



### STREET USE APPLICATION

Event: Fox Cities Jingle Bell Run  
 Sponsored by: Arthritis Foundation  
 Responsible Person: Phil Melnarik  
 Address: 2920 S. Webster Ave Ste. A  
Green Bay, WI 54311

Street Use Date: 11/9/13  
 Start Time: 8:45 AM  
 End Time: 10:30 AM  
 Number of Units: \_\_\_\_\_  
 (Parades)

Email Address: PMelnarik@arthritis.org Phone: 920-330-0592

Street Route: Run/Walk in left lane of route, Partial use of lane, will need  
 Description of Use (attach map) street closure.

Liability Insurance has been secured in the amount of \$ 2,000,000 with the City of Menasha named as the additional insured. This is primary insurance.  
 Insurance Company Bremer Insurance Policy No. NSN1762557  
 (Attached are samples of the certificate of insurance and endorsement; each naming the City of Menasha as additional insured)

Date: 8/16/13 Applicant's Signature: [Signature]

**Permit Fee:** Each application for a Street Use Permit shall be accompanied by a fee of \$25.00 along with a Special Event Fee of \$25.00. Please make checks payable to City of Menasha.

**Note to events planning to use City Parks and/or greenspace:** Any multi-day event or event which plans to sell beer and/or wine to the public must appear before the Parks and Recreation Board.

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**TO BE COMPLETED BY CITY STAFF** (Revised February 4, 2013)

Scheduled Park & Recreation Board Review Date: \_\_\_\_\_  
 Not Required:  Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Scheduled Common Council Review Date: 10-21-13  
 Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

**APPROVAL:**  
 Police Dept. [Signature] Fire Dept. [Signature] Public Works Dept. MR City Attorney [Signature]







West Bend Mutual Insurance Company  
 1900 S. 18th Avenue | West Bend, WI 53095

CUSTOMER NO. 0110600626

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COMMERCIAL LINES POLICY DECLARATION

POLICY NUMBER NSN 1762557 01

RENEWAL

POLICY PERIOD: FROM: JUNE 01, 2013 TO: JUNE 01, 2014

INSURED NAME AND ADDRESS

AGENCY NAME AND ADDRESS

ARTHRITIS FOUNDATION UPPER  
 MIDWEST REGION, INC  
 1650 S 108TH ST  
 WEST ALLIS, WI 53214

BREMER INSURANCE AGENCIES INC  
 633 CONCORD STREET SOUTH  
 PO BOX 188  
 SOUTH ST PAUL, MN 55075  
 (651) 552-2424  
 AGENCY NUMBER: 2260087 01

COMMISSION SCHEDULE

INSURANCE LINE	PREMIUM	RATE	DOLLARS
BUSINESS AUTO	\$426.00	.15000	\$63.90
COMMERCIAL PROPERTY	\$2,489.00	.15000	\$373.35
GENERAL LIABILITY	\$7,598.00	.15000	\$1,139.70
COMMERCIAL INLAND MARINE	\$153.00	.15000	\$22.95
	<b>TOTAL PREMIUM</b>		<b>TOTAL DOLLARS</b>
	\$10,666.00		\$1,599.90

FORM NO. COMMSCHED 02/09

ISSUED 04/18/2013

AGENT COPY

GENERAL LIABILITY DECLARATION

POLICY NUMBER NSN 1762557 01

RENEWAL

INSURED NAME: ARTHRITIS FOUNDATION UPPER

FORMS SCHEDULE

NUMBER		DESCRIPTION
CG0435	12/07	EMPLOYEE BENEFITS LIABILITY COVERAGE
CG2011	01/96	ADDITIONAL INSURED - MANAGERS OR LESSORS OF PREMISES
CG2135	10/01	EXCLUSION-COVERAGE C - MEDICAL PAYMENTS
CG2150Z	09/89	AMENDMENT OF LIQUOR LIABILITY EXCLUSION
NS0001A	06/11	PROFESSIONAL COUNSELING LIABILITY COVERAGE
NS0070A	05/10	PHYSICAL ABUSE AND SEXUAL MOLESTATION LIAB END
NS0273	07/08	LIMITED FUNGI COVERAGE
NS0275	02/05	PROFESSIONAL LICENSE REVIEW EXPENSE ENDORSEMENT
NS0295	01/07	DEDUCTIBLE LIABILITY INSURANCE
WB144	10/99	VOLUNTARY PROPERTY DAMAGE COVERAGE
WB1460	07/08	AMENDMENT-WHO IS AN INSURED
WB2000	07/08	PLUS PAK - LIABILITY
CG2026	07/04	ADDITIONAL INSURED-DESIGNATED PERSON OR ORGANIZATION
CG2170	01/08	CAP ON LOSSES FROM CERTIFIED ACTS OF TERRORISM
NS0013	04/99	EXCESS PROVISION
NS0077	06/07	EXCLUSION - NONCOMPENSATORY DAMAGES
IL0017	11/98	COMMON POLICY CONDITIONS
NS0029	04/99	EXCLUSION-DISCRIMINATION
WB1958	07/98	EXCLUSION - LEAD LIABILITY
CG0124	01/93	WISCONSIN CHANGES-AMENDMENT OF POLICY CONDITIONS
CG0001	12/07	COMMERCIAL GENERAL LIABILITY COVERAGE FORM
CG2147	12/07	EMPLOYMENT-RELATED PRACTICES EXCLUSION
IL0283	09/07	WISCONSIN CHANGES-CANCELLATION AND NONRENEWAL
IL0021	09/08	NUCLEAR ENERGY LIABILITY EXCLUSION ENDORSEMENT (BROAD)
WB660	01/09	TWO OR MORE COVERAGE FORMS OR POLICIES ISSUED BY US
WB1468	01/09	EXCLUSION-ASBESTOS OR ASBESTOS PRODUCTS
CG0068	05/09	REC AND DISTR MATERIAL OR INFO IN VIOLATION OF LAW EXCL
CG2605	02/07	MINNESOTA CHANGES
CG0122	12/07	MN CHANGES-CONTRACTUAL LIABILITY EXCL & SUPPLEMENTARY PY
CG2681	12/04	MINNESOTA CHANGES - DUTIES CONDITION
IL0245	09/08	MINNESOTA CHANGES-CANCELLATION AND NONRENEWAL
WB1890	04/08	AI-AUTOMATIC STATUS WHEN REQ'D BY WRITTEN CONTRACT W/YOU
CG2404	05/09	WAIVER OF TRANSFER RIGHTS OF RECOVERY AGAINST OTHERS

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

## ADDITIONAL INSURED – AUTOMATIC STATUS WHEN REQUIRED BY WRITTEN CONTRACT WITH YOU

This endorsement modifies insurance provided under the following:

### COMMERCIAL GENERAL LIABILITY COVERAGE PART

- A. Section II - Who is An Insured** is amended to include as an additional Insured any person or organization you are required by a written contract to name as an additional insured.  
The written contract must be:
1. Currently in effect or becoming effective during the term of this policy; and
  2. Executed prior to the "bodily injury," "property damage," "personal injury and advertising injury."
- B. The insurance provided to the additional Insured is limited as follows:**
1. That person or organization is only an additional Insured with respect to liability arising out of:
    - a. "your ongoing operations" performed for the Insured at the location designated in the written contract; or
    - b. premises owned or used by you.
- C. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:**  
This insurance does not apply to:
1. "Bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:
    - a. The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; and
    - b. Supervisory, inspection, architectural or engineering activities.
  2. "Bodily injury" or "property damage" occurring after:
    - a. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
    - b. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principle as a part of the same project.
- D. As respects the coverage provided under this endorsement, Paragraph 4.b. Section IV – COMMERCIAL GENERAL LIABILITY CONDITIONS is amended with the addition of the following:**
- 4. Other Insurance**
- b. **Excess Insurance**  
This insurance is excess over:  
Any other valid and collectible insurance available to the additional insured whether primary, excess, contingent or on any other basis unless a written contract specifically requires that this insurance be either primary or primary and noncontributing. Where required by written contract, we will consider any other insurance maintained by the additional insured for injury or damage covered by this endorsement to be excess and noncontributing with this insurance.  
When this insurance is excess, as a condition of coverage, the additional insured shall be obligated to tender the defense and indemnity of every claim or suit to all other insurers that may provide coverage to the additional insured, whether on a contingent, excess or primary basis.