

**CITY OF MENASHA  
COMMITTEE ON AGING  
Menasha Senior Center  
116 Main Street, Menasha  
August 13, 2015  
Minutes**

- A. Meeting called to order at 8:05 am.
- B. Present: Joyce Klundt, Mary Lueke, Brenda Marks, Nancy McKenney, Jean Wollerman, John Ruck  
Guest: Vicki Schultz Excused: Tom Stoffel
- C. MINUTES TO APPROVE  
Brenda Marks offered a correction to the August 13, 2015 minutes. Tom Stoffel was nominated and elected Vice Chair unanimously.  
Mary Lueke moved to approve the August 13, 2015 minutes as amended, seconded by Brenda Marks. Motion passed.
- D. NEW BUSINESS:  
Community Health Assessment: Nancy McKenney explained that the City of Menasha Health Department is a part of the Fox Valley Community Health Assessment Coalition. Members include representatives from hospital systems (ThedaCare, Aurora, Affinity) and City of Appleton, City of Menasha, Winnebago, Calumet and Outagamie Counties. Hospital systems and health departments must conduct community health assessments and develop plans periodically. She requested assistance from the Committee on Aging completing key informant interviews on pressing issues that face our community. Jean Wollerman and John Ruck volunteered to complete interviews.
- E. REPORT OF DEPT HEADS/STAFF/CONSULTANTS  
**Senior Center: Events** – Jean Wollerman noted that the Senior Center was re-accredited. The Committee on Aging can assist with regular review and revision of the Senior Center Mission, Vision, Goals, and Code of Conduct. The Code of Conduct needs to be posted. Jean will send suggested revisions. The Senior Center needs to develop/update the Safety Manual. The Health Department manages the City of Menasha Safety program. Todd Drew is the Safety Coordinator. A new floor plan and evacuation plan need to be developed along with emergency preparedness training. Nancy McKenney suggested coordinating with key health department staff. Jean Wollerman noted that the Senior Center would benefit from documenting community linkages and partners to help identify gaps in partnerships. She noted that 237 people were registered for Senior Games in Appleton. A Senior Prom was held. Four group homes participated. There is no Neenah-Menasha Committee on Aging meeting this month. Jean Wollerman described the funds received from the Community Foundation and planned purchases. There was an inquiry about purchasing a bench. This will be placed on the next agenda.  
**Public Health:** Vicki Schultz recognized the Senior Center for participating in discussions to help inform community needs and program resources for the Healthy Brain Initiative/Dementia Friendly Communities grant. She is writing the final report. Kitty Rhoades, Wisconsin Department of Health Services is supportive of this program. Vicki Schultz noted the Senior Center had walking groups for the Corny Community Walk scheduled today. **Renovation Project Update:** no report. **Sixty Plus Grant** – programs have good participation.
- F. HELD OVER BUSINESS  
Jean Wollerman is working on a fundraising report, a design for the donor wall, and will set up the donor night when the donor wall is completed. **Transportation for Seniors:** The Committee discussed transportation resources *Making the Ride Happen* through Lutheran Social Services. There is a recognized need for this service. **Firearms Policy:** The City adopted the State of Wisconsin statutes for firearms and weapons. Nancy McKenney noted signage was ordered for no smoking and no firearms or weapons.

ADJOURNMENT:

The next meeting will be held on September 10, 2015 at 116 Main Street, Menasha.