



### STREET USE APPLICATION

Event: MEMORIAL DAY PARADE  
 Sponsored by: TWIN CITY VETERANS ORG.  
 Responsible Person: DAVE MIX  
 Address: 1427 BIRCH TREE LN  
NEENAH WI 54956  
 Email Address: mr42@ncw-rr.com

Street Use Date: MAY 27-2013  
 Start Time: 8 AM  
 End Time: 11 AM  
 Number of Units: 50  
 (Parades)

Phone: 920-725-2368

Street Route: MAP ATTACHED  
Description of Use (attach map)

**Liability Insurance has been secured in the amount of \$2,000,000 with the City of Menasha named as the additional insured. This is primary insurance.**  
 Insurance Company HUB International Services Inc. Policy No. AR6360147  
 (Attached are samples of the certificate of insurance and endorsement; each naming the City of Menasha as additional insured)

Date: 2-14-13 Applicant's Signature: [Signature]

872  
750.00  
CS

**Permit Fee: Each application for a Street Use Permit shall be accompanied by a fee of \$25.00 along with a Special Event Fee of \$25.00. Please make checks payable to City of Menasha.**

**Note to events planning to use City Parks and/or greenspace:** Any multi-day event or event which plans to sell beer and/or wine to the public must appear before the Parks and Recreation Board.

**TO BE COMPLETED BY CITY STAFF** (Revised February 4, 2013)

Scheduled Park & Recreation Board Review Date: \_\_\_\_\_  
 Not Required:  Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Scheduled Common Council Review Date: 3/18/2013  
 Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

**APPROVAL:**  
 Police Dept. [Signature] Fire Dept. VG/eg Public Works Dept. MR\* City Attorney AC

\* There may be minor curb & gutter construction on Milwaukee Street north of Broad Street but it should not greatly interfere with parade.  
 140 Main Street • Menasha, Wisconsin 54952-3151 • Phone (920) 967-3610 • Fax (920) 967-5272  
 www.cityofmenasha-wi.gov



Neenah Post 33  
Menasha Post 152



Menasha Post 2126  
Neenah Post 10893

PARADE  
STARTS

WILWAUKEE ST

MENASHA

WASHINGTON ST

SECOND ST

FIRST ST

BROAD ST

MAIN ST

NICOLET BLVD

N. COMMERCIAL ST

NEENAH

WISCONSIN AVE

MAIN ST

CHURCH ST

PARADE ENDS

**CERTIFICATE OF INSURANCE  
SPECIAL EVENT LIABILITY GROUP INSURANCE TRUST, A RISK PURCHASING GROUP**

<b>Certificate #</b> 37501	
<b>FACILITY OWNER: (Additional Insured)</b> City of Menasha 140 Main St. Menasha, WI 54952	<b>PRODUCER:</b> HUB International Insurance Services Inc. P.O. Box 4047 Concord, CA 94524-4047 PH: 925 609 6500 FX: 925 609 6550 <a href="mailto:specialevent@hubinternational.com">specialevent@hubinternational.com</a>

<b>EVENT HOLDER: (Named Insured)</b> Neenah-Menasha Veterans 27-May-13 546 3rd St. Menasha, WI 54952	<b>EVENT INFORMATION</b>	
	<b>TYPE OF EVENT:</b>	Parade
	<b>EVENT DATE(S):</b>	5/27/2013
	<b>EVENT LOCATION:</b>	Starting corner of 3rd St. and Milwaukee St. to Main St. to Tayco St. (Menasha) to Washington St. to N. Commercial St. to Wisconsin Ave. to Main St. (Neenah)

This is to certify that the policies of insurance listed below have been issued to the insured named above for the event date(s) indicated above. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies.

INSURER A:		COLONY INSURANCE COMPANY				
INSR LTR	Type of Insurance	Policy Number	Effective	Expiration	Policy Limits	
A	Commercial General Liability	AR6360147	1/1/2013	1/1/2014	Each Occurrence	\$1,000,000
					General Aggregate	\$2,000,000
					Personal & Advertising Injury	\$1,000,000
					Products/Completed Operations Aggregate	\$2,000,000
					Damage to Premises Rented to You	\$500,000
					Medical Payments	\$5,000
					Liquor Liability Each Occurrence	\$0
					Liquor Liability Aggregate	

**COVERAGE TERMS:**

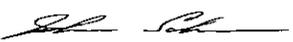
Occurrence Form (CG 0001) Host Liquor Liability <u>Included</u> . Full Liquor Liability Included <u>when a separate premium has been charged</u> . All participants in athletic activities are <u>required</u> to sign Release and Waiver of Liability forms.	The coverage afforded by this insurance is primary and not contributing with any insurance held by the "ADDITIONAL INSURED", WHEN REQUIRED BY WRITTEN CONTRACT. The limits of insurance apply separately to each event insured by this policy as if a separate policy of insurance has been issued for that event. Who is an insured is amended to include as an additional insured the "Facility Owner - Additional Insured" above and any person or organization shown in the schedule below. This insurance does not apply to: any "occurrence" which takes place after the event holder ceases to be a tenant in that premises. This insurance applies only to: an "occurrence" which takes place during the dates indicated under "Event Information" above.
--	---

**COVERAGE EXCLUSIONS: (REFER TO POLICY FOR COMPLETE LISTING OF EXCLUSIONS)**

-- Sexual Abuse & Molestation	Specific Events are excluded from coverage. Please see second page for list of excluded events.
-- Terrorism	On behalf of the Risk Purchasing Group and each Member, the Trustee has declined coverage for the Terrorism Risk Insurance Act (TRIA).

**OTHER ADDITIONAL INSURED:**  
City of Neenah - 211 Walnut St. Neenah WI 54956

**CANCELLATION:** Should the above described policy(s) be canceled before the expiration date thereof, the issuing company will endeavor to mail 30 days written notice to the insured event holder and additional insureds listed.

<b>AUTHORIZED REPRESENTATIVE:</b> 	<b>DATE ISSUED:</b> 2/14/2013
--	----------------------------------