

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
May 16, 2011
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Taylor at 9:25 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Sevenich, Langdon, Krueger, Zelinski, Englebert, Benner, Klein, Taylor

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, Lt. Brunn, DPW Radtke, CDD Keil, Dpty Treasurer Sassman, Clerk Galeazzi and the Press

C. MINUTES TO APPROVE

1. [May 2, 2011](#)

Moved by Ald. Langdon, seconded by Ald. Klein to approve minutes.

Motion carried on voice vote.

D. COMMUNICATIONS

1. [Update on Ribblesdale/Woodland Hills Street Construction Project](#)

DPW Radtke updated the members on the status of the street work in the Ribblesdale and Woodland Hills Subdivisions. The preliminary work has been started by Public Works crews. He explained the type of work and the timeline. Residents will be notified in advance of work to be done.

Lengthy discussion ensued on the installation of sidewalks.

E. ACTION ITEMS

1. [Street Use Permit – 24th Annual Marina Steak Fry; Saturday, June 18, 2011; 4:00 PM – 10:00 PM](#)

Chairman Taylor commented that all appropriate departments have approved the street use application.

Moved by Ald. Sevenich, seconded by Ald. Krueger to recommend approval to Common Council.

Motion carried on voice vote.

2. [Street Use Permit – 14th Annual Labor Day Corn Roast; Saturday, September 3, 2011; 4:00 PM – 10:00 PM](#)

Chairman Taylor commented that all appropriate departments have approved the street use application.

Moved by Ald. Sevenich, seconded by Ald. Zelinski to recommend approval to Common Council.

Motion carried on voice vote.

3. [Request to Conduct Engineering Study to Revise Channelized Lane Designations at the Washington Street/Nicolet Boulevard Intersection \(Menasha Police Department\)](#)

DPW Radtke explained the Police Department has requested changing the directional lane markings for traffic southbound on Washington Street approaching Nicolet Blvd. The Police Dept. has noticed backups in the straight only lane and confusion on the part of the motorist in the left turn only lane. The request is to remove the requirement to turn left and allow traffic to continue straight onto Commercial Street from both lanes on Washington Street. The engineering study would be conducted by City staff.

Moved by Ald. Langdon, seconded by Ald. Krueger to approve an engineering study.
Motion carried on voice vote.

4. [Recommendation to Award – Contract Unit No. 2011-02; New Street Construction- Concrete Curb and Gutter/Concrete Walk; Sam Sommers Concrete; \\$138,030.24](#)

DPW Radtke explained competitive bids were received and came in under estimate. If the Board of Public Works would approve this item, staff is requesting a Special Common Council meeting be held to expedite the project because the price of the asphalt is locked in through the month of July. There is a three week space before the next regular Common Council meeting and this could delay the project. When asked about separating the concrete sidewalks from the rest of the contract, DPW Radtke answered the contract should be approved as is with a subsequent change order if desired. CA/HRD Captain explained the available options for dealing with the contract including the possibility of re-bidding the project.

Moved by Ald. Langdon, seconded by Ald. Sevenich to recommend approval to Common Council

Motion carried on roll call 5-3.

Ald. Taylor, Sevenich, Langdon, Englebert, Benner – yes

Ald. Klein, Krueger, Zelinski - no

F. ADJOURNMENT

Moved by Ald. Englebert, seconded by Ald. Klein to adjourn at 10:31p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk