



### STREET USE APPLICATION

Event: Community First Fox Cities Marathon  
 Presented by Miron Construction  
 Sponsored by: Community First Credit Union  
 Responsible Person: Jesse Drake, Race Operations Manager  
 Address: P.O. Box 1315  
Appleton, WI 54912-1315

Street Use Date: 9/21/2014  
 Start Time: 6:00 AM  
 End Time: 2:00 PM  
 Number of Units: 5,000+  
 (Parades) Participants

Email Address: jesse.drake@communityfirstcu.org Phone: (920) 882-5219 office  
(920) 450-0083 cell  
 Street Route: Start Line: UW-Fox Valley, Finish Line: Riverside Park, Neenah  
 Description of Use (attach map): See enclosed map and explanations

Liability Insurance has been secured in the amount of \$ 2,000,000 with the City of Menasha named as the additional insured. This is primary insurance.  
 Insurance Company Secura Insurance Company Policy No. 22543  
 (Attached are samples of the certificate of insurance and endorsement; each naming the City of Menasha as additional insured)

Date: 3/26/2014 Applicant's Signature: Jesse Drake

**Permit Fee:** Each application for a Street Use Permit shall be accompanied by a fee of \$25.00 along with a Special Event Fee of \$25.00. Please make checks payable to City of Menasha.

**Note to events planning to use City Parks and/or greenspace:** Any multi-day event or event which plans to sell beer and/or wine to the public must appear before the Parks and Recreation Board.

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**TO BE COMPLETED BY CITY STAFF** (Revised February 4, 2013)

Scheduled Park & Recreation Board Review Date: \_\_\_\_\_  
 Not Required:  Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Scheduled Common Council Review Date: 8-18-14  
 Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

**APPROVAL:**  
 Police Dept. PD Fire Dept. WJG Public Works Dept. MR City Attorney PAC

**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

05/13/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Paroubek Insurance Agency Inc 301 N. Broadway, Suite 206 De Pere, WI 54115 Andy Paroubek	CONTACT NAME:	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED <b>Fox Cities Marathon</b> c/o Mary Sullivan Community First, 2616 S Oneida Appleton, WI 54912	INSURER A : Secura Insurance Companies	22543
	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	X	CP3195781	02/01/2014	02/01/2015	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ EXCLUDED PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		A3195782	02/01/2014	02/01/2015	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (PER ACCIDENT) \$
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$		20-CU-003218934-4	02/01/2014	02/01/2015	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A				WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
Fox Cities Marathon - September 19-21, 2014; The City of Menasha is listed as Additional Insured on the General Liability in regard to the referenced marathon, subject to policy forms, conditions & exclusions.

**CERTIFICATE HOLDER****CANCELLATION**

City of Menasha  
140 Main St  
Menasha, WI 54952

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



SECURA INSURANCE, A Mutual Company

P. O. BOX 819 APPLETON, WI 54912-0819

COMMERCIAL GENERAL LIABILITY

RENEWAL DECLARATION

POLICY NO. 20-CP-003195781-4/000

RENEWAL OF 20-CP-003195781-3

ACCOUNT NUMBER: 00007253268

NAMED INSURED AND MAILING ADDRESS

AGENCY AND MAILING ADDRESS 484330 04

FOX CITIES MARATHON INC
C/O MARY SULLIVAN
2616 S ONEIDA ST
APPLETON WI 54912

PAROUBEK INS AGY INC
STE 206
301 N BROADWAY
DE PERE WI 54115

POLICY PERIOD: From 02/01/2014 to 02/01/2015 AT 12:01 A.M. STANDARD TIME AT YOUR MAILING ADDRESS SHOWN ABOVE.
ATTACH THIS RENEWAL DECLARATION TO YOUR POLICY.

ADDITIONAL INSURED(S)

CITY OF MENASHA PER FORM: CG2026 (07-04)
140 MAIN ST
MENASHA WI 54952

CITY OF NEENAH PER FORM: CG2026 (07-04)
211 WALNUT ST
NEENAH WI 54956

FOX VALLEY TECHNICAL COLLEGE PER FORM: CG2026 (07-04)
1825 N BLUEMOUND RD
APPLETON WI 54915

MEMBERS OF THE CONDO ASSOCIATION PER FORM: CG2026 (07-04)
1455 MIDWAY RD
MENASHA WI 54952

PENTECOSTALS OF THE FOX CITIES PER FORM: CG2026 (07-04)
1445 MIDWAY RD
MENASHA WI 54952

TOWN OF MENASHA PER FORM: CG2026 (07-04)
2000 MUNICIPAL DR
NEENAH WI 54956

UW FOX VALLEY PER FORM: CG2026 (07-04)
1478 MIDWAY RD
MENASHA WI 54952

VALLEY TRUCK LEASING INC PER FORM: CG2026 (07-04)
5668 NEUBERT RD
APPLETON WI 54913

VILLAGE OF GRAND CHUTE PER FORM: CG2026 (07-04)

Original



## 2014 City of Menasha Details

- 1) **Start Line (Midway Road) to Midway Road/Oneida Street**
  - Midway Rd. closed (all lanes) from University Avenue to Oneida Street (5:30-7:15 a.m.)
  - Runners & Walkers in all 4 lanes of the road
  
- 2) **Plank Road/Boyd Ct to Manitowoc Road/Oneida Street (runners will arrive at this location @ about 7:25am)**
  - Runners & walkers on left half (south) side of the road throughout City of Menasha
    - Please reserve south half of Manitowoc Rd between Boyd Ct & Oneida St for runners (same as last year)
  
- 3) **Manitowoc Road/Oneida Street to Walnut Street/Nicolet Boulevard**
  - Runners & walkers on left half side of the road throughout City of Menasha (against the normal flow of traffic)
  - Jefferson Park – use the west side of the park road between baseball diamonds
  - Broad Street – wrong way on one-way street traveling west
  - Racine Street Bridge – mats over bridge grating
    - Runner's lane will be center lane and east (northbound) lane
    - Traffic will be limited to northbound only (no southbound)
  - Racine Street Lift Bridge will remain down from 7:30 a.m. – 1:30 p.m. (U. S. Coast Guard approved)
  - Place cones closer together around Racine St/Main St intersection for safety
  - Same route as in 2013: Manitowoc Rd – Melissa St – 7<sup>th</sup> Street – London St – Konemac St – 3<sup>rd</sup> Street – Jefferson Park – Broad St – Racine St Bridge – Ahnaip St – Walnut St – exit Menasha into Neenah

### Officers needed at the following locations:

- 1) Start Line to stop traffic at University/Midway Rd intersection (5:30 – 7:15am)
- 2) Manitowoc Rd/Melissa Street/7<sup>th</sup> Street intersection (7:35am – 12:50pm)
- 3) London St/Hwy114 (Plank) intersection (7:40am – 1:00pm)
- 4) Racine Street/Main Street – north side of Racine St. Bridge (7:45am – 1:25pm)
- 5) Racine Street/Ahnaip Street – south side of Racine St. Bridge (7:45am – 1:25pm)



## 2014 Community First Fox Cities Marathon Start Line

### UW-Fox Valley, Midway Road – Menasha

- Requesting Midway Road from University Avenue to Hwy. 10/Oneida Street to be closed (all 4 lanes) to traffic from 5:30 a.m. until 7:15 a.m.
  
- City of Menasha Police officers (in conjunction with the Town of Menasha Police officers) are needed at Midway Rd/University Ave intersection to direct traffic into UW-Fox Valley and Sabre Lanes parking lots (as well as traffic and shuttle busses south on University Ave.)
  - Time Frame: 5:30 – 7:15 a.m.



## **2013 Community First Fox Cities Marathon (City of Menasha section)**

The Fox Cities Marathon will re-enter the City of Menasha on Manitowoc Road and exit the City of Menasha at the Walnut St/Nicolet Blvd intersection – entering the City of Neenah.

- Please place traffic cones on the left side of the road (allowing for the runners lane width to be HALF of the width of the entire road) – runners will be running on the left-hand side, against the normal flow of traffic. This arrangement will continue to allow traffic as well as provide runners a safe part of the road during the road.
- Please place 'No Parking' signs where it is not already prohibited, on all roads of the Marathon route:
  - Manitowoc Road/Plank Road
  - Melissa Street
  - 7<sup>th</sup> Street
  - London Street
  - Konemac Street
  - 3<sup>rd</sup> Avenue
  - Jefferson Park
  - Broad Street (running the wrong way on the 1-way street)
  - Racine Street (over Racine Street Bridge – left hand and middle lanes reserved for runners, 1-way traffic only allowed across Bridge – northbound traffic only)
  - Ahnaip Street
  - Walnut Street









