

CITY OF MENASHA  
Board of Public Works  
Third Floor Council Chambers  
140 Main Street, Menasha  
February 17, 2014  
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Taylor at 7:40 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Langdon, Keehan, Zelinski, Englebert, Benner, Nichols, Taylor, Sevenich

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, DPW Radtke, CDD Keil, ASD Steeno, PRD Tungate, Clerk Galeazzi.

C. MINUTES TO APPROVE

1. [January 20, 2014](#)

Moved by Ald. Langdon, seconded by Ald. Keehan to approve minutes.

Motion carried on voice vote.

D. DISCUSSION/ACTION ITEMS

1. [Ordinance O-3-14 Assessable Components for New Street Construction \(Forestry-Street Trees\) \(Introduced by Ald. Langdon\)](#)

DPW Radtke explained this ordinance would add street tree planting as part of the special assessment for any new street construction.

General discussion ensued regarding: consideration of giving property owners additional options for street frontage tree planting, the City's current tree planting policy, and establishing procedure to notify new property owner of City policy or ordinance.

Moved by Ald. Benner, seconded by Ald. Sevenich to table Ordinance O-3-14 Assessable Components for New Street Construction (Forestry-Street Trees)  
Motion carried on roll call 7-1. Ald. Nichols voted no.

2. [Preliminary Resolution R-5-14 Declaring Intent to Exercise Special Assessment Powers under Section 66.0703, Wisconsin Statutes \(Gambsky Grove, 1<sup>st</sup> Addition to Southfield\) \(Introduced by Ald. Taylor\)](#)

DPW Radtke explained the area for new street construction would be Harold Drive, Grassy Plains Drive, Grassymeadow Lane, a portion of Ridgecrest Lane and Prairie View Court. The special assessment of street trees will need to be removed as Ordinance O-3-14 was tabled.

Moved by Ald. Sevenich, seconded by Ald. Keehan to recommend to Common Council Preliminary Resolution R-5-14 Declaring Intent to Exercise Special Assessment Powers under Section 66.0703, Wisconsin Statutes (Gambsky Grove, 1<sup>st</sup> Addition to Southfield).  
Moved by Ald. Sevenich, seconded by Ald. Keehan to amend to eliminate street trees from the improvements.

Motion on amendment carried on roll call 7-1. Ald. Nichols voted no.

Original motion as amended carried on roll call 8-0.

3. [Racine Street/STH 441 Interchange Improvements – Roundabout Jurisdiction, Landscaping and Amenities](#)

DPW Radtke explained the Department of Transportation has informed the City and Town of Menasha that four new roundabouts will be constructed as part of the STH 441 expansion project. The cost for the construction of the roundabouts will be paid by DOT. They are asking the City and Town to take ownership and maintain the roundabouts after they are completed. It is proposed that the City be responsible for the two roundabouts south/east of STH 441. The City will need to negotiate a maintenance agreement with DOT. Each municipality is being asked to determine the landscaping and amenities level. Staff recommends going with a Level 3 landscaping, red-brick style stamped concrete and the selection of eligible decorative light fixture for two of the roundabouts, one at Racine Street/CTH P and one at Appleton Road/STH 47.

Moved by Ald. Sevenich, seconded by Ald. Keehan to recommend to Common Council roundabout landscaping and eligible amenities of a Level 3 at the Racine Street/CTH P interchange and the Appleton Road/STH 47 interchange  
Motion carried on roll call 8-0.

E. ADJOURNMENT

Moved by Ald. Langdon, seconded by Ald. Sevenich to adjourn at 8:26 p.m.  
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk