

**CITY OF MENASHA
COMMITTEE ON AGING
Menasha Senior Center
116 Main Street, Menasha
June 11, 2015
Minutes**

- A. Meeting called to order at 8:05 am.
- B. Present: Joyce Klundt, Mary Lueke, Brenda Marks, Nancy McKenney, Jean Wollerman, Guest: Todd Drew
Absent: John Ruck Excused: Tom Stoffel
- C. MINUTES TO APPROVE
Brenda Marks moved to approve the May 14, 2015 minutes, seconded by Mary Lueke. Motion passed.
- D. NEW BUSINESS:
Debbie Galeazzi, Clerk, City of Menasha presented “*Proper Procedures for Conducting a Meeting.*” Key points included: reviewing the role of a City Committee, complying with [Wisconsin Open Meetings Law](#); the importance of constructing an agenda; staying on agenda topic during the meeting; and recording the minutes. This helps inform the public on activities of government.
Transportation for Seniors: This topic will be tabled until the next meeting.
City of Neenah Committee on Aging: The Committee agreed that this would be a standing report during the Senior Center Director at Committee meetings.
Fire Arms Policy: Nancy McKenney consulted with Attorney Pamela Captain who confirmed there is an ordinance addressing the no firearms policy on City property (Section 11-1-1).
Brenda Marks moved that: “The City of Menasha Committee on Aging amends the Senior Center Code of Conduct under additional rules and expectations, by adding: “Consistent with City Ordinance [Title 11 Offenses and Nuisances, Section 11-1-1](#), there are no fire arms allowed on the Senior Center premises .” The motion was seconded by Mary Lueke. Motion passed.
- E. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
Senior Center: Reports - Jean Wollerman reviewed monthly participation in Senior Center programs. There are new participants in programs. She noted that this was the 5 year anniversary of the consolidation of the Senior Center with the YMCA. There will be a party to celebrate sometime in July. Re-accreditation should be completed by July. The Annual Senior Center meeting will be held in September in Steven’s Point. The Senior Center will have a float at Community Fest parade on July 3, 2015 and a fund raising effort. There will also be a brat fry (Menasha Max) on June 26th.
Public Health: Nancy McKenney discussed DHS Healthy Brain Initiative/Dementia Friendly Communities grant application (\$2,000). **Renovation Project Update:** Todd Drew described items to be completed (e.g. blinds, black topping, eaves). There was discussion about placing posts out in front of the building to assist drivers and items that need to be completed prior to grant close out. **Sixty Plus Grant** – No report.
- F. HELD OVER BUSINESS
Fundraising Update: Jean Wollerman noted she would have a more complete report at the next meeting.
Donor Wall: Jean Wollerman is getting quotes and considering different materials for the donor wall.
Donor Night: Jean Wollerman will set up the donor night when the donor wall is completed.
No Smoking Policy Update: New signs will be posted at the entrance.
Election of Officers: The Committee agreed that elections would be held at the July 9, 2015 meeting.
- G. ADJOURNMENT Brenda Marks moved to adjourn the meeting, seconded by Mary Lueke. Motion passed.
Meeting adjourned at 9:35 AM. The next meeting will be held on July 9, 2015 at 116 Main Street, Menasha.