

Menasha Senior Center
Facility Rental Fee

Hourly Rental with flat kitchen rate

(include time for set-up and take-down)

	Resident w/o kitchen	Resident w kitchen
Up to 3 hrs.	10.00/hr	Add \$20.00
After 3 hrs.	5.00/hr	to total hrly rate
	Non Resident w/o kitchen	Non Resident w kitchen
Up to 3 hrs.	15.00/hr	Add \$25.00
After 3 hrs.	10.00/hr	to total hrly rate

(The \$20 kitchen fee will be waived for senior residents of the City of Menasha (55 yrs+)

A \$25.00 security deposit (reservation/damage) is required for each rental

Separate check - **no** cash. This deposit may be refunded dependent upon the condition of the facility after use. (read Renter's Guidelines and Renter's checklist).

1. The deposit for one-day only rental will be returned within 10 days
2. The deposit for a multiple-day rental will be returned at the end of a 6 month rental period.
If agreed by both parties, the security deposit will remain active. If the deposit is needed for clean up by the City of Menasha /YMCA staff an additional \$25.00 will then be required before the next rental.
If not received by the day before the next scheduled rental your rental will be canceled.

Signature of renter _____

A \$10.00 kitchen key deposit is required should you lose or not return the key.

Separate check or cash when you pick up the key. This deposit will be refunded with the return of the key.