

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
February 20, 2012
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Taylor at 7:30 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Sevenich, Langdon, Krueger, Zelinski, Englebert, Benner, Klein, Taylor

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, FC Auxier, DPW Radtke, CDD Keil, C/T Stoffel, Clerk Galeazzi, and the Press

C. MINUTES TO APPROVE

1. [February 6, 2012](#)

Moved by Ald. Krueger, seconded by Ald. Langdon to approve minutes.

Motion carried on voice vote.

D. ACTION ITEMS

1. [Change Order – City of Menasha Wastewater Collection System Rehabilitation Improvements – Phase 4 Project; Sanitary Sewer Rehabilitation; Contract E145-11-01A; Request a 60-Day Time Extension to Complete Punch List Items and Provide Project Close-Out Documentation \(Change Order No. 4\)](#)

DPW Radtke explained the change order is for a 60 day extension to correct some defects found upon review of the sanitary sewer rehabilitation work and to complete reports per the Clean Water Fund. There is no extra charge for the corrections.

Moved by Ald. Krueger, seconded by Ald. Langdon to recommend to Common Council.
Motion carried on voice vote.

2. [Update on Midway Road Sidewalk Project \(Ald. Sevenich\)](#)

DPW Radtke reported the City and Town of Menasha have been working together on the preliminary engineering and land surveying services for the Midway Road sidewalk project. The City has proceeded with the preliminary design work of the sidewalk. It is anticipated the City will do the design work for both the Town and City portions of the project. City staff will be meeting with the Town staff in the near future to assess the project and work out an inter-municipal agreement for the design work.

It was requested that staff provide an update of the meeting with the Town of Menasha at the next meeting.

3. [Update on Wayfinding Signage \(Ald. Taylor\)](#)

DPW Radtke reported the City received a grant from the Fox Cities Convention and Visitors Bureau to assist with the purchase and installation of wayfinding signage in the City. Request for Proposals will be sent to approved sign manufacturing companies in early March with selection of a company by March 31, 2012. Public Works staff will be installing the signs. The City has until December 31, 2012 to complete the project.

It was requested that staff give an update on the progress of the project at the first meeting in April.

E. ADJOURNMENT

Moved by Ald. Krueger, seconded by Ald. Langdon to adjourn at 7:50 p.m.
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk