Menasha Utilities
THE POWER OF COMMUNITY
321 Milwaukee Street • P.O. Box 340 • Menasha, WI 54952-0340 www.menashautilities.com

# MEMORANDUM

TO: Mark Radtke, Director
Public Works

FROM: Melanie Krause
General Manager

DATE: July 30, 2014

SUBJECT: Change Order Approval

At the Regular Meeting on July 30 the Menasha Utilities Commission passed a motion for the Board of Public Works to recommend to the Common Council authorization of Change Order #1 for Don Hietpas & Sons, Inc. in the amount of $27,154.14. Change order is requested because the project was bid with water main in terrace along with the need for additional relays. The location was moved into the street during permitting process to keep within Wisconsin DNR codes for separation from sewers.

Copies of supporting documents are attached.

**McMAHON**
ENGINEERS ARCHITECTS

July 18, 2014

Menasha Utilities
321 Milwaukee Street
P.O. Box 34
Menasha, WI 54952

Re: Menasha Utilities
Water Main Reconstruction | London Street
Change Order #1
McM. No. M0002-940117.08

Enclosed herewith is Change Order #1 for the above referenced project. This change is an increase to the Contract in the amount of $27,154.14. The current Contract Price is $301,374.14.

Please review and sign in the space provided. **Return all copies to our office.** We will obtain the Contractor's signature and distribute accordingly.

Should you have any questions, please contact our office at your convenience.

Very truly yours,

McMAHON

Jennifer L. Schaff, P.E.
Project Engineer

JLS:car

Enclosure: Change Order #1

McMAHON
ENGINEERS ARCHITECTS
1445 McMahon Drive
Neenah, WI 54956
P.O. Box 1025
Neenah, WI 54957-1025
Telephone: (920)751-4200
FAX: (920)751-4284

# CHANGE ORDER

DONALD HIETPAS & SONS, INC.
1450 East North Avenue
P.O. Box 166
Little Chute, WI 54140

| | |
|---|---|
| Contract No. | M0002-940117 |
| Project File No. | M0002-940117.08 |
| Change Order No. | One (1) |
| Issue Date: | July 18, 2014 |
| Project: | Menasha Utilities |
| | Water Main Reconstruction \| London St. |

**You Are Directed To Make The Changes Noted Below In The Subject Contract:**

| | (Item Description) | (Price) |
|---|---|---|
| 1.1 | See Attached Spreadsheet | + $27,154.14 |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | **TOTAL** | **+ $27,154.14** |

**The Changes Result In The Following Adjustments:**

| | CONTRACT PRICE | TIME | |
|---|---|---|---|
| Prior To This Change Order | $274,220.00 | - | days |
| Adjustments Per This Change Order | + $27,154.14 | 0 | days |
| Current Contract Status | $301,374.14 | - | days |

| Recommended: | Accepted: | Authorized: |
|---|---|---|
| **McMAHON**<br>Neenah, Wisconsin | **DONALD HIETPAS & SONS, INC.** | **MENASHA UTILITIES** |
| By: [signature] | By: | By: |
| Date: 7/18/14 | Date: | Date: |

- ☐ OWNER Copy
- ☐ CONTRACTOR Copy
- ☐ ENGINEER Copy (Contract Copy)
- ☐ FILE COPY

Four Copies Should Accompany This Change Order
***Execute And Return To ENGINEER For Distribution***

I.D. \\CHANGE-O\M0002\940117.docx

# CHANGE ORDER #1

| | |
|---|---|
| Owner: | MENASHA UTILITIES \| CITY OF MENASHA |
| Project Name: | Water Main Reconstruction \| London Street |
| Contract No. | M0002-940117 |
| Bid Date: | February 25, 2014 |
| Bid Time: | 11:30 a.m., local time |
| Project Manager: | Jennifer L. Schaff, P.E. |

Engineer: McMAHON
1445 McMahon Drive
P.O. Box 1025
Neenah, WI 54956 / 54957-1025

DONALD HIETPAS & SONS, INC.
1450 East North Avenue
P.O. Box 166
Little Chute, WI 54140

| Item | Unit Price | Unit | Description | Bid Qty | Bid Total | Final Qty | Total | Qty Change | Adjusted Total |
|---|---|---|---|---|---|---|---|---|---|
| 1. | $5.30 | S.F. | Concrete Apron Replacement | 2,100 | $11,130.00 | 0 | $0.00 | -2,100 | -$11,130.00 |
| 2. | $0.00 | L.F. | Curb and Gutter Replacement | 200 | $0.00 | 0 | $0.00 | -200 | $0.00 |
| 3. | $0.00 | S.F. | Concrete Sidewalk Replacement | 600 | $0.00 | 0 | $0.00 | -600 | $0.00 |
| 4. | $4,650.00 | L.S. | Turf Restoration | 1 | $4,650.00 | 0.40 | $1,850.00 | -1 | -$2,800.00 |
| 5. | $41.50 | L.F. | 8 Inch PVC Water Main | 3,600 | $149,400.00 | 3509 | $145,623.50 | -91 | -$3,776.50 |
| 6. | $1,550.00 | Ea. | 8 Inch Valve | 22 | $34,100.00 | 17 | $26,350.00 | -5 | -$7,750.00 |
| 7. | $50.00 | L.F. | 6 Inch Hydrant Lead | 25 | $1,250.00 | 56 | $2,800.00 | 31 | $1,550.00 |
| 8. | $4,100.00 | Ea. | Hydrant with Auxiliary Valve | 3 | $12,300.00 | 5 | $20,500.00 | 2 | $8,200.00 |
| 9. | $2,965.00 | Ea. | Hydrant | 3 | $8,895.00 | 0 | $0.00 | -3 | -$8,895.00 |
| 10. | $750.00 | Ea. | Long Side Service Connect | 35 | $26,250.00 | 37 | $27,750.00 | 2 | $1,500.00 |
| 11. | $750.00 | Ea. | Short Side Service Connect | 29 | $21,750.00 | 25 | $18,750.00 | -4 | -$3,000.00 |
| 12. | $1,995.00 | L.S. | Erosion Control | 1 | $1,995.00 | 1 | $1,995.00 | 0 | $0.00 |
| 13. | $2,500.00 | L.S. | Traffic Control Plan & Devices | 1 | $2,500.00 | 1 | $2,500.00 | 0 | $0.00 |
| 14. | $4.49 | L.S. | Cost Adjustment to Construct Water Main in Roadway* | 0 | $0.00 | 3509 | $15,755.41 | 3,509 | $15,755.41 |
| 15. | $700.00 | Ea. | Relocate Hydrant | 0 | $0.00 | 1 | $700.00 | 1 | $700.00 |
| 16. | $1,125.00 | Ea. | 6" Valve and Box | 0 | $0.00 | 1 | $1,125.00 | 1 | $1,125.00 |
| 17. | $4,597.23 | L.S. | Install Main into HWY 114 | 0 | $0.00 | 1 | $4,597.23 | 1 | $4,597.23 |
| 18 | $12,602.25 | L.S. | Marquette and Appleton Rd Relay | 0 | $0.00 | 1 | $12,602.25 | 1 | $12,602.25 |
| 19. | $12,975.70 | L.S. | Sixth St & Racine St Relay | 0 | $0.00 | 1 | $12,975.70 | 1 | $12,975.70 |
| 20. | $3,200.00 | L.S. | Sixth St & Racine St Valve Replacement | 0 | $0.00 | 0 | $0.00 | 0 | $0.00 |
| 21. | $1,600.00 | L.S. | Open Cut Service | 0 | $0.00 | 1 | $1,600.00 | 1 | $1,600.00 |
| 22. | $1,100.00 | L.S. | Pulled Service | 0 | $0.00 | 1 | $1,100.00 | 1 | $1,100.00 |
| 23. | $860.00 | L.S. | Prep Asphalt & Sawing Marquette St | 0 | $0.00 | 1 | $860.00 | 1 | $860.00 |
| 24. | $1,940.05 | L.S. | Prep Asphalt & Sawing Sixth St & Racine St | 0 | $0.00 | 1 | $1,940.05 | 1 | $1,940.05 |
| | | | **TOTAL (Items 1 through 24, Inclusive)** | | **$274,220.00** | | $301,374.14 | | $27,154.14 |

| | |
|---|---|
| Final Contract Amount | $301,374.14 |

* Project was bid with water main in terrace. The location was moved into the street during permitting process to be in keeping with Wisconsin DNR codes for seperation from sewers. Special Select backfill was required therefore a price adjustment is necessary.