

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
August 3, 2015
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Krautkramer at 8:46 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Nichols, Taylor, Krautkramer, Langdon, Zelinski, Benner

EXCUSED: Alderman Keehan

ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, DPW Radtke, CDD Keil,
ASD Steeno, PHD McKenney, Clerk Galeazzi, Dave Elliott (MJSD)

C. MINUTES TO APPROVE

1. [July 20, 2015](#)

Moved by Ald. Langdon seconded by Ald. Nichols to approve minutes.

Motion carried on voice vote.

D. DISCUSSION / ACTION ITEMS

1. [Street Use Application – Labor Day Parade; Monday, September 7, 2015; 9:30 AM – 10:30 AM \(Fox Valley Area Labor Council\)](#).

Moved by Ald. Nichols seconded by Ald. Benner to recommend to Common Council Street Use Application for Labor Day Parade on Monday Sept. 7, 2015, 9:30-10:30 a.m. (Fox Valley Area Labor Council).

Motion carried on voice vote.

2. [Change Order – Janke General Contractors; Gilbert Riverfront Trail; Contract No. 2014-03; ADD: \\$6,011.00 \(Change Order No. 3\)](#)

DPW Radtke explained the change order is to add a concrete ramp as part of the trail and to add an edge along part of the trail.

Moved by Ald. Nichols seconded by Ald. Langdon to recommend to Common Council change order for Janke General Contractors for Gilbert Riverfront Trail, Contract No. 2014-03, Add amount of \$6,011.00 (Change Order No. 3).

Motion carried on roll call 6-0.

3. [Change Order – Janke General Contractors; Gilbert Trestle Improvements; Contract No. 2014-04; ADD: \\$20,125.00 \(Change Order No.3\)](#)

DPW Radtke explained the change is to add a cable railing along the trestle part of the trail. It is consistent with the railing on the concrete trail.

Moved by Ald. Nichols seconded by Ald. Langdon to recommend to Common Council change order for Janke General Contractors for Gilbert Trestle Improvements, Contract No. 2014-04, Add amount of \$20,125.00 (Change Order No. 3).

Motion carried on roll call 6-0.

4. [Payment – Janke General Contractors; Gilbert Riverfront Trail; Contract No. 2014-03; \\$100,182.94 \(Payment No. 5\)](#)

DPW Radtke explained payment is for portion of concrete trail.

Moved by Ald. Nichols seconded by Ald. Langdon to recommend to Common Council Payment to Janke General Contractors for Gilbert Riverfront Trail, Contract No. 2014-03 in the amount of \$100,182.94 (Payment No. 5).

Motion carried on roll call 6-0.

5. [Payment – Janke General Contractors; Gilbert Trestle Improvements; Contract No. 2014-04; \\$5,500.50 \(Payment No. 3\)](#)

DPW Radtke explained payment is for the revisions and modifications to the trail.

Moved by Ald. Nichols seconded by Ald. Langdon to recommend to Common Council Payment to Janke General Contractors for Gilbert Trestle Improvements, Contract No. 2014-04 in the amount of \$5,500.50 (Payment No. 3).

Motion carried on roll call 6-0.

6. [Payment – Northeast Asphalt, Inc.; New Street Construction and Reconstruction, Concrete Curb and Gutter, Asphalt Pavement, Storm Sewer – Southfield West/Natures Way Subdivision Streets, Barker Farm VI Subdivision Streets, River Lea Court, Broad Street, Ida Street, Manitowoc Street and Lincoln Street; Contract No. 2015-01; \\$93,793.83 \(Payment No. 3\)](#)

DPW Radtke explained payment is for street work in Southfield West/Natures Way Subdivision and Parker Farm VI Subdivision. Work is completed in these subdivisions. Contractor will be moving on to the other streets in this project.

Moved by Ald. Nichols seconded by Ald. Langdon to recommend to Common Council Payment to Northeast Asphalt, Inc for new street construction and reconstruction, concrete curb and gutter, asphalt pavement, storm sewer for Southfield West/Natures Way subdivision Streets, Barker Farm VI Subdivision Streets, River Lea Court, Broad Street, Ida Street, Manitowoc Street and Lincoln Street, Contract No. 2015-01 in the amount of \$93,793.83 (Payment No. 3).

Motion carried on roll call 6-0.

7. [Menasha Joint School District Request for 90-Day Trial Period to Change Clovis Grove Elementary School Bus Parking / Parent Pick-Up and Drop-Off Areas](#)

Dave Elliott, Supervisor of Buildings, Grounds & Safety for Menasha Joint School District, explained the request of MJSD to change the school bus parking area from Ida Street to the circle drive in front of Clovis Grove School and the area on the north side of 9th Street in front of the school be designated as a loading zone only for parent pick-up and drop-off. Staff recommends prohibiting parking on the south side of 9th Street between Ida and Arthur Street for safety reasons. In checking with some of the residents in the area they support changes in parking on 9th Street.

Moved by Ald. Nichols seconded by Ald. Taylor to approve 90 day trial period to change Clovis Grove Elementary School bus parking/parent pick-up and drop-off areas and include no parking on south side of 9th Street from Ida to Arthur Street from 7:30am-4:30pm on school days.

Motion carried on roll call 6-0.

8. [Agreement with Appleton Regarding Midway Road and Southfield Drive Intersection Reconfiguration](#)

DPW Radtke explained the City of Appleton is asking for a commitment from City of Menasha to partner on the improvements to the intersection of Midway Road and Southfield Drive for safety purposes. Calumet County will be participating in the project. CA Captain reviewed the agreement and recommended some changes. Staff has not received the final agreement with the recommended changes from City of Appleton, but should have before next Common Council meeting.

Moved by Ald. Benner seconded by Ald. Nichols to recommend to Common Council Agreement with Appleton regarding Midway Road and Southfield Drive intersection reconfiguration.

Motion carried on roll call 6-0.

9. [Resolution R-25-15 Pertaining to Equivalent Runoff Unit \(ERU\) Charges for Storm Water Utility \(Introduced by Mayor Merkes\)](#)

ASD Steeno explained the need to increase storm water rates to keep the Storm Water Utility operating at a prudent level. She reviewed the past few years Storm Water Utility budgets.

Moved by Ald. Nichols seconded by Ald. Langdon to recommend to Common Council Resolution R-25-15 Pertaining to Equivalent Runoff Unit (ERU) Charges for Storm Water Utility (Introduced by Mayor Merkes)

General discussion ensued on recommended increases for 2015 and 2016, method used to determine ERU, financial impact using different method, making changes to the current method of determine ERU.

Moved by Ald. Zelinski seconded by Ald. Taylor to table.

Motion carried on roll call 5-1 Ald. Benner voted no.

E. ADJOURNMENT

Moved by Ald. Taylor seconded by Ald. Langdon to adjourn at 9:35 p.m.

Motion carried on voice vote.