



Memorandum

DATE: August 29, 2012

TO: Board of Public Works

FROM: Mark Radtke, Director of Public Works *MR*

RE: Recommendation to Reject Bids – Contract Unit No. 2012-01; Midway Road
Concrete Sidewalk Construction

The City of Menasha opened bids on Tuesday, August 29, 2012 for Contract Unit No. 2012-01, Midway Road Concrete Sidewalk Construction. Two bids were received as indicated on the enclosed itemized bid tabulation.

The project consists of constructing concrete sidewalk in the Town of Menasha and City of Menasha at various locations along Midway Road from Fatima Street to Home Avenue. Permanent easements are needed at nine locations in the City and one location in the Town. The City retained the services of an engineering firm to obtain our easements. Although it is expected we will obtain all the necessary easements in the near future, as of today, not all of the easements have been secured.

The City budgeted \$232,000 for this project. Both bidders were prequalified by City staff prior to the bid. Evaluating the two received bids, the low bid is well under the estimate while the other bid greatly exceeded our budget. In reviewing the low bid, it was discovered the Proposal sheet was not fully completed nor signed by the bidder. The Instruction to Bidders requires that the Proposal include the full name of the business, the business address and the written signature of the person(s) properly authorized to sign it.

City Attorney Captain was consulted for her opinion regarding the bid irregularity. Her review disclosed several other potential uncertainties regarding the business name and proposal prices. In response to these findings, and the extremely high price of the other submitted bid, it is my recommendation that both bids be rejected.

Because we received only two bids, some of the other potential bidders were contacted to ask why they chose not to submit a bid. They indicated their work load was heavy and they were concerned about finishing the project by the stated deadline. I recommend rebidding this project in early 2013 which will allow us to complete the easement acquisitions and likely provide us with a more competitive bid situation. Walk construction would be completed by early summer in 2013.

Enclosure

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GENERAL BID TABULATION
City of Menasha Contract Unit No. 2012-01
Midway Road Concrete Walk Construction
Midway Road - Various Locations from Fatima Street to Home Avenue
BID OPENING: Approximately 10:05 A.M., Tuesday, August 28, 2012
Department of Public Works, 140 Main Street, Menasha, WI

BIDDERS:

	NAME	ADDRESS	Total Base Bid	Bid Security
1.	Al Dix Concrete, Inc.	500 Draper Street, Kaukauna, WI 54130	\$184,154.39	X
2.	Fischer & Ulman Construction, Inc.	1115 S. Theodore Street, Appleton, WI 54915	\$327,933.50	X
3.				

Please Note: Bid award status is unknown at this time due to irregularities with the low bid

8/29/2012