

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
August 5, 2013
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Taylor at 6:45 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Benner, Nichols, Taylor, Sevenich, Keehan, Zelinski, Englebert

EXCUSED: Alderman Langdon

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, FC Auxier, DPW Radtke, CDD Keil, Dpty Treasurer Sassman, PP Homan, Clerk Galeazzi.

C. MINUTES TO APPROVE

1. [July 15, 2013](#)

Moved by Ald. Nichols, seconded by Ald. Benner to approve minutes.

Motion carried on voice vote.

D. ACTION ITEMS

1. [Street Use Application – Labor Day Parade; Monday, September 2, 2013; 9:30 AM – 10:30 AM; \(Fox Valley Area Labor Council and Labor Temple Coop Association\)](#)

Moved by Ald. Sevenich, seconded by Ald. Englebert to recommend to Common Council Street Use Application for Labor Day Parade, Monday September 2, 2013, 9:30-10:30 AM (Fox Valley Area Labor Council and Labor Temple Coop Association).

Motion carried on roll call 7-0.

2. [Authorization to Execute WisDOT Bridge Operation Agreement for Fiscal Year 2014](#)

DPW Radtke explained the agreement is the same as previous years with Department of Transportation for bridge operation. However there are a few minor changes suggested by CA/HRD Captain last year that were not included in this year's agreement. He will be following up with DOT to make the correction.

Moved by Ald. Benner, seconded by Ald. Englebert to recommend to Common Council Authorization to Execute WisDOT Bridge Operations Agreement for Fiscal Year 2014 with recommended changes by CA/HRD Captain.

Motion carried on roll call 7-0.

3. [Preliminary Resolution R-11-13 Declaring Intent to Exercise Special Assessment Powers under Section 66.0703, Wisconsin Statutes \(Drum Corps Drive Storm Sewer\)](#)

DPW Radtke explained the residents on the north side of Drum Corps Drive are requesting storm sewer. Storm sewer will be installed in the roadside ditch fronting their properties. This project was included in the 2013 budget. A public hearing will be set.

Moved by Ald. Sevenich, seconded by Ald. Englebert to recommend to Common Council Preliminary Resolution R-11-13 Declaring Intent to Exercise Special Assessment Powers Under Section 66.0703, Wisconsin Statutes (Drum Corps Drive Storm Sewer)

Motion carried on roll call 7-0.

4. [Recommendation to Award – Menasha Utilities High Lift Pumping Station Yard Piping Modifications; Contract M0003-930159-A; DeGroot, Inc.; \\$58,500.00](#)

Water Plant Supervisor Gosz explained this is to clean up the area in front of the pump station and replace main and add valves. Five bids were received with DeGroot being the lowest.

Moved by Ald. Sevenich, seconded by Ald. Benner to recommend to Common Council Recommendation to Award, Menasha Utilities High Lift Pumping Station Yard Piping Modifications, Contract M0003-930159-A to DeGroot, Inc, for \$58,500.

Motion carried on roll call 7-0.

5. [Recommendation to Award – Menasha Utilities Water Main Reconstruction – Edgewater Drive & Lakecrest Drive; Contract M0003-930159-B; Donald Hietpas & Sons, Inc.; \\$106,379.40](#)

Water Plant Supervisor Gosz explained the project is for water main reconstruction on Edgewater Drive and Lakecrest Drive. Seven bids were received with Hietpas & Sons being the lowest.

Moved by Ald. Sevenich, seconded by Ald. Keehan to recommend to Common Council Recommendation to Award, Menasha Utilities Water Main Reconstruction, Edgewater Drive and Lakecrest Drive, Contract M0003-930159-B to Donald Heitpas & Sons, Inc for \$106,379.40

Motion carried on roll call 7-0.

E. ADJOURNMENT

Moved by Ald. Englebert, seconded by Ald. Benner to adjourn at 7:00 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk