



Memorandum

Date: April 2, 2009

To: Board of Public Works

From: Greg Keil, Community Development Director
Mark Radtke, Public Works Director *MR*

RE: Approval of Fee Schedule for Construction Site Erosion and Sediment Control Permit

Ordinance 0-7-08, relating to construction site erosion control, was adopted last year by the Common Council as part of the City's Municipal Separate Storm Sewer System (MS4) Permit requirement. The ordinance was created as a means to protect the integrity of our waterways by minimizing the amount of sediment and other pollutants carried by runoff and land disturbing activities to waters of the state.

Ordinance 0-7-08 establishes requirements for which permits must be obtained for construction or other land disturbing projects. The ordinance further stipulates a permit application fee shall be established by the Common Council.

Following is a recommended schedule of permit fees designed to cover the City's cost for plan review, field inspections, inspection report preparation, software applications and program administration.

Project Type	Permit Fee
Subdivision Plats	\$250 + \$25/lot
Certified Survey Maps	\$250 + \$25/lot
Municipal Projects	\$250
Utility Projects > 400 lineal feet	\$250
Commercial	\$200 for 1 st acre + \$75/acre
Minor Utility Projects (> 100' but < 400')	\$100

Projects required to be permitted that begin land disturbing activities prior to obtaining a permit will be charged double the listed fees.

In addition, the following financial guarantees are recommended as assurance to execute the requirements of the erosion control plan and any permit conditions.

Commercial Projects less than ½ acre	\$ 500
Commercial Projects between ½ and 2 acres	\$1000
Commercial Projects greater than 2 acres	1.25 x the estimated installed cost of erosion control practices, as provided by the site developer
Utility & Municipal Projects, except as noted below	\$ 500
Utility & Municipal Projects requiring a more complex erosion control practice than inlet protection/tracking pad	1.25 x the estimated installed cost of erosion control practices, as provided by the site developer