. Olszewski as Vice-Chairman of Board of Public Works.

Having no other nominations, Chairman Krautkramer closed nominations.

A unanimous ballot was cast for Ald. Olszewski as Vice-Chairman for Board of Public Works.

2. [Presentation of Recommended Downtown Walkway Improvements](#)

DPW Radtke explained the City's obligation for improvements to the walkway between the office building and parking ramp and around the office building. A Steering Committee comprised of staff and citizens has been meeting with representatives of Ken Saiki Design Inc. to review and recommend the downtown improvements design plan.

Shane Bernau from Ken Saiki Design presented the Committee recommended pedestrian walkway design plan.

General discussion ensued on the proposed design plan including the budget and project cost estimate; materials to be used; timeline of the project; funding for project; maintenance of walkway; future improvements to end of Mill Street.

Moved by Ald. Nichols seconded by Ald. Keehan to recommend to Common Council the downtown pedestrian walkway improvements as presented.

Motion carried on roll call 7-0.

3. [Presentation of TMDL Storm Water Planning Grant Project](#)

Nick Vande Hey from McMahon Engineers/Architects updated the Board on the Total Maximum Daily Load (TMDL) Planning Grant the City received from Wisconsin Department of Natural Resources. He gave a presentation on what has been done and what still needs to be accomplished for the City to be compliant with stormwater requirements.

General discussion ensued on the timeline of the project and steps by the City to accomplish stormwater requirements. The draft report will be submitted for review at a future Board of Public Works meeting.

4. [Change Order – Janke General Contractors; Gilbert Riverfront Trail; Contract No. 2014-03; DEDUCT: \\$17,654.46 \(Change Order No. 4 and Final\)](#)

DPW Radtke explained changes in the trail resulted in a deduction of the final cost.

Moved by Ald. Benner seconded by Ald. Keehan to recommend to Common Council Change Order for Janke General Contractors for Gilbert Riverfront Trail, Contract No. 2014-03, deduct of \$17,654.46 (Change Order No. 4 & Final).

Motion carried on roll call 7-0.

5. [Change Order – Janke General Contractors; Gilbert Trestle Improvements; Contract No. 2014-04; DEDUCT: \\$41,801.80 \(Change Order No. 4 and Final\)](#)

DPW Radtke explained changes to the trestle resulted in a deduction of the final cost.

Moved by Ald. Benner seconded by Ald. Keehan to recommend to Common Council Change Order for Janke General Contractors for Gilbert Trestle Improvements, Contract No. 2014-04, deduct of \$41,801.80 (Change Order No. 4 & Final).

Motion carried on roll call 7-0.

6. [Payment – Janke General Contractors; Gilbert Riverfront Trail; Contract No. 2014-03; \\$38,133.28 \(Payment No. 6 & Final\)](#)

Moved by Ald. Benner seconded by Ald. Keehan to recommend to Common Council Payment to Janke General Contractors for Gilbert Riverfront Trail, Contract No. 2014-03 in the amount of \$38,133.28 (Payment No. 6 & Final).

Motion carried on roll call 7-0.

7. [Payment – Janke General Contractors; Gilbert Trestle Improvements; Contract No. 2014-04; \\$40,426.94 \(Payment No. 5 & Final\)](#)

Moved by Ald. Benner seconded by Ald. Keehan to recommend to Common Council Payment to Janke General Contractors for Gilbert Trestle Improvements, Contract No. 2014-04 in the amount of \$40,426.94 (Payment No. 5 & Final).

Motion carried on roll call 7-0.

F. ADJOURNMENT

Moved by Ald. Keehan seconded by Ald. Benner to adjourn at 8:23 p.m.

Motion carried on voice vote.