



## Memorandum

DATE: June 30, 2011

TO: Board of Public Works

FROM: Mark Radtke, Director of Public Works *MR*

RE: Recommendation to Install Marked Bike Lanes on STH 47 from Third Street to Ninth Street

This item was held at the June 20, 2011 Board of Public Works meeting to allow Board members and the public to provide input in advance of the next Board of Public Works meeting. I have received no input other than an alderman requesting that St. John Parish be notified of the parking issue and the next Board of Public Works meeting time.

St. John Parish was notified of the issue and was also invited to contact me with any questions or comments. To date, I have received no response from them. Regarding the proposal to remove parking along the east side of DePere Street from Fourth Street to Sixth Street, there is a total of approximately 13 parking spaces that would be eliminated in that section. There are approximately 20 parking spaces along the west side of DePere Street in that same segment.

If the Board supports the recommendation to install bike lanes and provide parking along the west side of STH 47, an ordinance would need to be drafted with the normal progression through the Common Council.



## Memorandum

DATE: June 16, 2011

TO: Board of Public Works

FROM: Mark Radtke, Director of Public Works *MR*

RE: Recommendation to Install Marked Bike Lanes on STH 47

Attached to this memo are drawings depicting a proposed bike lane along STH 47 (Appleton Road/DePere Street) from Third Street to Ninth Street, minutes from Parking Committee meetings, and a correspondence from Fox Cities Greenways, Inc. to WisDOT regarding various multi-modal trails along STH 47 extending from Appleton south to Neenah. Tom Walsh, representing Greenways, will be present at Monday's meeting to explain the concept, hear comments, and address questions.

The proposed concept includes the segment along STH 47 in the City of Menasha. In order to better accommodate the biking interests and also address concerns about the lack of parking along portions of this corridor, we are recommending the remarking of the pavement to provide for a continuous 7' parking lane along the west side of Appleton Road and DePere Street with two 5' bike lanes and two 11' travel lanes. Due to truck turning space requirements, there would be no parking along the curve from Sixth Street to Marquette Street.

This proposal was previously considered at the November 10, 2010 Parking Committee meeting. Abutting property owners were invited to that meeting to provide input. The item was held in committee pending the gathering of additional information. At the April 27, 2011 Parking Committee meeting, action was taken to recommend the concept of bike lanes including eliminating some parking on the east side of Appleton Road/DePere Street and allowing some parking on the west side of Appleton Road/DePere Street, excluding from Sixth Street to Marquette Street.

In order to accommodate both biking and abutting property owners' on street parking interests, we are recommending the approval of installing marked bike lanes along STH 47 from Third Street to Ninth Street. Included in this recommendation is the removal of parking along the east side of DePere Street from Fourth Street to Sixth Street, and the provision of parking along the west side of DePere Street/Appleton Road, excluding the following segments: Third Street to Fourth Street, Sixth Street to Marquette Street and Jefferson Street to Ninth Street. The parking changes would require an ordinance amending the parking regulations along this corridor.

Attachment

M:\word\BPW memo re STH 47 bike lanes 6-16-11.docx

**CITY OF MENASHA**  
**Parking Committee**  
**Third Floor Council Chambers, City Hall - 140 Main Street, Menasha**  
**November 9, 2010**

**MINUTES**

**A. CALL TO ORDER**

Meeting called to order by PWD Radtke at 10:36 AM

**B. ROLL CALL/EXCUSED ABSENCES**

PRESENT: PWD Radtke; CDD Keil; CA Captain; Ald. Wisneski

ALSO PRESENT: Mayor Don Merkes; Carol Schmidt, Public Works and Engineering Department; Crys Wash; Tom Kulczewski; Stanley & Mildred Piet; Juan Kesler; Nick Calabrese (see attached)

EXCUSED: PC Stanke

**C. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE**

1. Motion by CA Captain, seconded by Ald. Wisneski to approve the minutes of the August 25, 2010 meeting. Motion carried.

**D. DISCUSSION ITEMS**

**1. Request to Expand School Bus Loading Zone Approximately 80' South at Nicolet Elementary School**

Motion by CDD Keil, seconded by Ald. Wisneski to extend School Bus Loading Zone approximately 80' South at Nicolet Elementary School.

Motion carried.

**2. Request to Eliminate Angle Parking on the South Side of the 600 Block of Second Street and Restore Parallel Parking (Ald. Taylor)**

Stanley Piet shared his observations during the last week which included that 30% of the vehicles are too long for angle parking, creating hazards. In his estimation it would be a net loss of about 8 spots if we restored parallel parking in this area.

PWD Radtke stated there is a 4' clearance distance required at the driveway. Normally, that clearance section is not painted unless there is a continuous problem.

Motion by CA Captain, seconded by Ald. Wisneski to eliminate angle parking on the south side of the 600 Block of Second Street and restore parallel parking.

Motion carried.

**3. Request to Allow Parking on West Side of STH 47 from Fourth Street to Eighth Street (Mayor Merkes)**

Mayor Merkes is looking for complete streets – ability to walk and bike – allowing parking on one side will shift center line, eliminate parking on east side of street by St. John's. 7' parking lane, 5' bike lane, (2) 10 1/2 ' traffic lanes, and another 5' bike lane.

Nick Calabrese stated that people don't slow down to 15 mph at the sharp curve near Sixth Street and his main issue is with the safety of his kids. When southbound, cars have bounced off the guard rail and hit his house. This change would move traffic closer to his house. He stated there is a lot of truck traffic and they go over the center line as they go through; taking their part out of the center. He suggested another guard rail or more mature trees.

PWD Radtke stated the truck wheel path is encroaching over the centerline around that corner. He will speak to the DOT regarding this area for bike lane and get back to committee. Currently no parking except between Fourth and Sixth Streets and west side in the vicinity of Bethel Church.

Mayor Merkes stated that narrowing the traffic lanes will slow traffic down. Activate Fox Cities is working on bike facilities.

The committee held this item so additional information can be gathered.

**E. ADJOURNMENT**

**1. Motion made by CDD Keil, seconded by Ald. Wisneski to adjourn at 11:23 AM.**

Motion carried.

Respectfully submitted by Carol A. Schmidt, Public Works and Engineering Department

**CITY OF MENASHA**  
**Parking Committee**  
**Third Floor Council Chambers, City Hall - 140 Main Street, Menasha**  
**April 27, 2011**

**DRAFT MINUTES**

**A. CALL TO ORDER**

Meeting called to order by PWD Radtke at 10:34 AM

**B. ROLL CALL/EXCUSED ABSENCES**

PRESENT: PWD Radtke; CDD Keil; PC Stanke; CA Captain; Ald. Zelinski

ALSO PRESENT: Carol Schmidt, Public Works and Engineering Department

**C. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE**

1. Motion by CDD Keil, seconded by PWD Radtke to approve the minutes of the November 9, 2010 meeting. Motion carried.

**D. DISCUSSION ITEMS**

**1. Request to Remove Prohibited Parking on the South Side of Lake Street**

Resident who requested this item be added to the agenda was notified of meeting, however she is not present.

Motion made by CA Captain and seconded by Ald. Zelinski to table this item.

Motion carried on voice vote.

**2. Recommendation to Prohibit Parking along the East Side of STH 47 (Fourth Street to Ninth Street)**

General discussion ensued.

Motion made by PC Stanke and seconded by Ald. Zelinski to recommend the concept of bike lanes including eliminating some parking on east side of Appleton Road and allowing some parking on west side of Appleton Road; excluding from Sixth to Marquette on the west side.

Motion carried on voice vote 4-1.

**3. Overnight Parking Options in Downtown Parking Lots and Ramp**

General Discussion ensued.

Motion made by CDD Keil and seconded by PWD Radtke to allow overnight parking by permit only in the eastern most seven stalls of the marina place parking lot.

Motion carried on voice vote.

**E. ADJOURNMENT**

- 1. Motion made by, CDD Keil seconded by PC Stanke to adjourn at 11:47 AM.**  
Motion carried.

Respectfully submitted by Carol A. Schmidt, Public Works and Engineering Department

# Fox Cities Greenways, Inc.



.....  
Fostering the Development and Preservation of Trails and Greenways  
February 4, 2011

Mr. William Bertrand  
Wisconsin DOT – NE Region  
944 Vanderperren Way  
Green Bay, WI 54304-0080

RE: STH 47 Trail Concepts

Dear Bill,

In the spring of 2010 the Town of Menasha came together with the cities of Appleton, Menasha and Neenah to develop a concept plan for bicycle and pedestrian facilities along the STH 47 Corridor through their municipalities. Since that time we have met and discussed various arrangements of trails, sidewalks and bike lanes to accomplish the needs and wants of the communities. While we have discussed the entire length of the corridor, this letter will focus on the results of those discussions for the section from Ninth Street to Valley Road.

The concept being promoted has a five foot sidewalk at or near the right-of-way line and dedicated five foot bike lanes adjacent to the outside motor vehicle lane through the entire length. Motorized vehicle lanes would be eleven feet with a fourteen foot two way turn lane in the center. A schematic of this arrangement is attached for your use.

The land adjacent to STH 47 from Ninth Street to Valley Road is fully developed. In order to accommodate the new facilities from Ninth Street to Midway Road we are looking to reduce the footprint of the existing road from four or five lanes to three. From Midway Road to Valley Road we would look to have the sidewalk completed and bike lanes added to the outside of the existing roadway. This typical section will keep consistency with the City of Menasha's plans south of Ninth Street and with the concept for improvements north of our focus area.

We would also like to make sure these concepts are consistent with WisDOT Standards and policies. If you would please review the attachment and let us know if they are in conformance with the current standards and policies or if modifications are required it would be greatly appreciated. As a group we would like to formalize these concepts into plans and have them in place should opportunities develop allowing for their construction.

Please let me know if you have any questions, comments or need any additional information. We look forward to hearing from you soon and again, thank you for your help with this project.

Sincerely,

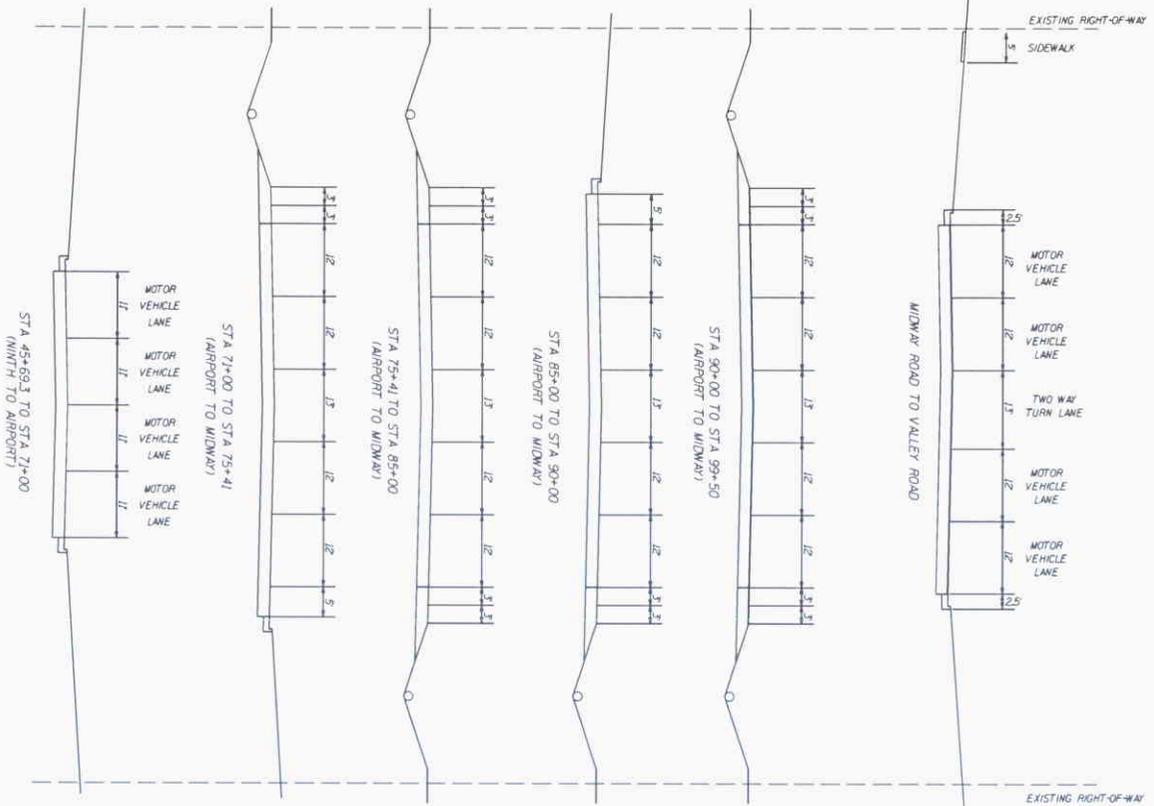
A handwritten signature in cursive script that reads "Tom Walsh".

Tom Walsh  
Fox Cities Greenways, Inc.

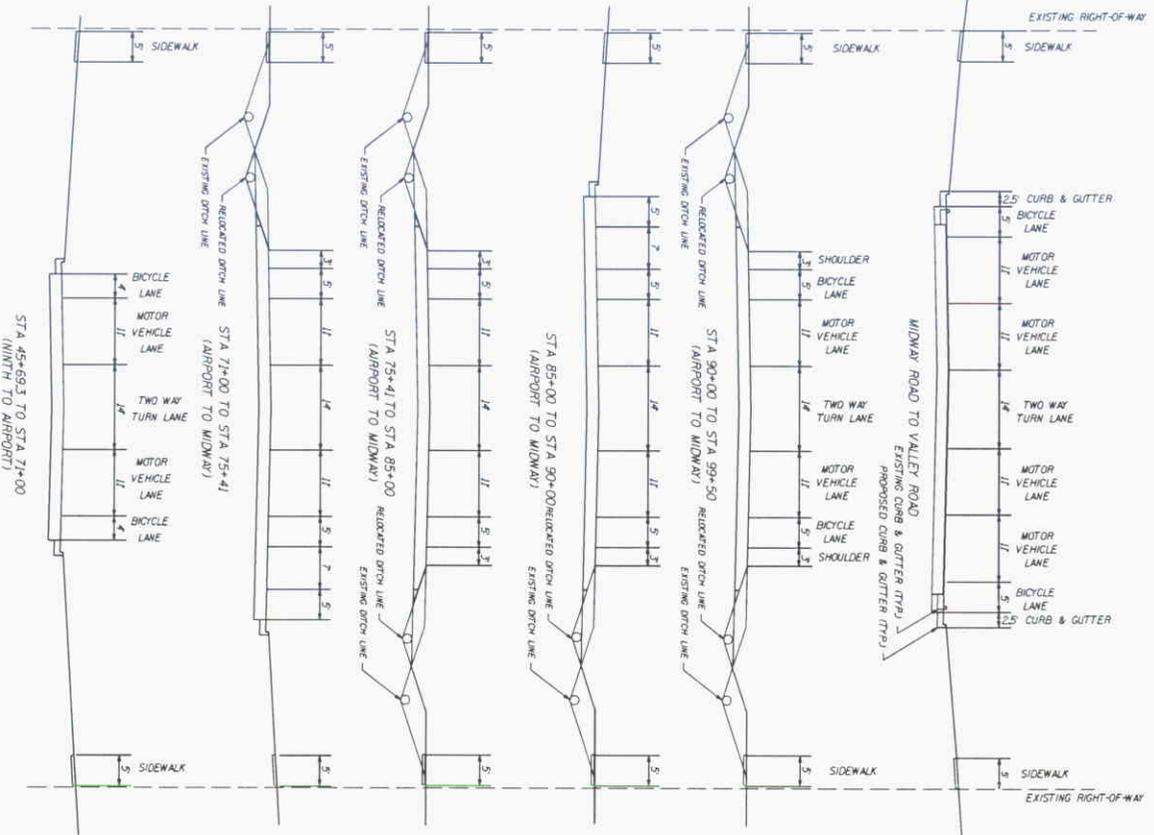
[twalsh@new.rr.com](mailto:twalsh@new.rr.com)  
(920)716-1059

.....  
P.O. Box 5 • Menasha, WI • 54952-0005  
[www.foxcitiesgreenways.org](http://www.foxcitiesgreenways.org)

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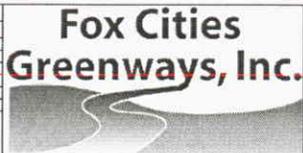


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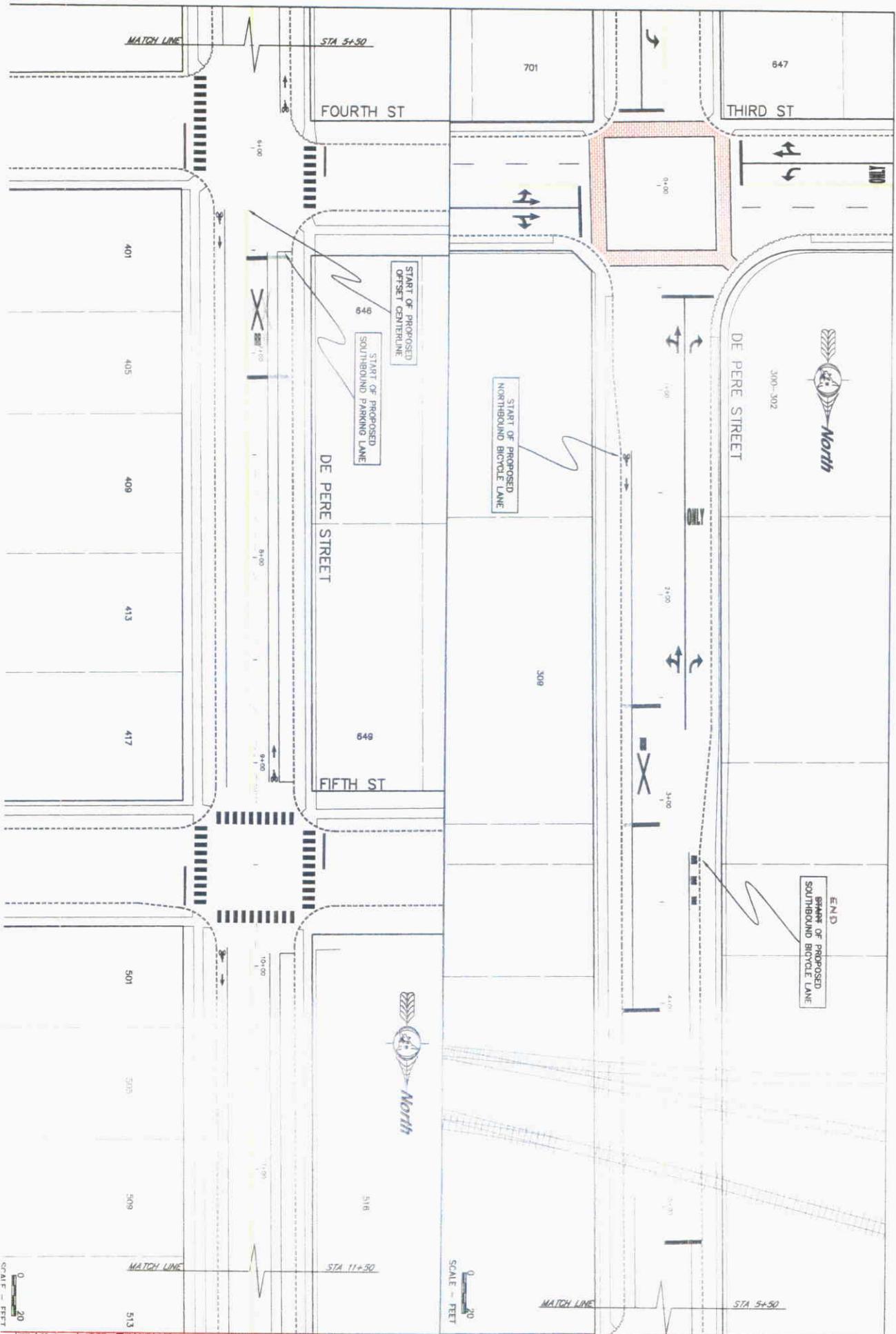
STH 47 MULTI-MODAL CORRIDOR

CITY OF MENASHA CITY OF APPLETON  
TOWN OF MENASHA CITY OF NEEAH



PROPOSED TYPICAL SECTION





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PROJECT NO. **M-291A**  
 DATE: **SEP 17, 2010**  
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 CHECKED BY: **CLH**  
 APPROVED BY: **CLH**

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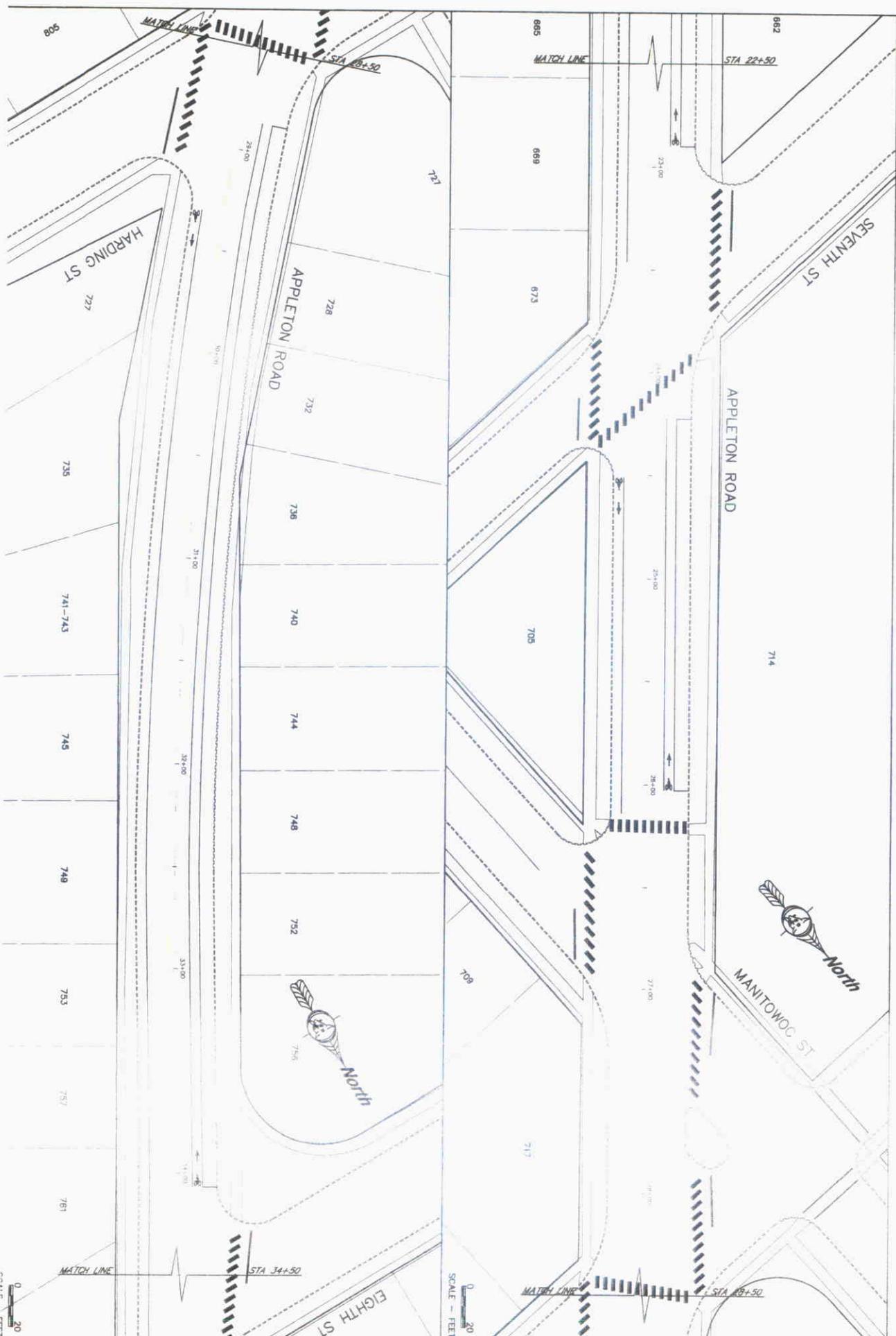
DESIGNED BY: **CLH**  
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 APPROVED BY: **CLH**

**CITY OF MENASHA**  
 DEPARTMENT OF PUBLIC WORKS  
 ENGINEERING DEPARTMENT  
 140 MAIN STREET  
 MENASHA, WI 54952  
 TEL: 920-987-3610 FAX: 920-987-5272

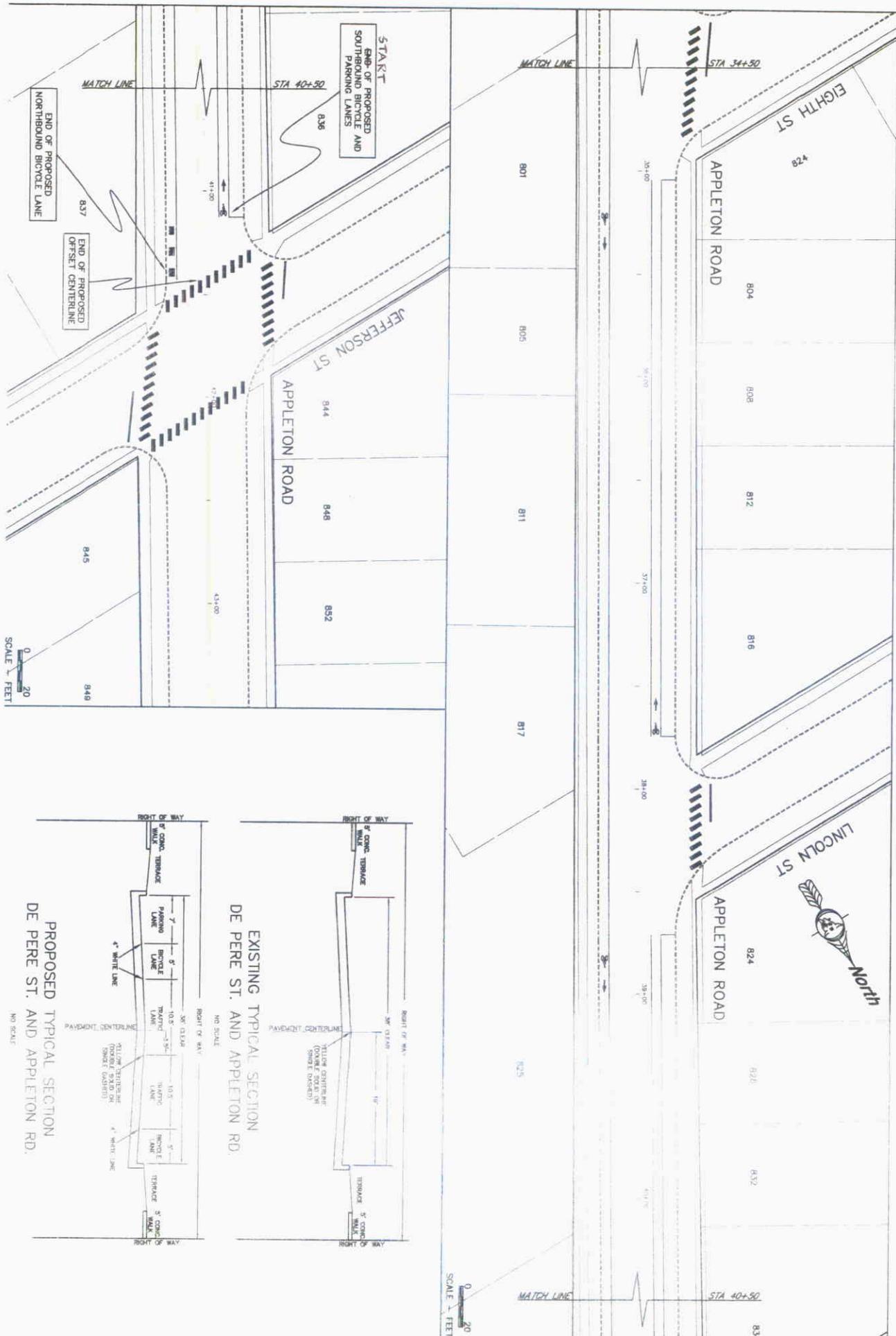


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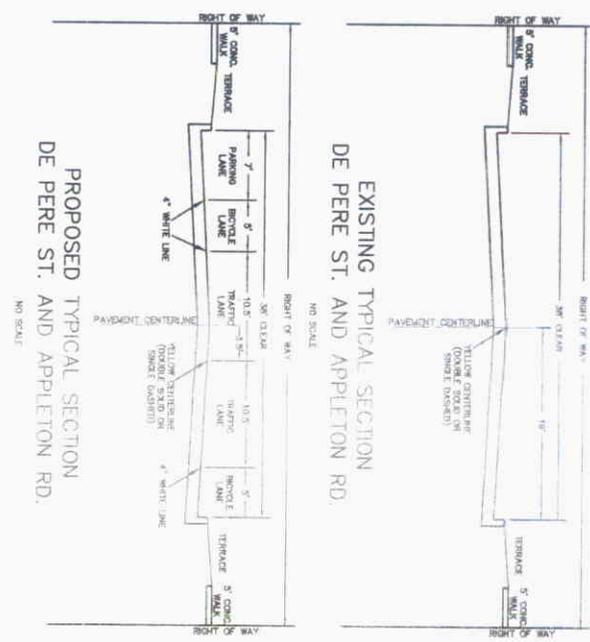


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PROPOSED TYPICAL SECTION  
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| M-291D<br>STREET GREEN<br>SEPT. 2010<br>CITY OF MENASHA | DATE: _____<br>DRAWN BY: _____<br>CHECKED BY: _____<br>APPROVED BY: _____ | <b>PROPOSED STREET RESTRIPING</b><br><b>DE PERE ST AND APPLETON RD, STH "47"</b><br>FROM STA. 34+50 TO JEFFERSON ST. | <b>CITY OF MENASHA</b><br>DEPARTMENT OF PUBLIC WORKS<br>ENGINEERING DEPARTMENT<br>140 MAIN STREET<br>MENASHA, WI 54952<br>TEL: 920-967-3610 FAX: 920-967-5272 |  | M-291D<br>1" = 1" |
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