



321 Milwaukee Street • P.O. Box 340 • Menasha, WI 54952-0340 •
www.menashautilities.com

MEMORANDUM

TO: Mark Radtke, Director
Public Works

FROM: Dick Sturm and Melanie Krause
Co-General Managers

DATE: September 8, 2011

SUBJECT: Recommendation for Award

At the Special Meeting of the Menasha Utilities Commission on September 7, motions were approved requesting the Board of Public Works recommend to the Common Council award of Contract M0002-910184 to the low bidder, August Winter & Sons, Inc, in the amount of \$68,100.00 for the labor portion of the Sedimentation Basin Scraper Modifications, and approve Change Order 1 for a deduct in the amount of \$5,600.00.

The equipment portion was already awarded at the May 16 Council meeting to Siemens Industry. Copies of both bid tabulations and recommendations from McMahan Engineers/ Architects are attached.

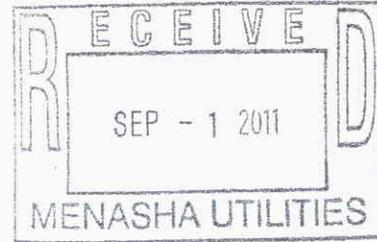
The contract needs to be executed with this meeting in order to meet the timetable for closing on the financing for the project. The equipment and labor will be from the Safe Drinking Water Fund and will be brought to the Council at the October 17 meeting to approve the financial assistance agreement for the total project of \$266,800.

McMAHON

ENGINEERS ARCHITECTS

August 31, 2011

Melanie Krause, Manager of Business Operations
Menasha Utilities
321 Milwaukee Street
P.O. Box 340
Menasha, Wisconsin 54952-0340



Re: Menasha Utilities
City Of Menasha, Wisconsin
Water Treatment Facility - Sedimentation Basin Scraper Modifications
Base Bid #2 - Head Shaft Replacement / August Winter & Sons, Inc.
McM. No. M0002-910184

Dear Melanie:

On April 14, 2011, bids were received at Menasha Utilities Office for the above referenced project. August Winter & Sons, Inc. submitted a bid for the Head Shaft Replacement in the amount of \$68,100.00. At that time, we recommended delaying award of Base Bid #2 - Head Shaft Replacement.

The Menasha Utilities is now prepared to go forward with the Head Shaft Replacement project, and August Winter & Sons, Inc. has agreed to a labor deduct in the amount of \$5,600.00 from their original bid.

Enclosed are four copies of the Notice of Award for the above referenced project in the original bid amount of \$68,100.00. This award is contingent upon acceptance of Change Order #1, which would reflect a deduct in the amount of \$5,600.00 to the original contract amount. The new contract price would be \$62,500.00. Five copies of Change Order #1 are also enclosed for execution.

Please date and sign all copies, and return to our office for incorporation into the contract documents. If you have any questions, please feel free to contact me.

Very truly yours,
McMAHON


Donald J. Voogt, P.E.
Senior Project Engineer / Associate

DJV:smdt
Enclosures



1445 McMahon Drive / P.O. Box 1025
 Neenah, WI 54956 / 54957-1025
 920-751-4200 / 920-751-4284 - Fax
 www.mcmgrp.com

BID TABULATION

Owner: MENASHA UTILITIES - City Of Menasha, Wisconsin
 Project Name: Water Treatment Facility
 SEDIMENTATION BASIN SCRAPER MODIFICATIONS

Contract No. M0002-910184
 Bid Date / Time: April 14, 2011 @ 11:00 a.m., local time
 Project Manager: Donald J. Voogt, P.E.

Contract M0002-910184	SIEMENS INDUSTRY, INC. 2607 North Grandview Blvd. Waukesha, WI 53188 (Bidder)	AUGUST WINTER & SONS, INC. 2323 North Roemer Road Appleton, WI 54911 (Bidder)
BASE BID #1: Equipment Supply & Delivery	\$160,800.00	No Bid
BASE BID #2: Head Shaft Replacement	No Bid	\$68,100.00
COMBINED BID DEDUCT	Not Applicable	Not Applicable
ALTERNATE BID #1: Wear Strips (+/-)	Add \$1,300.00	No Bid
Addendum Ack.	Yes - #1	Yes - #1
Bid Security	5% Bid Bond	5% Bid Bond

NOTICE OF AWARD

Dated: _____

To: AUGUST WINTER & SONS, INC.
2323 North Roemer Road
P.O. Box 1896
Appleton, WI 54911 / 54912-1896

Contract No. M0002-910184
Base Bid #2 - Head Shaft Replacement

Project: Water Treatment Facility
SEDIMENTATION BASIN SCRAPER MODIFICATIONS
Equipment Supply & Delivery

MENASHA UTILITIES
City OF Menasha, Wisconsin

You are notified that your bid, dated April 14, 2011, for the above contract has been considered. You are the apparent successful bidder and have been awarded a contract for Water Treatment Facility Sedimentation Basin Scraper Modifications - Base Bid #2 / Head Shaft Replacement.

The Contract Price of your contract is as follows: Sixty-Eight Thousand One Hundred & no/100 Dollars (\$68,100.00).

You must comply with the following conditions precedent within 15-days of the date of this Notice of Award, that is by _____.

4. You must deliver to the OWNER three (4) fully executed counterparts of the agreement including all the contract documents.
5. You must deliver with the executed agreement the contract security (bonds) as specified in the Instructions to Bidders, General Conditions (paragraph 5.1) and Supplementary Conditions (Section 00800).
6. You must deliver insurance certification complying with the General Conditions and Supplemental Conditions (Section 00800) of the contract documents.

Failure to comply with these conditions within the time specified will entitle OWNER to consider your bid abandoned, to annul this Notice of Award and to declare your Bid Security forfeited.

MENASHA UTILITIES
City Of Menasha, Wisconsin

(Authorized Signature)

(Title)

Witness:
