

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
September 4, 2012
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Taylor at 7:47 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Taylor, Sevenich, Krueger, Zelinski, Benner, Klein

EXCUSED: Alderman Englebert, Langdon

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, DPW Radtke, CDD Keil, Clerk Galeazzi and the Press.

C. MINUTES TO APPROVE

1. [August 20, 2012](#)

Moved by Ald. Krueger, second by Ald. Zelinski to approve minutes.

Motion carried on voice vote.

D. ACTION ITEMS

1. [Street Use Application – MHS Homecoming Parade; Friday, October 5, 2012; 5:30 PM – 6:00 PM; \(Menasha High School\)](#)

Moved by Ald. Krueger, seconded by Ald. Zelinski to recommend to Common Council Street Use Application for MHS Homecoming Parade, Friday Oct 5, 2012, 5:30-6:00 p.m. Motion carried on voice vote.

2. [Payment – Northeast Asphalt, Inc.; Contract Unit No. 2012-03; Street Reconstruction, Concrete Curb & Gutter, Asphalt Pavement; Paris Street/Manitowoc Street; \\$98,011.66 \(Payment No. 2\)](#)

DPW Radtke explained the project is almost complete except for a few minor items. Staff recommends approving the payment.

Moved by Ald. Krueger, seconded by Ald. Zelinski to recommend to Common Council payment to Northeast Asphalt Inc, Contract Unit No. 2012-03, Street Reconstruction concrete curb & gutter, asphalt pavement, Paris Street/Manitowoc Street, \$98,011.66. Motion carried on roll call 6-0.

3. [Payment – MCC, Inc.; Contract Unit No. 2012-02; New Street Construction-Concrete Curb & Gutter; Kelly Lake Drive, South ½ of Woodland Hills Subdivision; \\$34,347.10 \(Payment No. 2\)](#)

DPW Radtke explained work has been completed on this part of the project. Staff recommends approving the payment.

Moved by Ald. Krueger, seconded by Ald. Zelinski to recommend to Common Council payment to MCC, Inc, Contract Unit No. 2012-02, New Street Construction, concrete curb & gutter, Kelly Lake Drive, South ½ of Woodland Hills Subdivision, \$34,347.10 Motion carried on roll call 6-0.

4. [Request to Eliminate Street Light at 608 Eighth Street](#)

Chairman Taylor explained staff has requested this item to be held until residents can be notified.

Moved by Ald. Klein, seconded by Ald. Zelinski to hold.
Item held.

5. [Recommendation to Reject Bids – Contract Unit No. 2012-01; Midway Road Concrete Walk Construction](#)

DPW Radtke explained the two bids that were received on the Midway Road sidewalk project. There was a large price difference between the two bids with the high bid being much higher than the City estimate. The low bid was under the City estimate but had irregularities in the Bid, including failure to sign the Proposal and improper completion of the bid prices in the Proposal. Staff is recommending rejection of both bids and re-bid this project early in 2013. This will allow more time to finalize the inter-municipal agreement and acquire the necessary easements. Ald. Sevenich expressed disappointment with having to wait until 2013 to complete this needed project.

Moved by Ald. Krueger, seconded by Ald. Zelinski to recommend to Common Council to reject the bids for Contract Unit No. 2012-01, Midway Road Concrete Walk Construction. Motion carried on roll call 6-0.

6. [Authorization to Execute Inter-Municipal Agreement with the Town of Menasha Regarding Midway Road Concrete Walk Construction](#)

DPW Radtke explained Town of Menasha has received a draft copy of the inter-municipal agreement for the sidewalk project on Midway Road. CA Captain indicated she will be reviewing the draft language with the Town's attorney so this item could be held pending that review.

Moved by Ald. Sevenich, seconded by Ald. Krueger to hold.
Item held.

E. ADJOURNMENT

Moved by Ald. Krueger, seconded by Ald. Zelinski to adjourn at 8:04 p.m.
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk