



321 Milwaukee Street • P.O. Box 340 • Menasha, WI 54952-0340 [www.menashautilities.com](http://www.menashautilities.com)

## MEMORANDUM

TO: Mark Radtke, Director  
Public Works

FROM: Melanie Krause  
Co-General Manager/Business Operations

DATE: November 28, 2012

SUBJECT: Change Order Approvals & Recommendation for Award

At the Regular Meeting of the Menasha Utilities Commission on November 24, motions were approved requesting the Board of Public Works recommend to the Common Council authorization of Change Order #1 for Dorner Inc. in the amount of \$23,292.22, Change Order #2 to Dorner Inc. in the amount of \$3,228.00, Change Order #3 for Dorner Inc. in the amount of \$7,247.48, and Change Order #1 to Pieper Electric in the amount of \$498.00. There are contingency dollars available to fund each of these change orders.

At this same meeting the Menasha Utilities Commission approved a motion requesting the Board of Public Works recommend to the Common Council award of the Settling Basin project to the low bidder, Front Range Environmental in the amount of \$48,329.00 for East Basin repairs.

Copies of supporting documents are attached.

# McMAHON

ENGINEERS ARCHITECTS

November 16, 2012

Melanie Krause  
Menasha Utilities  
321 Milwaukee Street  
P.O. Box 340  
Menasha, WI 54952-0340

Re: Menasha Utilities  
High Lift Pumping Station  
Standby Generator & Motor Control Modifications  
Change Order #1 | Pieper Electric, Inc.  
Contract No. M0002-910283-B  
McM. No. M0002-910283.04

Enclosed are five copies of Change Order #1 for the above referenced project. This change is a net increase in the Contract in the amount of +\$498.00. The new Contract Price is \$612,898.00.

Please review and sign in the space provided. **Return all copies to our office**, and we will distribute accordingly.

Should you have any questions, please contact our office at your convenience.

Very truly yours,

McMAHON



Donald J. Voogt, P.E., BCEE  
Associate / Senior Project Engineer

DJV:smdt

Enclosure: Change Order #1

# McMAHON

**ENGINEERS ARCHITECTS**

1445 McMahon Drive P.O. Box 1025  
 Neenah, WI 54956 Neenah, WI 54957-1025  
 Telephone: (920)751-4200  
 FAX: (920)751-4284

## CHANGE ORDER

(Contractor)  
 PIEPER ELECTRIC, INC.  
 2323 North Roemer Road  
 P.O. Box 1896  
 Appleton, WI 54911 / 54912-1896

Contract No. M0002-910283-B / Base Bid #2  
 Project File No. M0002-910283.04  
 Change Order No. One (1)  
 Issue Date: November 15, 2012  
 Project: Menasha Utilities - High Lift Pump Station  
 Standby Generator & Motor Control Mod.

**You Are Directed To Make The Changes Noted Below In The Subject Contract:**

	(Item Description)	(Price)
1.1	Reduce Feeder Wire Size Due To Actual Amperage And Equipment Lugs, Per RFI #2..... DEDUCT	- \$2,654.00
1.2	Install New Overhead Conduit To Pump #3, Per RFI #5..... ADD	+ \$2,090.00
1.3	Relocate New Control Panel Due To Interference With Existing Conduits & Fuel Lines .....NO CHANGE	0.00
1.4	Install Overhead Conduit In Pump Station For Fiber Optic Cable Due To Crushed Underground Conduit, Per RFI #10..... ADD	+ \$1,062.00
	<b>TOTAL</b>	<b>+ \$498.00</b>

**The Changes Result In The Following Adjustments:**

	CONTRACT PRICE	TIME
Prior To This Change Order	<u>\$612,400.00</u>	<u>                    </u> days
Adjustments Per This Change Order	<u>+ \$498.00</u>	<u>                    </u> days
Current Contract Status	<u>\$612,898.00</u>	<u>                    </u> days

Recommended:  
**McMAHON**  
 Neenah, Wisconsin

Accepted:  
**PIEPER ELECTRIC, INC.**  
 Milwaukee, Wisconsin

Authorized:  
**MENASHA UTILITIES**  
 City Of Menasha, Wisconsin

By:   
 Date: 11/15/12

By:   
 Date: 11-16-12

By: \_\_\_\_\_  
 Date: \_\_\_\_\_

- OWNER Copy
- CONTRACTOR Copy
- ENGINEER Copy (Contract Copy)
- AGENCY COPY
- FILE COPY

Four Copies Should Accompany This Change Order  
**Execute And Return To ENGINEER For Distribution**