



## MEMORANDUM

To: City of Menasha Board of Public Works  
From: Donald Merkes, Mayor  
Mark Radtke, Director of Public Works *JM MR*  
Date: 12 June 2014  
RE: Lake Park Road Reconstruction and Jurisdictional Transfer

### BACKGROUND

Lake Park Road, running through the Cities of Menasha and Appleton, the Village of Harrison, and the Town of Harrison, carries significant regional traffic at 5000-7000 vehicles per day. The road which was originally designed to carry rural traffic was not designed to carry the traffic volume, nor handle the turning movements that it now does. Furthermore, the road not only is deteriorating but also lacks bike and pedestrian facilities necessary for the urban environment in which it is now located.

Last year Calumet County was successful in securing nearly \$5.5 million dollars to reconstruct Lake Park Road from Highway 10-114 to Midway Road. The reconstruction would include: a three lane concrete road with curb and gutter, a roundabout at the Manitowoc Road intersection, sidewalks on the east side of the road, and a bike-pedestrian trail on the west side of the roadway. Funding for the project was to be split 80% federal and 20% local. Calumet County proposed splitting the local share with the municipalities 10% local and 10% county, with the local municipalities sharing their 10% based on road frontage in each community. The county would fund all design costs and right of way acquisition costs. When complete the county would release the jurisdiction of the roadway to the adjoining municipality.

The City of Menasha's share would have been approximately \$161,957.

Unfortunately, the Town/Village of Harrison went on record refusing to fund any cost share of the project jeopardizing the entire project.

Mayor Merkes attended the June 6<sup>th</sup> meeting of the Calumet County Highway Committee where they discussed options as related to the SMA (State Municipal Agreement) and IGA (Intergovernmental Agreement) for the Lake Park Road project. A listing of the options discussed is attached. Consensus with the committee members was that if the adjoining municipalities agreed to accept jurisdiction of the roadway following reconstruction the County would consider funding the entire project cost. Along with this there would be further discussion of changing County policy in which the county could choose to fund up to 100% of projects with at least 60% federal funding and which would be turned over to local jurisdiction upon completion.

Calumet County is seeking conceptual approval of the jurisdictional transfer based on total reconstruction costs being paid by the county. If conceptually approved by the three parties an IGA will be forwarded to the communities for final approval of the project.

### **ANALYSIS**

Preceding the federally funded option Calumet County along with the Town of Harrison was asking the City of Menasha to fund 33% of the entire cost of the project. This cost sharing scenario would have been considerably more than the \$161,957 more recently requested or the offer for reconstruction without cost now on the table.

Lake Park Road is in need of reconstruction to remedy functional obsolescence, provide safe multi-modal access, and address deteriorating pavement.

The reconstruction and jurisdictional transfer will also allow the City additional access points to Lake Park Square as originally designed which will make the property more valuable and desirable.

### **FISCAL IMPACT**

Acceptance of the roadway will nominally increase road maintenance and plowing costs, however, it will also increase state road aids to the community. Upon need for future reconstruction the road would still be eligible for federal funding. Rejection of federal funding could lead to higher shared costs for all municipalities.

### **RECOMMENDATION**

Staff recommends that the Board of Public Works direct staff to develop an IGA with Calumet County in which; the County assumes the 20% local share of the project as well as any design and ROW acquisition costs, and the City agrees to accept jurisdictional transfer upon completion with the ability to determine access control immediately and that remnant parcels within the City's growth area be transferred upon completion of the project.

## County Options for CTH LP

### 1) Pulverize and Pave

- \$700,000 total estimated cost
- \$400,000 is in the 2014 budget and the remaining \$300,000 is planned for the 2015 budget (estimated)

County Fiscal Impact: Estimated \$700,000 on the levy and ongoing maintenance

### 2) Pay for the entire local cost share under the federal grant

- a. And, Turn the road over to municipalities

County Fiscal Impact 2a: Estimated \$1,169,800 on the levy

- b. Or, and Retain LP as a county road

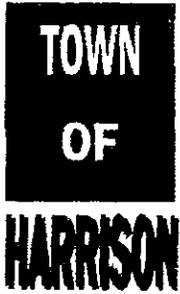
County Fiscal Impact 2b: Estimated \$1,169,800 on the levy and ongoing maintenance

NOTE: We would need to waive department policy on local cost sharing and/or modify the existing department policy to allow for this option.

### 3) **Modify amount for cost share and enter into Intergovernmental Agreement (IGA) with federal funds. Currently, by department policy, the municipality share is generally based on front footage.**

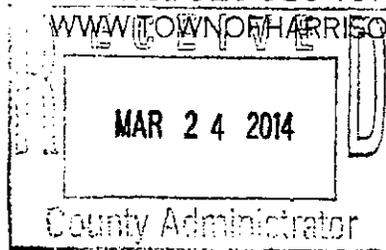
County Fiscal Impact: Minimum \$683,983 and remaining is undeterminable until new methodology is agreed upon

NOTE: What would we do with LP until 2019?



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March 14, 2014

Dear County Board Members, Highway Committee Members, and Administrator Shambeau;

Recently, the Town and Village of Harrison was asked to enter into an intergovernmental agreement to help pay for a portion of the County Trunk Highway LP upgrade. The estimated cost of the proposed upgrade is \$5,449,000.00. Calumet County has applied for a grant to pay for 80% of this cost. The other 20% is to be funded by a local(s) match. The 20% match would be approximately \$1,089,800.00.

Calumet County has proposed that it would pay approximately \$683,983.00 towards the project with the City of Menasha paying \$161,957, the Town of Harrison paying \$161,957 and the Village of Harrison paying \$161,957. The proposal also included a jurisdictional transfer of CTH LP to the local municipalities.

The Town of Harrison and the Village of Harrison held a joint meeting to discuss this item. They felt that they would not be willing to participate in a cost share agreement on CTH LP for the following reasons:

- 1) CTH LP is a county road.
- 2) Calumet County is responsible for maintaining county roads.
- 3) Calumet County has been collecting state road aids to maintain CTH LP.
- 4) Paying for road improvements would leave less money for Town and Village road improvement projects.

Both the Village and the Town would, however, be willing to discuss a jurisdictional transfer of CTH LP once upgrades have been completed, as was done on CTH S.

Sincerely,

A handwritten signature in black ink, appearing to read "Travis Parish".

Travis Parish  
Town/Village Administrator  
Town/Village of Harrison

**EXHIBIT B**

**COST ESTIMATE AND PARTICIPATION**

PHASE	Total Estimated Cost	FEDERAL FUNDS	%	City Menasha Share	%	Calumet County Share	%	Town of Harrison Share	%	Village of Harrison Share	%
<u>Design Engineering</u>	\$490,325	\$392,260	80	\$0	0	\$98,065	20	\$0	0	\$0	0
<u>Right-of-Way</u>	\$100,000	0		\$0	0	\$100,000	100	\$0	0	\$0	0
<u>Construction</u>	\$4,457,500	\$3,566,000	80	\$148,584	3.33	\$445,750	10	\$148,583	3.33	\$148,583	3.33
<u>State Review for Construction</u>	\$401,175	\$320,940	80	\$13,373	3.33	\$40,118	10	\$13,372	3.33	\$13,372	3.33
<b>Total Estimate</b>	<b>\$5,449,000</b>	<b>\$4,279,200</b>		<b>\$161,957</b>		<b>\$683,983</b>		<b>\$161,955</b>		<b>\$161,955</b>	