



321 Milwaukee Street • P.O. Box 340 • Menasha, WI 54952-0340 www.menashautilities.com

MEMORANDUM

TO: Mark Radtke, Director
Public Works

FROM: Melanie Krause
General Manager

DATE: October 11, 2013

SUBJECT: Change Order Approval

At the Special Meeting on October 11 the Menasha Utilities Commission passed a motion for the Board of Public Works to recommend to the Common Council authorization of Change Order #1 for Don Hietpas & Sons, Inc. in the amount of \$21,267.50. Change order is requested to replace the remainder of the water main on Lakecrest Drive an additional 355 feet and the associated seven water services.

Temporary asphalt patches will be installed due to the street being resurfaced in 2014. The water main project will be credited for the difference in cost which will be reflected on a forthcoming change order.

Copies of supporting documents are attached.



October 7, 2013

Ms. Melanie Krause
Menasha Utilities
321 Milwaukee Street
P.O. Box 340
Menasha, WI 54952-0340

Re: Menasha Utilities
Water Main Reconstruction
Edgewater Drive & Lakecrest Drive
Change Order #1
McM. No. M0002-930159.06

The City of Menasha has recently adopted project funding allocated to resurfacing Lakecrest Drive in 2014. Because of this, it has been proposed to replace the remainder of the water main on Lakecrest Drive, an additional 355 feet. With the street being resurfaced next year, temporary asphalt patches will be installed in lieu of the full depth pavement repair originally anticipated. The water main project will be credited for the difference in cost which will be reflected on a forthcoming change order.

Enclosed herewith is Change Order #1 for the above referenced project for an additional 335 feet of water main on Lakecrest Drive and the associated seven water services. This change is an increase in the contract in the amount of \$21,267.50. The new contract price is \$127,646.90.

Please review and sign in the space provided. **Return all copies to our office.** We will obtain the owner's signature and distribute accordingly.

Should you have any questions, please contact our office at your convenience.

Very truly yours,

McMAHON

Jennifer L. Schaff, P.E.
Project Engineer

JLS:tlw

Enclosure: Change Order #1



McMAHON

ENGINEERS ARCHITECTS

1445 McMahon Drive P.O. Box 1025
 Neenah, WI 54956 Neenah, WI 54957-1025
 Telephone: (920)751-4200
 FAX: (920)751-4284

CHANGE ORDER

DON HIETPAS & SONS, INC.
 1450 East North Ave.
 P.O. Box 166
 Little Chute, WI 54140

Contract No. M0002-930159-B
 Project File No. M0002-930159.06
 Change Order No. One (1)
 Issue Date: October 7, 2013
 Project: Menasha Utilities
Water Main Reconstruction
Edgewater Drive & Lakecrest Drive

You Are Directed To Make The Changes Noted Below In The Subject Contract:

	(Item Description)	(Price)
1.1	355' - 6" Water Main @ \$39.50/A	\$14,022.50
1.2	1 Each - 6" Valve @ \$995.00 /Each	\$995.00
1.3	3 Each - Lakecrest Drive Long Side Services @ \$950.00 Each	\$2,850.00
1.4	4 Each - Lakecrest Drive Short Side Services @ \$850.00 Each	\$3,400.00
	TOTAL	\$21,267.50

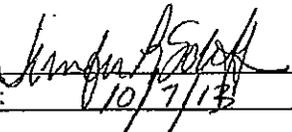
The Changes Result In The Following Adjustments:

	CONTRACT PRICE	TIME
Prior To This Change Order	<u>\$106,379.40</u>	<u> </u> days
Adjustments Per This Change Order	<u>+\$21,267.50</u>	<u> </u> days
Current Contract Status	<u>\$127,646.90</u>	<u> </u> days

Recommended:
McMAHON
 Neenah, Wisconsin

Accepted:
DON HIETPAS & SONS, INC.
 Little Chute, Wisconsin

Authorized:
MENASHA UTILITIES
 Menasha, Wisconsin

By: 
 Date: 10/7/13

By: _____
 Date: _____

By: _____
 Date: _____

- OWNER Copy
- CONTRACTOR Copy
- ENGINEER Copy (Contract Copy)
- FILE COPY

Four Copies Should Accompany This Change Order
Execute And Return To ENGINEER For Distribution