



Memorandum

TO: Common Council
FROM: Mayor Merkes
SUBJECT: Recycling Drop-Off Site Hours of Operation
DATE: 15 September 2010

As part of the 2010 budget, the City has installed a fence along the North boundary of the Public Works Facility between Baldwin Street and the Friendship Trail. This is part of a multi-year project that will enclose the entire facility to provide better security for the equipment and materials stored in the area as well as enhance safety by restricting access in work areas.

The portion of fence installed includes two gates. The eastern most gate on Plank Road will be used by City staff vehicles and heavy equipment. It will be closed overnight and possibly at various times during the workday. Segregating staff usage to this access will allow safer and more convenient access to the public using the facility through Baldwin Street.

The gate at Baldwin Street has been installed to provide better control of the recycling drop-off facility. This gate is equipped to automatically close at a preset time to better control illegal overnight dumping.

**I am requesting that the Council set the
Recycling Center hours from 6:00 AM – 8:00 PM daily.**

The city regularly incurs in excess of \$500 disposal costs monthly from illegal dumping at the facility. The majority of the dumping occurs after normal hours of operation at the Public Works Facility. Setting hours of operation for the recycling center is an effort to provide residents access to the facility at convenient times while reducing the occurrences and costs of illegal dumping. We will continue to monitor the facility and make recommendations to change hours of operation if needed.