



JUN 14 2010

City of Menasha • Department of Public Works

STREET USE APPLICATION

Event: Homecoming Parade
 Sponsored by: Menasha High School
 Responsible Person: Brian Matz
 Address: 420 7th St
Menasha WI
 Phone: 920-967-1808
 Email Address: matzb@mjsd.k12.wi.us

Street Use Date: Oct, 15, 2010
 Start Time: 5:30 pm
 End Time: 6:10 pm
 Number of Units: 20

Street Route: (Attach Map)
Description of Use

"No Parking" signs up from 9th - Calder on Appleton Rd.
Start in school parking lot at 1st. Move east on 8th across Racine, North on Warsaw to 9th. East on 9th to Appleton St. North on Appleton into Calder.

Liability Insurance has been secured in the amount of \$ 5,000,000.00 with the City of Menasha named as the additional insured. This is primary insurance.
 Insurance Company Community Insurance Corp Policy No. SG122213-09
 (Attached is a copy of the certificate of insurance).
A New certificate will be mailed of policy effective date 7/1/10

Date: 6/2/2010 Applicant's Signature: BB Squills (Brian Takes over my position 7/1/10)

Permit Fee: Each application for a Street Use Permit shall be accompanied by a fee of Twenty-Five Dollars (\$25.00). Make checks payable to City of Menasha. See highlighted portion of the attached City of Menasha Municipal Code. pd check 8/2/10 CS

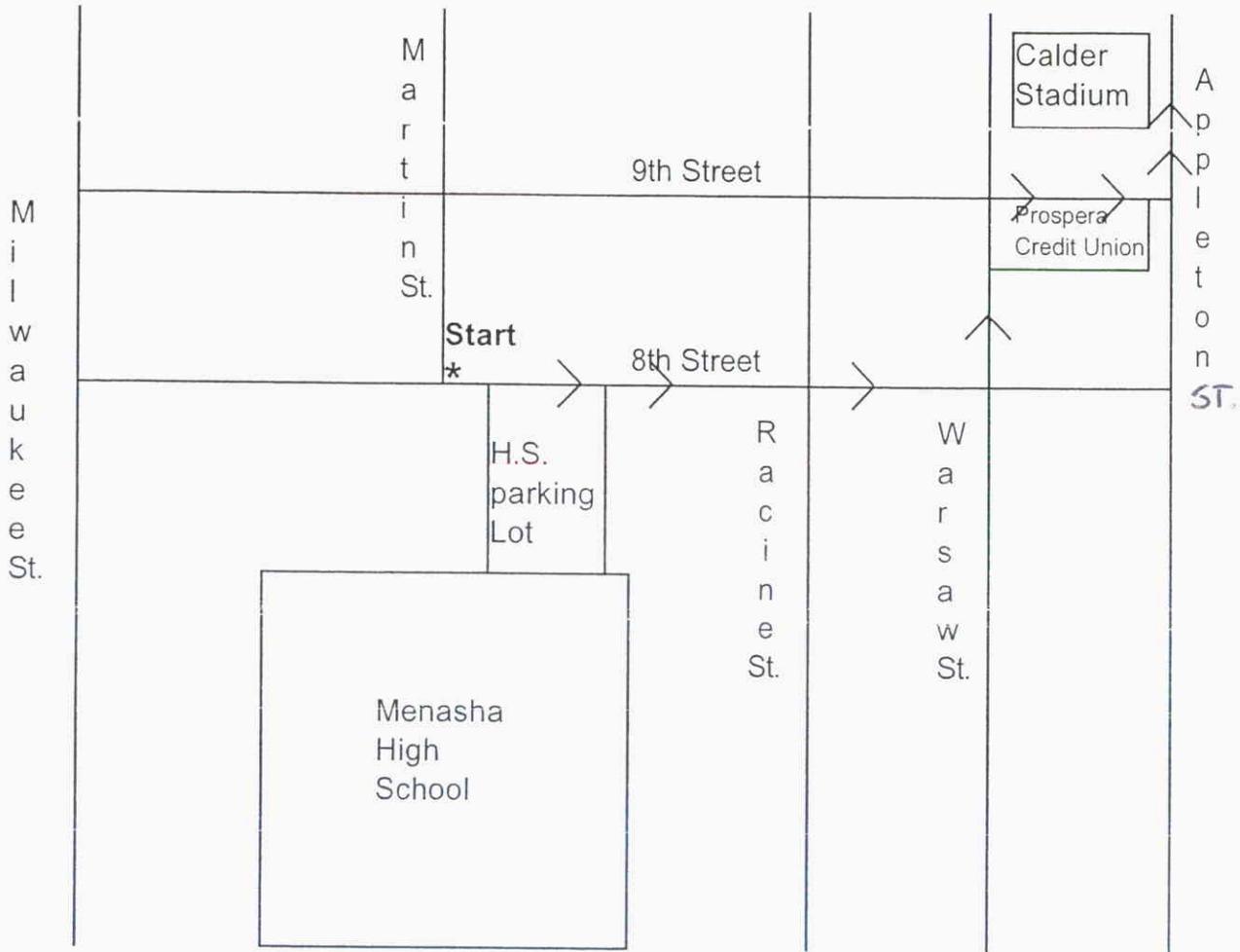
Note to events planning to use City Parks and/or greenspace: Any multi-day event or event which plans to sell beer and/or wine to the public must appear before the Parks and Recreation Board.

TO BE COMPLETED BY CITY STAFF (Revised May 2010)

Scheduled Park & Recreation Board Review Date: _____
 Not Required: Approved: _____ Denied: _____

Scheduled Common Council Review Date: 9-20-10
 Approved: _____ Denied: _____

APPROVAL:
 Police Dept. MB Fire Dept. BB Public Works Dept. MR City Attorney PA



HOMEcomings PARADE DIRECTIONS
PARADE STARTS AT 5:30 P.M.

- *Start at the corner of Martin St. and 8th St. (By the H.S. Parking Lot).
- *Cross over Racine St.
- *Turn left on Warsaw St.
- *Turn right on 9th St. (By Prospera Credit Union)
- *Turn left on Appleton St.
- *This road leads into Calder Stadium.

* Please put "No Parking" signs on Appleton Road from 9th Street to Calder Stadium. To be picked up by Maintenance (Menasha) after parade and delivered to City garage on Monday, Oct. 18.

CERTIFICATE OF INSURANCE

ISSUE DATE: 7/1/2010

AEGIS CORPORATION
18550 W. CAPITOL DRIVE
BROOKFIELD, WISCONSIN 53045
TEL: (800) 391-1116
FAX: (262) 783-6091

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURED:
Menasha Joint School District
P.O. Box 360
328 Sixth Street
Menasha, WI 54952

COMPANIES AFFORDING COVERAGE

COMPANY
LETTER A

COMMUNITY INSURANCE CORPORATION

COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OF OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES, LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CO. LTR	TYPE OF INSURANCE	POLICY NUMBER	EFFECTIVE DATE	EXPIRATION DATE	LIMITS
A	LIABILITY GENERAL LIABILITY SCHOOL BOARD E&O AUTOMOBILE LIABILITY ALL OWNED AUTOS HIRED & NON-OWNED AUTOS UNINSURED MOTORISTS	SGL2221310	7/1/2010	7/1/2011	\$5,000,000 EACH OCCURRENCE

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEM

Certificate Holder is named as an Additional Insured with regard only to the Homecoming Parade on 10/15/10.

CERTIFICATE HOLDER:

City of Menasha
140 Main Street
Menasha, WI 54952

AUTHORIZED REPRESENTATIVE

Lori Heacox

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.

COMMUNITY INSURANCE CORPORATION

ADDITIONAL INSURED ENDORSEMENT

Short Term Event

This endorsement changes the policy effective on the date indicated below.

Policy Number: SGL22213-10	Endorsement Number: 2
Endorsement Effective: 10/15/2010	Policy Period: 7/1/2010 - 7/1/2011
Named Insured: Menasha Joint School District	Countersigned By: <i>Karen Flynn</i> 7/14/2010 (Authorized Representative) (Date)

CHANGES:

IN CONSIDERATION OF AN ADDITIONAL PREMIUM CHARGE OF ~~\$25.00~~, THE FOLLOWING IS HEREBY ADDED AS AN ADDITIONAL INSURED ONLY WITH REGARD TO THE SHORT TERM EVENT STATED BELOW:

DATE OF EVENT: 10/15/10

EVENT: *the Homecoming Parade*

✓ ADDITIONAL INSURED:

*City of Menasha
140 Main Street
Menasha, WI 54952*