

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
August 4, 2014
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Sevenich at 9:01 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Langdon, Keehan, Zelinski, Englebert, Benner, Nichols, Taylor, Sevenich
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, DPW Radtke, CDD Keil ASD
Steen, Scott Mauer (MU) Elizabeth Dietz (Fox Valley Humane Association), Clerk Galeazzi

C. MINUTES TO APPROVE

1. [July 21, 2014](#)

Moved by Ald. Englebert, seconded by Ald. Keehan to approve minutes.
Motion carried on voice vote.

D. DISCUSSION / ACTION ITEMS

1. [Street Use Application – Twisted Pistons Scholarship Cruise-In; August 21, 2014; 2:00 PM – 10:00 PM; \(Twisted Pistons\)](#)

Moved by Ald. Taylor, seconded by Ald. Benner to recommend to Common Council Street Use Application for Twisted Pistons Scholarship Cruise-in, August 21, 2014, 2:00PM-10:00PM (Twisted Pistons).

Motion carried on voice vote.

2. [Street Use Application – Two-Wheel Tuesday; August 26, 2014; 6:00 PM – 9:00 PM; \(The Locker Room\)](#)

Staff explained the application submitted by The Locker Room may not be the sponsor of the event. They have been told the Fox Valley Humane Association may be the sponsor so the application should be in the name of the Fox Valley Humane Association.

Elizabeth Dietz from the Fox Valley Humane Association spoke on their connection to the event. General discussion ensued on Special Event procedures.

Moved by Ald. Taylor, seconded by Ald. Zelinski to recommend to Common Council Street Use Application for Two-Wheel Tuesday, August 26, 2014, 6:00PM-9:00PM (The Locker Room).

Motion failed on roll call 3-5.

Ald. Taylor, Sevenich, Zelinski voted yes.

Ald. Nichols, Langdon, Keehan, Englebert, Benner voted no.

3. [Street Use Application – Labor Day Parade; September 1, 2014; 9:30 AM – 10:30 AM \(Labor Temple Coop Association\)](#)

Staff explained this is part of a Special Event and the parade route is the same as previous years. All required documents have been submitted.

General discussion ensued on waiving the requirement for a representative to be present at the meeting. City Code allows Council to waive requirement of a representative be present at the meeting.

Moved by Ald. Englebert, seconded by Ald. Benner to recommend to Common Council Street Use Application for Labor Day Parade, September 1, 2014, 9:30AM-10:30AM (Labor Temple Coop Association) and waive requirement that a representative be present at the meeting.

Motion carried on roll call 8-0.

4. [Street Use Application – Community First Fox Cities Marathon; September 21, 2014; 6:00 AM – 2:00 PM \(Community First Credit Union\)](#)

Moved by Ald. Taylor, seconded by Ald. Zelinski to recommend to Common Council Street Use Application for Community First Fox Cities Marathon, September 21, 2014, 6:00AM-2:00PM (Community First Credit Union) and waive requirement that a representative be present at the meeting.

Motion carried on roll call 8-0.

5. [Street Use Application – 21st Annual St. Joe's 5K Run/Walk; October 11, 2014; 8:00 AM – 10:00 AM \(Pacesetter's – Fox Cities\)](#)

Moved by Ald. Taylor, seconded by Ald. Keehan to recommend to Common Council Street Use Application for 21st Annual St. Joe's 5K Run/Walk, October 11, 2014, 8AM-10AM (Pacesetter's-Fox Cities) and waive requirement that a representative be present at the meeting.

Motion carried on roll call 8-0.

6. [Payment – Northeast Asphalt, Inc.; Contract Unit No. 2014-01; New Street Construction, Gamsky Grove \(Harold Drive\) and First Addition to Southfield; \\$217,462.16 \(Payment No. 2\)](#)

DPW Radtke explained the project is almost complete.

Moved by Ald. Taylor, seconded by Ald. Keehan to recommend to Common Council payment to Northeast Asphalt, Inc, Contract Unit No. 2014-01, New Street Construction for Gamsky Grove (Harold Drive) and First Addition to Southfield the amount of \$217,462.16 (Payment No. 2)

Motion carried on roll call 8-0.

7. [Change Order – Donald Hietpas & Sons, Inc.; M0002-940117; Water Main Reconstruction / London Street; ADD: \\$27,154.14; \(Change Order No. 1\)](#)

Scott Mauer, Water Distribution Foreman, explained the change is due to the water main being moved from the terrace to the street to keep with Wisconsin DNR codes.

Moved by Ald. Taylor, seconded by Ald. Zelinski to recommend to Common Council Change Order for Donald Hietpas & Sons, Inc, M0002-940117, Water Main Reconstruction for London Street, ADD \$27,154.14 (Change Order No. 1)

Motion carried on roll call 8-0.

8. Discussion Regarding Plans for Addressing the Condition of Racine Street Between Eighth Street and Ninth Street (Ald. Sevenich)

DPW Radtke explained the plan for City crews to remove the current pavement on the east side of Racine Street from Eighth Street to Ninth Street and replace it with asphalt.

He will coordinate with Menasha Utilities on any upcoming utility work for that area.

E. ADJOURNMENT

Moved by Ald. Taylor, seconded by Ald. Langdon to adjourn at 10:06 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk