

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
June 16, 2014
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Sevenich at 7:25 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Nichols, Taylor, Sevenich, Langdon, Keehan, Zelinski, Englebert, Benner

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, FC Auxier, DPW Radtke, CDD Keil, ASD Steeno, PRD Tungate, LD Lenz, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [June 2, 2014](#)

Moved by Ald. Englebert, seconded by Ald. Langdon to approve minutes.

Motion carried on voice vote.

D. DISCUSSION / ACTION ITEMS

1. [Street Use Application – Race the Lake; Sunday, August 17, 2014; 7:00 AM – 9:30 AM \(DuTriRun/ARC of Menasha\)](#)

DPW Radtke explained staff has reviewed the application and everything is in order.

Moved by Ald. Taylor, seconded by Ald. Keehan to recommend to Common Council Street Use Application-Race the Lake, Sunday August 17, 2014, 7:00 AM – 9:30 AM (DuTriRun/ARC of Menasha)

Motion carried on voice vote.

2. [Street Use Application – Frehley Gilmore Birthday Party; Saturday, July 12, 2014; 10:00 AM – 10:00 PM \(Boys & Girls Brigade\)](#)

DPW Radtke explained staff has reviewed the application and everything is in order.

Andrew Gilmore addressed the members to report the residents on the street have no objection to closing the street.

Moved by Ald. Langdon, seconded by Ald. Taylor to recommend to Common Council Street Use Application-Frehley Gilmore Birthday Party, Saturday July 12, 2014 with mitigating circumstances of a safety issue if held elsewhere.

Motion carried on voice vote.

3. [Street Use Application – Two Wheel Tuesday; July 22, 2014, 2014; 6:00 PM – 9:00 PM \(The Locker Room\)](#)

No one was present representing the applicant to answer questions.

Moved by Ald. Englebert, seconded by Ald. Benner to table.

Motion carried on roll call 8-0.

4. [Request to Allow Overnight Parking on the West Side of Elm Street from Nicolet Boulevard to Keyes Street During the Period of April 1 through October 31](#)

DPW Radtke explained a petition was submitted requesting overnight parking on the west side of Elm Street from Nicolet Blvd to Keyes Street. Currently parking is only allowed on the west side of Elm Street. The odd/even overnight parking regulation from April 1 through October 31 restricts overnight parking on the west side of Elm Street on odd numbered days. He did receive an objection to allowing the overnight parking on the west side from a resident of Elm Street stating a safety issue as vision will be blocked when pulling out of the driveway and hinders refuse pickup.

General discussion ensued on the other streets that allow overnight parking.

PC Styka commented the City ordinance requires all vehicles to be moved every 72 hours, and this proposal would make enforcement somewhat more difficult.

The following residents addressed the board members:

Dave Hansen, 318 Elm Street. Odd/even overnight parking is confusing. Most properties on Elm Street have short driveway and not enough room to park multiple vehicles.

Patrick Brooks, 305 Elm Street. Residents have called police to report a vehicle parked overnight, may ticket sometimes.

Ron Parsons, 338 Elm Street. Object to allowing overnight parking on west side of Elm Street. Issues with allowing two vehicles down the narrow street at the same time.

Juanita Parsons, 338 Elm Street. Object to allowing overnight parking on west side of Elm Street. The street is narrow. Vehicles are parked in same spot for more than 72 hours. Safety issues with parking across from driveways.

Chairman Sevenich commented the change would need to come in the form of an Ordinance sponsored by an Alderman or Mayor.

5. [Recommendation to Submit Ballot Requesting Winnebago County to Refund the Recycling Revenue Surplus of \\$77,384.00 to Signing Municipalities Based Upon each Municipality's Actual Tonnage Processed and Sold for Year 2013](#)

DPW Radtke explained Winnebago County is asking each signing municipality to cast a ballot on how to disburse the surplus revenue of \$189,649. There is a deficit to the County of \$112,265 from the Tri-County Single Stream Recycling Facility. To keep tipping cost down, staff is recommending allowing the County to maintain \$112,265 for the deficit and rebate \$77,384 to the signing municipalities.

Moved by Ald. Taylor, seconded by Ald. Englebert to recommend to Common Council To submit ballot requesting Winnebago County to refund the recycling revenue surplus of \$77,384.00 to signing municipalities based upon each municipality's actual tonnage processed and sold for year 2013.

Motion carried on roll call 8-0.

6. [Resolution R -18 -14 Acknowledging Review of City of Menasha 2013 Compliance Maintenance Annual Report Under Wisconsin Administrative Code NR 208](#)

DPW Radtke explained the City is required to file a Compliance Maintenance Annual Report with the Department of Natural Resources for the operation and maintenance of the sanitary sewer collection system. The City has achieved a grade of an A, so no corrective actions are necessary at this time.

Moved by Ald. Taylor, seconded by Ald. Keehan to recommend to Common Council R-18-14 A Resolution Acknowledging review of City of Menasha 2013 Compliance Maintenance Annual Report Under Wisconsin Administrative Code NR 208.

Motion carried on voice vote.

7. [Recommendation to Develop an Intergovernmental Agreement with Calumet County for the Reconstruction and Jurisdictional Transfer of Cty Trunk LP](#)

DPW Radtke and Mayor Merkes explained Calumet County's proposal to reconstruct County Trunk LP (Lake Park Road) using grant funds. Upon completion of the project jurisdiction of County Trunk LP would be turned over to the Cities of Menasha and Appleton and the Town/Village of Harrison.

Moved by Ald. Taylor, seconded by Ald. Keehan to recommend to Common Council To Develop an Intergovernmental Agreement with Calumet County for reconstruction and jurisdictional transfer of Cty Trunk LP.

Motion carried on roll call 8-0.

8. Discussion Regarding the Planted Terrace Area along Racine Street from Main Street to Third Street (Ald. Taylor)

Ald. Taylor gave a brief history of when flowers were originally planted on the terrace area along Racine Street. The flowers have not done so well in some of the areas and he is requesting to meet with the Mayor and City Comptroller to budget funds to replant flowers in those areas.

9. Discussion Regarding the Necessity for the Continuation of the City of Menasha Parking Committee (Ald. Sevenich)

General discussion ensued on the function of the Parking Committee regarding the need for the committee since recommendations from the committee have to go to Board of Public Works and then to Common Council. The need for the Parking Committee will be continuously reviewed as parking issues are brought before the Board of Public Works.

E. ADJOURNMENT

Moved by Ald. Benner, seconded by Ald. Taylor to adjourn at 8:20 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk