



Memorandum

DATE: March 1, 2012

TO: Menasha Board of Public Works

FROM: Mark Radtke, Director of Public Works *MR*

RE: Update on Midway Road Sidewalk Project

On February 22nd Engineering Supervisor Tim Montour and I met with Town of Menasha Street Superintendent Randy Gallow and WisDOT representatives to discuss the status of the Midway Road walk project. The Town is still interested in joining the City of Menasha to construct new concrete sidewalk along portions of the Midway Road corridor from Racine Street to Home Avenue.

The following determinations were made at the meeting:

1. The City intends to construct walk from RR Donnelly's easternmost driveway to STH 47 on the north side of Midway Road and from its western limits east of Fatima Street to its eastern limits west of Home Avenue on the south side,
2. The Town intends to construct walk from Fatima Street east to match our limits (1/2 block), through the former Jo to Go property, and from our limits at United Way to Home Avenue, all on the south side of Midway Road,
3. The Town and City agreed we would not include segments on the north side from BJ Clancy's westerly due to severe grade challenges at Clancy's,
4. The City will provide the Town with an estimate cost of engineering design services for the Town's portion of the project, including an option for the Town to extend walk from Fatima Street to Mission Street and will draft a proposed inter-municipal agreement for this project. The City will act as lead agent because of having the larger share of the project, and
5. WisDOT is preparing design options for the Midway Road interchange within the STH 441 expansion project. The interchange options could impact Midway Road as far east as Mission Street so it was decided to forego walk construction west of Mission Street as part of our Town/City walk project. These segments can be included in WisDOT's 441 project. The WisDOT plans will include provisions for both pedestrian and bike facilities.

Following our meeting with the Town, we contacted WisDOT Traffic Section to inquire about STH 47 issues regarding adding crosswalks to three legs of the intersection. Due to regulation revisions made several years ago, there will be a requirement to install poles on which are mounted the necessary pedestrian push buttons for crossings at the intersection. This cost would be shared with the Town of Menasha.

Our next action will be to prepare an estimate of engineering design services costs for the Town and, upon expected subsequent approval from the Town to proceed, draft the necessary inter-municipal agreement for consideration by the Town Board and Common Council. I would expect this to be done in April if we receive a timely response from the Town to proceed.

Upon approval and execution of the agreement, both communities would pursue the necessary easements and initiate the special assessment hearing process. This will make for a tight schedule, but it is still anticipated the walk can be constructed in 2012. I will be available for questions at Monday's meeting.