



STREET USE APPLICATION

Event: Community fest - Parade of Lights
 Sponsored by: Neevaw & Menasha
 Responsible Person: Brian Tungate
 Address: 140 Main St.
Menasha, WI 54952
 Email Address: btungate@ci.menasha.wi.us

Street Use Date: July 3, 2013
 Start Time: 9:00 p.m.
 End Time: 10:15 p.m.
 Number of Units: 30+
 (Parades)

Phone: _____

Street Route: Starts in Neevaw, north on Washington to Main St. (Menasha)
 Description of Use (attach map) East on main to Milwaukee, north on Milwaukee to First. East on First. Ends near Library

Liability Insurance has been secured in the amount of \$ N/A with the City of Menasha named as the additional insured. This is primary insurance.
 Insurance Company CIUMIC Policy No. _____
 (Attached are samples of the certificate of insurance and endorsement; each naming the City of Menasha as additional insured)

Date: 4-16-13 Applicant's Signature: Brian Tungate

Permit Fee: Each application for a Street Use Permit shall be accompanied by a fee of \$25.00 along with a Special Event Fee of \$25.00. Please make checks payable to City of Menasha.

Note to events planning to use City Parks and/or greenspace: Any multi-day event or event which plans to sell beer and/or wine to the public must appear before the Parks and Recreation Board.

TO BE COMPLETED BY CITY STAFF (Revised February 4, 2013)

Scheduled Park & Recreation Board Review Date: _____
 Not Required: Approved: _____ Denied: _____

Scheduled Common Council Review Date: _____
 Approved: _____ Denied: _____

APPROVAL:
 Police Dept. [Signature] Fire Dept. [Signature] Public Works Dept. MR* City Attorney [Signature]

* Milwaukee Street north of Broad Street is scheduled to be resurfaced in June. If project is delayed, parade may need to turn east at Broad Street.