



321 Milwaukee Street • P.O. Box 340 • Menasha, WI 54952-0340 [www.menashautilities.com](http://www.menashautilities.com)

## MEMORANDUM

TO: Mark Radtke, Director  
Public Works

FROM: Melanie Krause  
Co-General Manager/Business Operations

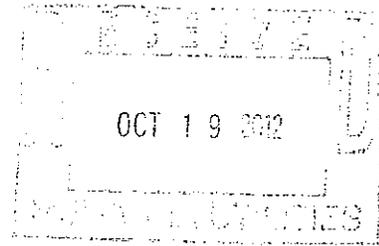
DATE: November 28, 2012

SUBJECT: Change Order Approvals & Recommendation for Award

At the Regular Meeting of the Menasha Utilities Commission on November 24, motions were approved requesting the Board of Public Works recommend to the Common Council authorization of Change Order #1 for Dorner Inc. in the amount of \$23,292.22, Change Order #2 to Dorner Inc. in the amount of \$3,228.00, Change Order #3 for Dorner Inc. in the amount of \$7,247.48, and Change Order #1 to Pieper Electric in the amount of \$498.00. There are contingency dollars available to fund each of these change orders.

At this same meeting the Menasha Utilities Commission approved a motion requesting the Board of Public Works recommend to the Common Council award of the Settling Basin project to the low bidder, Front Range Environmental in the amount of \$48,329.00 for East Basin repairs.

Copies of supporting documents are attached.



October 16, 2012

Menasha Utilities  
321 Milwaukee Street  
P.O. Box 340  
Menasha, WI 54952-0340

Re: Menasha Utilities  
16 Inch Transmission Main Construction  
Change Order #2  
McM. No. M0002-910333.05

Enclosed herewith is Change Order #2 for the above referenced project. This change is an increase in the contract in the amount of +\$3,228.00. The new contract price is \$559,472.72.

Please review and sign in the space provided. **Return all copies to our office**, and we will distribute accordingly.

Should you have any questions, please contact our office at your convenience.

Very truly yours,

McMAHON

  
Jennifer L. Schaff, P.E.  
Project Engineer

JLS:car

Enclosure: Change Order #2

# McMAHON

ENGINEERS ARCHITECTS

1445 McMahon Drive P.O. Box 1025  
 Neenah, WI 54956 Neenah, WI 54957-1025  
 Telephone: (920)751-4200  
 FAX: (920)751-4284

## CHANGE ORDER

DORNER, INC.  
 E506 Luxemburg Road  
 P.O. Box 129  
 Luxemburg, WI 54217

Contract No. M0002-910333  
 Project file No. M0002-910333.05  
 Change Order No. Two (2)  
 Issue Date: October 15, 2012  
 Project: Menasha Utilities  
16" Transmission Main Construction

You Are Directed To Make The Changes Noted Below In The Subject Contract:

	(Item Description)	(Price)
C2.1	Lower 10" Water Main (1 Each @ \$3,100.00)	+ \$3,100.00
C2.2	Deduct Lower 6" Water Main (1 Each @ \$1,900.00)	- \$1,900.00
C2.3	8" C-900 Storm (23 L.F. @ \$41.00)	+ \$943.00
C2.4	12" x 8" Storm Tee (1 Each @ \$600.00)	+ \$600.00
C2.5	22 Degree Storm Bend (1 Each @ \$235.00)	+ \$235.00
C2.6	Storm Sewer Connection (1 Each @ \$250.00)	+ \$250.00
	<b>TOTAL</b>	<b>+ \$3,228.00</b>

The Changes Result In The Following Adjustments:

	CONTRACT PRICE	TIME
Prior To This Change Order	\$556,244.72	- days
Adjustments Per This Change Order	+ \$3,228.00	0 days
Current Contract Status	\$559,472.72	- days

Recommended:  
 McMAHON  
 Neenah, Wisconsin

Accepted:  
 DORNER, INC.

Authorized:  
 MENASHA UTILITIES

By: [Signature]  
 Date: 10/15/12

By: [Signature]  
 Date: 10-16-12

By: \_\_\_\_\_  
 Date: \_\_\_\_\_

- OWNER Copy
- CONTRACTOR Copy
- ENGINEER Copy (Contract Copy)
- FILE COPY

Four Copies Should Accompany This Change Order  
 Execute And Return To ENGINEER For Distribution