

CITY OF MENASHA  
Board of Public Works  
Third Floor Council Chambers  
140 Main Street, Menasha  
April 17, 2012  
MINUTES

A. CALL TO ORDER

Meeting called to order by DPW Radtke at 7:55 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Klein, Taylor, Sevenich, Langdon, Krueger, Zelinski, Benner,

EXCUSED: Alderman Englebert

ALSO PRESENT: Mayor Merkes, PC Styka, DPW Radtke, CDD Keil, C/T Stoffel,  
PRD Tungate, LD Lenz, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [April 2, 2012](#)

Moved by Ald. Krueger, seconded by Ald. Langdon to approve minutes.

Motion carried on voice vote.

D. ACTION ITEMS

1. Election of Chairman

Moved by Ald. Sevenich, seconded by Ald. Krueger to nominate Ald. Taylor as Chairman.

Having no other nominations the clerk was directed to cast a unanimous ballot for Ald. Taylor as Chairman.

Alderman Taylor took over as Chairman

2. Election of Vice-Chairman

Moved by Ald. Klein, seconded by Ald. Langdon to nominate Ald. Benner for Vice-Chairman.

Having no other nominations the clerk was directed to cast a unanimous ballot for Ald. Benner for Vice-Chairman.

3. [Application for City of Menasha Deferred Assessment Policy, First Addition to Lake Park Heights, Winnebago Investments, LLC \(Van's Realty & Construction\) in the amount of approximately \\$530,000](#)

CDD Keil explained the request of Jerry Haen, Winnebago Investment, a division of Van's Realty & Construction, to use the City's deferred assessment policy to enable the City to borrow to fund the installation of public infrastructure in the Lake Park Heights and Southfield Subdivisions. The City would borrow the funds for the infrastructure installation from the State Trust Fund Loan program and repayment to the City would come from special assessments on the benefitting properties. The current estimate of the public infrastructure would be \$584,000.

General discussion ensued on the cost of the project, special assessment policy, development of that area.

Moved by Ald. Sevenich, seconded by Ald. Benner to recommend to Common Council the Application for City of Menasha Deferred Assessment Policy, First Addition to Lake Park Heights, Winnebago Investment, LLC (Van's Realty & Construction) in the amount of approximately \$584,000.

Motion carried on roll call 5-2.

Ald. Klein, Taylor, Sevenich, Langdon Benner – yes

Ald. Krueger, Zelinski – no

4. [Application for City of Menasha Deferred Assessment Policy, Second Addition to Southfield, Van's Realty & Construction in the amount of approximately \\$300,000](#)

CDD Keil explained the request of Van's Realty & Construction to use the City's deferred assessment policy for the cost of installing public infrastructure in the Second Addition to Southfield Subdivision. The estimate of the installation of public infrastructure is \$325,000. The borrowing for this project would come from the State Trust Fund and be repaid to the City from special assessments on the benefitting properties.

Moved by Ald. Sevenich, seconded by Ald. Benner to recommend to Common Council the application for City of Menasha Deferred Assessment Policy, Second Addition to Southfield, Van's Realty & Construction in the amount of \$325,000.

Motion carried on roll call 5-2.

Ald. Klein, Taylor, Sevenich, Langdon Benner – yes

Ald. Krueger, Zelinski – no

5. [Request for extension of sanitary sewer from Southfield Subdivision to Second Addition to Southfield in the amount of approximately \\$33,000 \(to be paid from TID #9, Amendment #1 Project Plan proceeds\)](#)

CDD Keil explained the request from Van's Realty & Construction to fund the construction of approximately 800' of sanitary sewer main from the Southfield Subdivision to the Second Addition to Southfield site. The extension is necessary because sewer cannot be extended from the adjacent First Addition to Southfield due to topography. The estimated cost is \$33,000 and will come from TID #9, Amendment #1 Project Plan proceeds.

Moved by Ald. Sevenich, seconded by Ald. Benner to recommend to Common Council the request for extension of sanitary sewer from Southfield Subdivision to Second Addition to Southfield in the amount of approximately \$33,000 to be paid from TID #9 Amendment #1 Project Plan proceeds.

Motion carried on roll call 7-0.

E. ADJOURNMENT

Moved by Ald. Krueger, seconded by Ald. Zelinski to adjourn at 8:16 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk